

MINUTES OF THE CABINET**21 JUNE 2011****PRESENT:**

Councillor Mrs. V.J. Leighton (Leader of the Council and Chairman of the Cabinet);
Councillor R.A. Smith-Ainsley (Deputy Leader of the Council, Vice-Chairman of the Cabinet and Cabinet Member for Planning and Housing);
Councillor Mrs. J.M. Pinkerton (Deputy Leader and Cabinet Member for Older People and Health Liaison);
Councillor F. Ayers (Cabinet Member for Community Safety and Assets);
Councillor C. A. Davis (Cabinet Member for Economic Development);
Councillor T.J.M. Evans (Cabinet Member for Finance);
Councillor Forbes-Forsyth (Cabinet Member for Parks and Leisure);
Councillor N. St. J. Gething (Cabinet Member for Communications) and
Councillor R.L. Watts (Cabinet Member for Environment)

1712. MINUTES

The Minutes of the meeting held on [22 March 2011](#) and the Special meeting held on [30 March 2011](#) were confirmed as a correct record.

1713. MINUTES OF THE SPELTHORNE YOUTH COUNCIL MEETINGS – 5 APRIL and 12 MAY 2011

Cabinet discussed the Minutes of the Spelthorne Youth Council meetings held on 5 April and 12 May 2011. Councillors noted that the Youth Council was beginning to take up worthwhile issues. One member of the Youth Council had actually stood for Council in the May elections.

RESOLVED to note the Minutes of the Spelthorne Youth Council meetings held on 5 April and 12 May 2011.

1714. [COMBINED HEAT AND POWER CONTRACT – KEY DECISION](#)

Cabinet considered a report on the installation of a Combined Heat and Power (CHP) unit. The options considered were in the main body of the report.

RESOLVED that Cabinet agrees to:

The installation of a Combined Heat and Power (CHP) unit.

1715. [TREASURY MANAGEMENT ANNUAL REPORT](#)

Cabinet considered a report on the outturn treasury position for 2010-11. Council noted at 3.6 and 3.7 the increase in the level of reserves due to the sound management of cash reserves.

The options considered were in the main body of the report.

RESOLVED that Cabinet notes the contents of the report for 2010-11.

CABINET – 21 June 2011

1716. PROVISIONAL CAPITAL OUTTURN REPORT 2010-11

Cabinet considered a report on the provisional spend on the capital programme for 2010-11 and the carry forward of monies to complete to complete schemes unfinished in the financial year.

The options considered were in the main body of the report.

RESOLVED that Cabinet:

1. Notes the provisional capital outturn position.
2. Agrees the final list of budgetary carry forwards from 2010-11.

1717. PROVISIONAL REVENUE OUTTURN REPORT 2010-11

Cabinet considered a report on the provisional outturn spend on the revenue budget for 2010-11.

The options considered were in the main body of the report.

RESOLVED that Cabinet:

1. Notes the provisional revenue outturn position and the small surplus.
2. Agrees the proposed transfers to and from reserves.

1718. ENERGY PROCUREMENT - LASER

Cabinet considered a report on the use of LASER as purchasing consortium for gas and electricity supply for the Council from October 2012 to September 2016.

The options considered were in the main body of the report.

Cabinet noted that the Surrey Leaders' group has suggested getting all the Districts and Boroughs together to see if further discount can be negotiated with LASER. This possibility is already being explored, though the Council is already making savings through this purchasing method.

RESOLVED that Cabinet agrees:

1. To the continued use of LASER as the buying organisation for Spelthorne.
2. That the flexible purchasing method, including Purchase in Advance (PIA), is the right approach for Spelthorne.

1719. WASTE POLICIES

Cabinet considered a report on policies which are intended to minimise the collecting of non-recyclable waste and enhance recycling rates.

The options considered were in the main body of the report.

Cabinet noted that residents are taking a keen interest in recycling, especially food waste, and the need to continue to put the message across to all residents.

RESOLVED that Cabinet authorises officers to implement the proposed policies, in particular the new food waste collection service.

CABINET – 21 June 2011

1720. HOUSING BENEFIT BED & BREAKFAST RATES

Cabinet considered a report on the proposed increase in housing benefit bed and breakfast charges for households placed in bed and breakfast as an interim housing solution.

The options considered were in the main body of the report.

Cabinet noted that, though not ideal, sometimes bed and breakfast accommodation is the only available option. Spelthorne generally has a low use of bed and breakfast accommodation due to the hard work of staff in taking the initiative on homelessness prevention.

RESOLVED that Cabinet:

1. Agrees the funding formula for housing benefit rates for bed and breakfast bookings from April 2011.
2. Approves this funding formula for use up until at least the end of March 2013.

1721. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Cabinet considered a report on the proposed nominations to represent Spelthorne on Outside Bodies, the SCC Local Committee, and the Working Groups for 2011-12.

The options considered were in the main body of the report.

RESOLVED that Cabinet:

1. Appoints representatives to the Outside Bodies, the SCC Local Committee, and the Working Groups for 2011-12 as shown at Appendix A to these minutes.
2. Agrees the nominations of representatives for appointment to the Surrey Local Government Association Outside Bodies as shown at Appendix A to these minutes.

1722. SURREY LOCAL GOVERNMENT ASSOCIATION

Cabinet considered a report on the proposed dissolution of the Surrey Local Government Association and the formation of a new group comprising the Leaders of all the Surrey districts and boroughs.

RESOLVED that Cabinet:

1. Approves the dissolution of the Surrey Local Government Association (SLGA).
2. Endorses the intention to establish a Surrey Leaders' Group in accordance with the draft constitution.
3. Agrees that the Chief Executive, in consultation with the Leader, be authorised to agree any minor amendments to the constitution of the Surrey Leaders' Group that may arise following consideration by all councils.
4. Approves the transfer of the assets and monies of the SLGA to the Surrey Leaders' Group.

1723. PURCHASE OF A NEW WALLED GARDEN IRRIGATION SYSTEM

Cabinet considered a report on the funding for the installation of a completely new garden irrigation system because of the intermittent failure of the current system.

The options considered were in the main body of the report.

Cabinet noted the importance of the walled garden as a valuable asset to the Borough in terms of visitor numbers and the pleasure people gained from visiting the site.

CABINET – 21 June 2011

RESOLVED that Cabinet approves a supplementary capital estimate of £27,640 for the funding of the replacement irrigation system.

1724. EXEMPT BUSINESS

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph, of Part 1 of Schedule 12A of the Act, indicated below.

1725. CONTRACT CLEANING

Cabinet considered a report on the proposal to combine the cleaning contract for four sites and extend the contract period from two to five years in order to secure a more competitive contract price.

The options considered were in the main body of the report.

RESOLVED that Cabinet approves the short-list of suppliers in order to invite them to tender for the new contract.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES FOR 2011/2012

1. **COLNE VALLEY PARK STANDING CONFERENCE**
(2 representatives)
Cllrs. Forbes-Forsyth and Davis
2. **HEATHROW AIRPORT CONSULTATIVE COMMITTEE [HACC]**
(2 representatives, plus 2 deputies)
Cllr. Rough and Cllr. Taylor; Deputies: Cllrs. Bannister and Ayub
3. **LOCAL AUTHORITY AIRCRAFT NOISE COMMITTEE [LAANC]**
(2 representatives)
Cllrs. Francis and Harman
4. **BAA LOCAL FOCUS FORUM**
(2 representatives – representing wards with boundary to Heathrow))
Cllr. Taylor and Cllr. Gohil
5. **JOINT COMMITTEE FOR THE OVERSIGHT OF DELIVERY OF SURREY PUBLIC
AUTHORITY SERVICES**
(1 representative)
Cllr. Leighton
6. **MANAGEMENT BOARD OF A2DOMINION SOUTH HOUSING ASSOCIATION**
(1 representative)
Cllr. Smith-Ainsley
7. **MANAGEMENT COMMITTEE OF MEDIATION NORTH SURREY**
(1 representative)
Cllr. Frazer
8. **RIVER THAMES ALLIANCE**
(1 representative)
Cllr. Davis
9. **ON-STREET PARKING PARTNERSHIP (2 representatives)**
Cllr. Napper and Cllr. Evans
10. **SOUTH EAST EMPLOYERS [SEE]**
(1 representative, plus 1 deputy)
Cllr. Smith-Ainsley and Cllr. Gething
11. **SPELTHORNE BUSINESS FORUM**
(4 representatives, plus 2 deputies)
Cllrs. M.W. Rough, Davis, Taylor, Gohil, Patel, Friday. Deputies: Cllrs. Gething & Napper

CABINET – 21 June 2011

- 12. SPELTHORNE AND SUNBURY LEISURE CENTRES – CUSTOMER FORUM
(1 representative)**
Cllr. Forbes-Forsyth
- 13. SPELTHORNE MENTAL HEALTH ASSOCIATION MANAGEMENT COMMITTEE – TRUSTEE
(1 representative)**
Cllr. Harman
- 14. SPELTHORNE SAFER, STRONGER PARTNERSHIP BOARD
(1 representative)**
Cllr. Ayers
- 15. SPELTHORNE TWINNING SCHEME
(The Mayor, plus 2 representatives)**
Cllrs. Budd, Leighton and Patel.
- 16. STRATEGIC AVIATION SPECIAL INTEREST GROUP (LOCAL GOVERNMENT ASSOCIATION)
(1 representative, plus 1 deputy)**
Cllr. Rough and Deputy Cllr. Francis
- 17. SUNBURY LEISURE CENTRE JOINT LIAISON GROUP
(2 representatives)**
Cllrs. Forbes-Forsyth and Evans
- 18. SURREY MUSEUMS CONSULTATIVE COMMITTEE
(1 representative, plus 1 deputy)**
Cllr. Francis and Deputy Cllr. Harman
- 19. SURREY TRAVELLER COMMUNITY RELATIONS FORUM
(1 representative)**
Cllr. Pinkerton
- 20. THE TRAFFIC PENALTY TRIBUNAL
(1 representative, plus 1 deputy)**
Cllr. Evans and Deputy Cllr. Frazer
- 21. VOLUNTARY ACTION IN SPELTHORNE [VAIS]
(1 representative)**
Cllr. Napper

APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE SURREY COUNTY COUNCIL [SCC] LOCAL COMMITTEE AND WORKING GROUPS FOR 2011/2012

- 22. SURREY COUNTY COUNCIL LOCAL COMMITTEE IN SPELTHORNE
(7 representatives and 7 deputies)**

Councillors Leighton, Smith-Ainsley, Forbes-Forsyth, Watts, Napper, Sexton and Webb.

Deputies: Cllrs. Ayers, Pinkerton, Patel, Bannister, Francis, Patterson, Friday.

CABINET – 21 June 2011

23. LOCAL DEVELOPMENT FRAMEWORK [LDF] WORKING PARTY (7 representatives)

Councillor Watts
[Cabinet Member for Environment]

Councillor Evans
[Cabinet Member for Finance]

Councillors Broom and Webb
[Two Overview and Scrutiny Committee representatives]

Councillors Forsbrey, Gething
[Planning Committee representatives]

Councillor Beardsmore
[Liberal Democrat representative]

24. MEMBERS' DEVELOPMENT STEERING GROUP (7 representatives)

Councillors Gething, Pinkerton, Grant, Dale, Frazer, Madams and Mrs. S A Dunn (Lib. Dem.)

25. YOUTH SERVICES TRANSFORMATION PROJECT (2 representatives)

Cllrs. Forbes-Forsyth and Sexton

NOMINATION OF REPRESENTATIVES TO THE SURREY LOCAL GOVERNMENT ASSOCIATION [SLGA] OUTSIDE BODIES FOR 2011-2012

Annual Appointments for 2011-2012:

26. SURREY WASTE PARTNERSHIP

Cllr R.L. Watts *(Cabinet Member for the Environment)*

27. SURREY CLIMATE CHANGE PARTNERSHIP MEMBER GROUP

Cllr R.L. Watts *(Cabinet Member for the Environment)*

CABINET – 21 June 2011

NOTES:-

- (1) **Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the “call-in” procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.**
- (2) **Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.**
- (3) **Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;**
- (4) **To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;**
- (5) **When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**
 - **Outline their reasons for requiring a review;**
 - **Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
 - **Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
 - **Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) **The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 5 July 2011**