

MINUTES OF THE CABINET

22 November 2011

Present:

Councillor Mrs. V.J. Leighton (Leader of the Council and Chairman of the Cabinet)
Councillor R.A. Smith-Ainsley (Deputy Leader of the Council, Vice-Chairman of the Cabinet and Cabinet Member for Planning and Housing)
Councillor C. A. Davis (Cabinet Member for Economic Development)
Councillor T.J.M. Evans (Cabinet Member for Finance)
Councillor P. Forbes-Forsyth (Cabinet Member for Parks and Leisure)
Councillor N. St. J. Gething (Cabinet Member for Communications) and
Councillor R.L. Watts (Cabinet Member for Environment)

Apologies: Councillors Mrs. J.M. Pinkerton and F. Ayers

1742. [Minutes](#)

The minutes of the meeting held on 20 September 2011 were agreed as a correct record.

1743. Disclosures of interest

There were none.

1744. Minutes of the Spelthorne Youth Council meetings

Cabinet noted the minutes of the meetings held on [27 September](#) and [20 October 2011](#). Councillor Forbes-Forsyth reported that the Youth Council was currently reviewing its constitution and how it operated.

1745. *[Promoting Staines: Changing the name to Staines-upon-Thames](#)

Cabinet considered a report on the outcome of the consultation exercise undertaken during October 2011 and seeking approval to recommend the proposed name change to the Council meeting to be held on 15 December 2011.

664 responses to the consultation were received, including a petition from Staines Town Football Club containing 134 signatures. All the responses were received by the deadline of 31 October, and all were given due consideration.

Cabinet noted the success of the consultation and the excellent response from residents and businesses alike. They also expressed the wish that the name change would be the catalyst for growth in the borough and lead to a number of new businesses coming to the area.

Resolved to recommend that Council agrees to:

1. now call Staines by the new name of Staines –upon-Thames;
2. call on Surrey County Council and Runnymede Borough Council to likewise adopt the name of Staines-upon-Thames for all official business;
3. call on residents, businesses and public bodies to refer to Staines-upon-Thames instead of Staines, and
4. update the Local Land and Property Gazetteer to reflect the change and requests Runnymede Borough Council to do likewise.

1746. Amendments to the appointments to outside bodies

Cabinet considered a report requesting the following amendments to outside bodies' appointments:

1. To appoint an additional representative to serve on the Local Development Framework (LDF) working party.
2. To replace a representative on the Youth Service Transformation Task Group.

Resolved:

1. to appoint Councillor R.A. Smith-Ainsley, the portfolio holder for Planning and Housing, as a representative on the LDF working party until June 2012.
2. to replace Councillor Ms. J.R. Sexton with Councillor Mrs I. Napper as a representative on the Youth Service Transformation Task Group until June 2012.

1747. Revenue monitoring and projected outturns

Cabinet considered a report on the Council's revenue spend figures for the six months from April to September 2011 and the forecast year-end position identifying major, anticipated variances.

Cabinet noted the ongoing success of the waste recycling scheme due to the excellent participation of the borough's residents.

Resolved that Cabinet notes the contents of the revenue monitoring report for the period April to September 2011.

1748. Capital monitoring report

Cabinet considered a report on the Council's spend on the Capital programme for the period April to September 2011.

Resolved that Cabinet notes the contents of the Capital monitoring report for the period April to September 2011.

1749. *Treasury management half-yearly report 2011-12

Cabinet considered a report on treasury management activities for the first half of the year up to 30 September 2011 seeking approval to make changes to the Council's investment strategy with a view to gaining additional investment flexibility to enhance future returns.

Resolved that Cabinet recommends Council to

1. Approve the proposed changes to the Treasury Management Strategy as set out in the Report of the Chief Finance Officer;
2. Approve the use of pooled funds within the list of approved investments and
3. Updates the Council's creditworthiness criteria.

1750. Appropriation of land at Stanwell - update

Cabinet considered an update report on the transfer of land at Stanwell to A2Dominion as part of the Stanwell New Start regeneration project.

Resolved that Cabinet notes that the land at Stanwell which is to be transferred to A2 Dominion has been appropriated from the purposes of housing to the purposes of

improvement and development by virtue of a decision taken by the Head of Corporate Governance in exercise of authority delegated to him.

1751. Funeral and burial arrangements

Cabinet considered a report on a proposal to give a wider choice of burial arrangements in cemeteries owned and managed by the Council, which was a testimony to the diversity of the borough's population.

Resolved that Cabinet agrees the arrangements to be put in place for burial arrangements in cemeteries owned and managed by the Council

1752. Garden waste

Cabinet considered a report on the proposed charges for the collection of garden waste and noted that the service was working well.

Resolved that Cabinet agrees to:

1. The charge of £45 (for wheeled Garden waste bins) for all existing and new users, for a full year subscription implemented from January 2012 (for service from April to March).
2. A reduced charge of £22.50 for a subscription from 1 September to 31 March in any year.

1753. Issues for future meetings

There were none.

1754. Urgent items

There were none.

1755. Exempt business

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph, of Part 1 of Schedule 12A of the Act, indicated below.

1756. ICT support arrangements post-2012

[Paragraph 3 – information relating to the financial or business affairs of any particular person (including the authority holding that information)]

Cabinet considered an exempt report on the proposed support arrangements for the Council's ICT service post 2012.

The options considered were in the main body of the report.

RESOLVED that Cabinet agrees to the proposal for support arrangements for the Council's ICT service post 2012 as set out in the report of the Assistant Chief Executive.

NOTES:-

- (1) Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the “call-in” procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.**
- (2) Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.**
- (3) Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;**
- (4) To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;**
- (5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**

 - Outline their reasons for requiring a review;**
 - Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
 - Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
 - Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 30 November 2011**