

BOROUGH OF SPELTHORNE

**PARKING
STANDARDS**

JUNE 2001



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PARKING STANDARDS

These parking standards were adopted by resolution
of the Council's Executive on 12th June 2001.
Public consultation on draft proposals took place between
February and April 2001.

DIRECTOR OF COMMUNITY SERVICES
COUNCIL OFFICES
KNOWLE GREEN
STAINES
MIDDLESEX
TW18 1XB.



PARKING STANDARDS

INTRODUCTION

This document forms supplementary planning guidance in support of Policy M8 of the Spelthorne Borough Local Plan 2001. The policy reads:

“Development proposals will be required to make appropriate off-street parking provision applicable to the uses for which permission is sought or the other uses to which the development may be put without the need for planning permission”.

The standards have been prepared in the light of Government guidance in PPG13 (Transport) and RPG9 (Regional Planning Guidance for the South East) and Surrey County Council’s parking strategy. They also take account of surveys of parking demand in residential and commercial developments in the Borough.

For car parking the standards define the maximum acceptable provision for most common forms of development. Provision above this level will not normally be permitted. A minimum requirement will not normally be imposed unless under provision would result in road safety implications which cannot be resolved through the introduction or enforcement of on-street parking controls. For cycle parking the standards are minimum requirements that should normally be met.

Development proposals affecting parking provision within existing developments will be considered against these parking standards.

Where it is clear that the land use(s) proposed do not fall into any of the categories for which standards have been prepared, the requirements should be discussed at an early stage with the Borough Council.

In assessing development proposals as a whole, the Council will expect not only the standards and qualifying notes to be followed but that in layout and design terms parking areas complement the development and the locality within which it is situated by appropriate use of landscaping and surfacing and kerbing materials.

All proposals should have regard to the following general notes. Additional detailed notes are set out where required after each section on particular development types and must also be complied with.

GENERAL NOTES

INTERPRETING THE STANDARDS

- (1) *These standards define the normal maximum requirements for car parking spaces and only in special circumstances at the discretion of the planning authority may they be exceeded.*
- (2) *Car parking provision below the maximum standard will be required in areas well-served by public transport, particularly town centres. In determining the appropriate scale of reduction on the maximum standard regard will be had to:-*
 - (a) *The existing accessibility of the site by non car-based modes of travel.*

- (b) *Any committed proposals to improve the accessibility of the site by non-car-based modes of travel, including relevant provisions of Green Transport Plans accompanying development proposals.*
- (c) *The existence of measures to control on-street parking in the vicinity of the site, including measures secured as part of development proposals.*
- (d) *In the case of business development, the extent of any essential car user requirements necessary for the operation of the business.*

The business standards include specific consideration of development in the commercial area of Staines town centre.

Where improvements in accessibility by non car-based modes, or controls over on-street parking, are necessary to enable a development to go ahead then development proposals will be expected either to contribute to the cost of such improvements, or to incorporate specific improvements into the development.

See also note (5) of the notes on residential parking standards regarding relaxation of residential standards.

- (3) *Where two or more land uses apply to the same site (e.g. a restaurant associated with a public house; offices associated with industrial buildings) the maximum parking provision for each land use should be assessed separately. Account may be taken of overlapping of demand where it can be demonstrated that this will occur. Shared use of parking will be encouraged, particularly in town centres.*
- (4) *Standards based on floor area refer to the total gross floor area (GFA) in square metres, as ascertained by external measurement of the building, unless otherwise stated (e.g. "shops" includes their own storage areas).*

LORRY PARKING

- (5) *For lorry parking, where alternative modes of travel are not generally available, defined parking standards should normally be met. Where no standard is defined, provision must be made and justification produced to demonstrate the acceptability of the level chosen.*

DESIGN AND LAYOUT

- (6) *Adequate space for access, sight lines, turning and manoeuvring must be provided in addition to the required parking spaces. The latter must not be used for any purposes other than parking.*
- (7) *Design geometry of car parks should have regard to the advice contained in "Design recommendations for multi-storey and underground car parks" (Institution of Structural Engineers/Institution of Highway Engineers). Design geometry for operational lorry parking should have regard to the advice contained in "Designing for deliveries - design standards for service and off-street loading areas" (Freight Transport Association).*
- (8) *The minimum dimensions of a car parking space are 2.4 metres by 4.8 metres - the long dimensions should be extended to 6 metres where the space is entered from the side. A lorry space should be 15 metres by 3.33 metres (50 sq. metres).*

PARKING FOR DISABLED PEOPLE

(9) *Applicants must demonstrate that an appropriate level of conveniently sited parking provision has been made which is suitable for disabled people. The minimum dimensions of a car parking space for a disabled person is 3.6 metres by 4.8 metres; the long dimension kerbside in-line parking should be extended to 6.6 metres to allow for tailgate loading. The Council's normal parking requirement for disabled people will be the Institute of Highways and Transportation's Guidance, which is currently as follows:*

(a) *for car parks serving shopping or recreational areas and places open to the general public:*

with up to 200 spaces : 6% subject to a minimum of 3 spaces

with over 200 spaces : 4% plus 4 spaces

(b) *for car parks serving employment premises:*

with up to 200 spaces : 5% subject to a minimum of 2 spaces

with over 200 spaces : 2% plus 6 spaces

(the above provision is to be reserved for visitors with disabilities and any employees with disabilities should have additional reserved spaces within the car park).

Each car park should be considered individually to decide whether the recommended standard is too few or too many.

MOTORCYCLE PARKING

(10) *Although not specifically referred to in the parking standards, developers will be encouraged to make appropriate provision for motorcycle parking.*

SECURED BY DESIGN

(11) *The Police have launched an initiative called 'Secured by Design' encouraging house builders to follow guidelines aimed at upgrading security against crime and fire safety of new homes. There is scope in the layout design and location of parking areas to reduce opportunities for crime and accordingly those contemplating any form of development are encouraged to seek the advice of the Surrey Police Architectural Liaison Officer based at Guildford (Tel. 01483 482305).*

CYCLE PARKING

(12) *Cycle parking should normally take the form of "Sheffield stands". Stands should be sited in a secure location within 20 metres of the access to the premises which they serve. Where appropriate separate provision should be made for employees and visitors to the development. Where 5 or more stands are provided the stands should be lit at night, be secure, and be appropriately signed. Convenient changing facilities should normally be provided within the development.*

In shopping areas a contribution towards the cost of communal cycle parking provision may, in appropriate circumstances, be acceptable as an alternative to parking within the development.

If the total maximum parking requirement is a fraction then that total figure may be rounded up to the nearest whole number.

- 3) Assigned parking spaces are those dedicated for a specific dwelling, which are within its curtilage or adjacent to it, or within a very short walking distance of its boundaries. Spaces which can be used communally are treated as unassigned.*
- 4) All unassigned parking spaces must be capable of being utilised without obstruction by other spaces. They must be conveniently situated and located in close proximity (normally no more than 15 metres) to the main entrance doors of the dwellings to which they are related, and should be provided in small groups with appropriate landscaping. Unassigned parking should not normally be provided within 5 metres of a habitable room window of any dwelling.*
- 5) Although the standards are expressed as maximum requirements, significant reductions of those requirements will normally only be allowed in the following situations:-*
 - (i) Within the Borough's 4 town centres defined in the Local Plans where public transport accessibility is generally high. Any reduction will be assessed against the following relevant factors:-*
 - (a) Distance from public transport node ie main railway station, bus station, main bus stop;*
 - (b) Frequency and quality of train service;*
 - (c) Frequency and quality of bus service;*
 - (d) Availability and quality of pedestrian and cycle routes;*
 - (e) Range and quality of facilities supportive of residential development within a reasonable walking distance (or well served by public transport) eg retail, leisure, educational, and possibly employment.*
 - (ii) Units specifically designed for single person occupation.*
 - (iii) Residential conversions where there are limited off-street parking opportunities eg floors of accommodation above shops.*
 - (iv) In Conservation Areas, where the character or appearance of the Conservation Area would be harmed by the impact of parked cars.*
- 6) For dwellings with direct access onto a classified road, space should be provided on site for the turning of a car.*
- 7) For assigned spaces, one parking space in front of a single garage, both on or off curtilage, will be acceptable and count as 2 spaces.*
- 8) The minimum size of parking spaces and internal dimensions of single garages is 2.4 metres by 4.8 metres.*
- 9) No more than half the width or area of a dwelling's front garden should be used for car parking and the width of drop kerbs should not exceed half the width of the frontage.*

- 10) *A minimum separation distance of 2 metres, which includes some landscaping, will be required between the front building line of any dwelling or other elevation with a window to a habitable room, and the footway or shared carriageway surface.*
- 11) *Parking spaces should be located at the front or side of dwellings and will only be accepted at the rear of new or existing dwellings if:-*
- i) a satisfactory buffer of garden and/or landscaping is provided between any parking space or garage, including the associated access, and the adjoining residential property*
- ii) a garden area of suitable size is maintained*
- iii) there is no adverse impact in terms of visual intrusion, loss of privacy or through high activity levels*
- 12) *In assessing parking provision, the Council will not only expect the requirements of the standards and qualifying notes to be met but that any scheme is also appropriate in terms of the character of the locality in which it is situated. Landscaping of parking areas and appropriate surfacing materials should be used to complement any scheme as a whole.*
- 13) *Parking provision for warden accommodation in sheltered housing schemes should be in accordance with the standard for a dwelling with the appropriate number of bedrooms.*
- 14) *Separate cycle parking facilities in residential developments will normally only be required where space is not otherwise available within the curtilage of the development. In flats and communal accommodation a cycle parking/storage area should normally be provided within the building.*

2. BUSINESS DEVELOPMENT

		Car Parking Standard	Cycle Parking
a)	All development within Use Class B1 (including offices, light industrial and research development)	1 car space per 35 sq. m gross floor area. In the Staines town centre commercial area (as shown on the Borough Plan Proposals Map) provision should not normally exceed 1 car space per 50 sq m gross.	1/200 sq m.
b)	General industry Use Class B2)	1 car space per 35 sq m gross, plus a guide figure of 1 lorry space per 200 sq m gross (for vehicle repair garages additional parking for the storage of vehicles under repair may be acceptable)	1/200 sq m.

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|------|---|---|-------------|
| c) | Warehouses (Use Class B8) | | |
| (i) | Buildings Used Solely for Storage: | 1 car space per 100 sq m floor area, plus a minimum of 1 lorry space per 200 sq m floor area. | 1/500 sq m. |
| (ii) | Cash and Carry (Wholesale) Warehousing: | 1 car space per 50 sq m floor area, plus a minimum of 1 lorry space per 200 sq m floor area. | 1/500 sq m. |

NOTES ON BUSINESS DEVELOPMENT STANDARDS

- (1) See General Note (2) regarding the circumstances in which a lower level of parking provision will be sought.
- (2) In the case of industry and warehousing ancillary floorspace used for category (a) will normally be assessed on the basis of a maximum provision of one space per 35 sq m.
- (3) For warehouse development the standard applies only to developments of 235 sq m and above. For developments of less than 235 sq m the maximum standard will be as for (a) above as no planning permission is required for change of use to Use Class B1 or B2.

3. RETAIL DEVELOPMENT

		Car Parking Standards	Cycle Parking
(a)	Food Retail	1 space per 14 sq m gross floor area plus a guide figure of 1 lorry space per 500 sq m for stores up to 2,500 sq m gross or 1 lorry space per 750 sq m for stores above 2,500 sq m.	1/200 sq m
(b)	Non-Food Retail	1 space per 20 sq m plus 1 lorry space per 500 sq m gross floor area.	1/200 sq m

NOTES ON RETAIL PARKING STANDARDS

- (1) See General Note (2) regarding the circumstances in which a lower level of parking provision will be sought.
- (2) For stores including garden centres, the gross floor area calculation should include the total display area (inside and outside) of the garden centre. For car sales the gross floor area calculation should be based on the car display area.

4. **FOOD AND DRINK**

	Car Parking Standard	Cycle Parking
(a) Public Houses and Licensed Clubs:	1 space per 2 sq m of net bar floor area available to customers.	1/200 sq m.
(b) Restaurant and Cafes:	1 space per 4 sq m of net dining floor area.	1/200 sq m
(c) Transport Cafes:	1 space per 2 sq m of net dining floor area.	1/200 sq m

NOTES ON FOOD AND DRINK STANDARDS

- (1) *Substantial reductions on the maximum will normally be required for public houses and restaurants in town centres and other areas well served by public transport. See also General Note (2).*

5. **ENTERTAINMENT AND LEISURE**

	Car Parking Standard	Cycle Parking
(a) Cinemas, Theatres, Bingo Clubs, Conference Facilities	1 space per 5 seats	1/200 sq m
(b) Leisure Centre, including swimming pools and sports clubs	1 space per 22 sq m	1/200 sq m
(c) Stadium	1 space per 15 seats	Each case to be considered individually
(d) Marinas and water sports	Each case to be considered individually	As above

NOTES ON ENTERTAINMENT AND LEISURE STANDARDS

- (1) *See General Note (2) regarding reductions in parking in areas well served by public transport and General Note (3) regarding shared use of parking facilities.*

6. EDUCATION AND HOSPITALS

		Car Parking Standard	Cycle Parking
(a)	Schools	1 space per 2 staff	1 per 10 staff (primary schools) 1 per 10 staff plus 1 per 8 students (secondary schools).
(b)	Higher and further education	1 space per 2 staff plus 1 space for 15 students	1 per 10 staff plus 1 per 8 students
(c)	Hospitals	1 space per 4 staff	1/200 sq m
(d)	Clinics (incl. Health centres, medical, dental, veterinary practices)	3 spaces per consulting room	1 per consulting room

NOTES ON EDUCATION AND HOSPITAL STANDARDS

- (1) *New schools or those where expansion is proposed will be required to develop and monitor "School Transport and Development Plans" with the assistance of the Council and Surrey County Council.*

7. OTHER

		Car Parking Standard	Cycle Parking
(a)	Place of Worship	1 space per 10 seats	1 per 20 seats
(b)	Exhibition halls, libraries, museums, art galleries etc.	1 space per 30 sq m	1/100 sq m
(c)	Hotels and motels	1 space per bedroom plus allowance for bars, restaurants and other facilities available to the public	1 per unit of staff accommodati on

NOTES ON OTHER STANDARDS

- (1) *See General Note (2) regarding reductions in parking provision in areas well served by public transport and General Note (3) regarding shared use of parking facilities. Additionally where hotels are intended to cater specifically for passengers using Heathrow Airport, who are less likely to have a private car, a lower level of provision may be sought.*

