

Spelthorne Borough Council

Revenues Office, Spelthorne Borough Council,
P.O. Box 291 Staines TW18 1UY
Tel: 01784 451499
e-mail: nndr@spelthorne.gov.uk



National Non-Domestic Rate

APPLICATION BY A NON-PROFIT MAKING ORGANISATION FOR UP TO 100% DISCRETIONARY RATE RELIEF

On behalf of *(insert name of charity)*

I, the undersigned, make application for rate relief under Section 47 of the Local Government Act, 1988, *(see overleaf)*

Please complete the following

(i) Address of property for which relief is claimed:

(ii) Address of organisation:
(if different from above)

(iii) What are the main objects of the Charity?

(Enclose copies of Articles of Association, Rules, etc)

(iv) For what purpose is the property at (i) used?

(v) Is the property rated wholly or mainly for the purposes of the Charity?

YES	NO
-----	----

(vi) (a) How many members do you have?

(b) How many are resident in Spelthorne? *(as estimate is acceptable)*

(vii) (a) Is there a licensed bar on the premises?

YES	NO
-----	----

(b) What percentage of floor space is taken up by the bar and drinking area?

(viii) Please provide written evidence to satisfy the criteria overleaf. *(Sporting and Recreational Club Applicants ONLY)*

I certify that the information given in this application is correct to the best of my knowledge and belief

Signed: Date:

Name and Address: **(BLOCK CAPITALS)**

Please enclose a copy of your latest audited accounts

Capacity in which signed (e.g. Hon. Treasurer)

OFFICE USE:			
Reference No:	R.V. £	Committee	<input type="text"/>
Date entered:		Decision	<input type="text"/> %

LOCAL GOVERNMENT FINANCE ACT, 1988 (FOR INFORMATION)

SECTION 45 and 47 of the above Act gives a discretion to the charging authority to grant up to 100% rate relief where either:

“the hereditament is occupied for the purposes of one or more institutions or organisations, none of which is established or conducted for profit and each of whose main objects are charitable or are otherwise philanthropic or religious or concerned with education, social welfare, science, literature or the fine arts”

or

“the hereditament is wholly or mainly used for purposes of recreation, and all of it is occupied for the purposes of a club, society or other organisation not established or conducted for profit”

N.B. SECTION 47(8) specifies that a hereditament occupied (otherwise than as trustee) by a charging authority or a precepting authority is not eligible for relief.

Policy criteria for application from sporting/recreational pursuit clubs

- * Membership open to all
- * Membership encouraged from children, disabled or other disadvantaged groups
- * The Clubs facilities are of benefit to all
- * Membership fees are not excessive
- * If bar receipts are excessive, further enquiries will be made to ascertain the ratio of playing to non playing members
- * No payments are made to playing members

In formulating the policy, regard has been given to the availability and use of the organisation and facilities by residents of the Borough.