

**Present**

<b>Sue Robertson</b> (Chairman)	Ashford & St Peter's Hospitals Trust
<b>Andrew Evans</b>	A2Dominion
<b>Richard Smith</b>	BP Sunbury ( <i>for Mikhael Bhudri</i> )
<b>Tim Griffiths</b>	Residents' Association – North
<b>Richard Hewitt</b>	Residents' Association – South
<b>Kathleen Croft</b>	Residents' Assn – Stanwell/Stanwell Moor
<b>Paul Mitchell</b>	SCDT
<b>Roberto Tambini</b>	Spelthorne Borough Council
<b>John Packman</b>	Spelthorne Borough Council Leader
<b>Denise Grant</b>	Spelthorne Borough Council elected member
<b>Alex Tribick</b>	Spelthorne Business Forum
<b>Paul Mitchell</b>	Surrey Community Development Trust
<b>James Painter</b>	Surrey County Council
<b>Denise Turner-Stewart</b>	Surrey County Council - elected member
<b>Clive Whitethread</b>	Surrey Fire & Rescue ( <i>for Les Dodd</i> )
<b>Sharon Bush</b>	Surrey Police - Supt
<b>Jacqueline Diment</b>	VAIS ( <i>for Elizabeth Moore</i> )

**Also in attendance**

<b>Brian Harris</b>	Spelthorne Borough Council
<b>Joanne Jones</b>	Spelthorne Borough Council
<b>Terry Collier</b>	Spelthorne Borough Council

**Apologies – Executive members**

<b>Mikhael Bhudri</b>	BP
<b>Ruth Hutchinson</b>	NHS Surrey
<b>Nicola Aboud</b>	Spelthorne Federation of Schools
<b>Les Dodd</b>	Surrey Fire & Rescue
<b>Elizabeth Moore</b>	VAIS

**Apologies – Others**

<b>Tim Kita</b>	Spelthorne Borough Council
<b>Keith McGroary</b>	Spelthorne Borough Council
<b>Nigel Lynn</b>	Spelthorne Borough Council
<b>Liz Borthwick</b>	Spelthorne Borough Council

1	<b>Apologies</b>	Noted
2	<b>Notes of meeting held on 22 November</b>	Agreed
3	<b>Matters arising</b> James Painter had been unable to obtain the Big Society conference presentation by Irene Lucas as she had left her CLG directorship. Joanne Jones had brought along the LSP stand which was on display at the Assembly and invited partners to submit items for inclusion.	

	Promotional items were also available, plus copies of the updated Community Plan and the Spelthorne Together newsletter No 4.	
4	<b>No conflicts of interest</b>	
5	<b>Update on</b> <ul style="list-style-type: none"> <li>i) Targeted support funding – all allocated and awaiting final details for payment, and receipts.</li> <li>ii) Progress through Partnership funding – all allocated and final payments to be made to Make It Happen projects</li> </ul>	
6	<b>The Big Society</b> Brian Harris spoke about the presentation by MP Kwasi Kwarteng, to a recent meeting called by VAIS in the Council Chamber. A transcript was available for anyone interested. A plain English guide to Localism had been identified and it was thought members would appreciate it (attached). Discussion followed on what partners thought Localism and Big Society meant – with John Packman identifying the general feeling that it was early days yet and until more details were forthcoming, most people were somewhat “in the dark”. There was consensus that it seemed to be offering great opportunities and, although Local Strategic Partnerships are not mentioned in the Bill, it was felt bodies such as Spelthorne Together could “play major roles in Big Society roll-out. The Big Society was identified as a suitable theme/topic for this year’s Assembly.	BTH/JJ to consider
7	<b>Progress on themes</b> Verbal updates were given as written updates were not available in time for sending out prior to the meeting; in future, requests for updates would go out further in advance. <ul style="list-style-type: none"> <li>a) <b>Housing, Infrastructure &amp; Environment:</b> See attached</li> <li>b) <b>Economic Development:</b> See attached. Denise Turner-Stewart asked how long the website had been live before being taken down for amendments but this was not known, but the remaining work was of “cut and paste” variety so should not take too long. The pivotal work of Sam Taylor, on the website was acknowledged. He would be here until April, after which it was thought students from Matthew Arnold School or Brooklands College could ,maintain it. James Painter asked about progress on the Staines-upon-Thames proposal and was told this would be after borough council elections.</li> <li>c) <b>Safer Stronger:</b> See attached. Roberto Tambini presented the update. Sharon Bush said the overriding issue was of resources and money. The BCU funding - £38K had now gone. Denise Turner-Stewart said some additional preventative measures might have to be covered by other means; county councillor allocations were guaranteed. James Painter enquired if there were any issues surrounding CCTV cameras being obscured by foliage; Roberto Tambini said this would be checked and reported back.</li> <li>d) <b>Health &amp; Well Being:</b> Sue Robertson said the theme group and its three sub-groups had been meeting regularly. Alcohol sub-group was doing cross-cutting work with licensing and drinking at home culture; Breast cancer sub-group had one of the hospital’s consultants as a member; Mental health sub-group was hoping to progress the Big Coffee Morning idea – Sue Metcalf said a meeting was being convened. Financial issues were again of concern to the</li> </ul>	JJ to send out with minutes

	<p>group. Sue Metcalf thanked Sue for the group's letter of support to the PCT regarding Age Concern's services. Tim Griffiths asked whether the LSP needed an Older People's theme group; consideration for older people's issues was a thread running through all the other theme groups. Brian Harris said the Older People's Strategy had been launched a couple of years previously and suggested Liz Borthwick could be invited to address the Executive. John Packman said older people were taken into account under all the theme groups; all are engaged in helping older people.</p> <p>e) <b>Children and Young People: See attached.</b> Denise Grant said the Youth Council had developed in maturity. Updates given on Sunbury skate park, Young Leaders and the Youth Strategy review. Budget cuts were a problem and they will be looking at more partnership working.</p> <p>f) <b>Stanwell:</b> Brian Harris said Stanwell Phase 1 (52 homes) was on course, with the health and community centre due to open by June. A2Dominion was due to hold an opening event in the Community House (Laburnum Way) in February. Denise Turner-Stewart said that at a recent Local Committee briefing they had learned that young people from Stanwell had been attending Ashford Youth centre – a situation hitherto unheard of. Brian Harris reported an increase in applications to Thomas Knyvett School, which was good news. Sharon Bush said two additional police officers were now assigned to Stanwell.</p>	<p>Invitation to go to Liz Borthwick – <i>done</i> All theme groups asked to articulate what they are doing for the older section of the community</p>
10	<p>i) <b>Age Concern:</b> Sue Metcalf thanked Roberto Tambini and John Packman for the speedy release of Better Neighbourhood Grant money to purchase heaters for loan to needy older people during the cold weather. Cllrs Caroline Spencer and Frank Ayers had since also donated cash for heaters. Regarding the merger of Age Concern Spelthorne and Runnymede, Sue thanked the LSP for support during the process. Accommodation would be available; there had been a cut in core funding but what was made possible was gratefully received. The merger was coming into being technically by February and then a restructure undertaken. Brian Harris said the LSP was grateful to Age Concern for its contribution to the LSP and hoped it would continue under the new arrangements. Sue acknowledged this and said close contact would be maintained.</p> <p>ii) <b>VAIS:</b> Jackie Diment said the recent Big Society event involving MP Kwasi Kwarteng had been well-attended. Upcoming events included an Equality &amp; Diversity event on Monday 14 March, run by Surrey Minority Ethnic Forum. On 14 February was an event Supporting Volunteers with Learning Difficulties, run by Employability. Three young people had been taken on by VAIS, thanks to the Future Jobs Fund. It was not certain if there would be a town centre information centre as previously, but VAIS had a presence at Staines Library.</p> <p>iii) <b>CAB:</b> Brian Harris said the circumstances of CAB were similar to those of Age Concern – a merger to be confirmed in the next month, and moving out of Knowle Green.</p> <p>iv) <b>Residents' Associations:</b> Tim Griffiths mentioned the Residents' Associations event on 11 January at Knowle Green – an opportunity to hear about the council's financial situation, achievements and forward plans as well as a forum for the</p>	

	<p>associations to have their voices heard.</p> <p>v) Richard Hewitt said work on Shepperton high Street was continuing despite the bad weather. The association had donated towards provision of CCTV at the Greeno Centre and was interested in the development of the Big Society.</p>	
10	<p><b>Communications:</b> Joanne Jones gave an update on the 2012 Young Leaders progress, including their event at Knowle Green on 13 January. They had made a presentation about their progress since last April and spoke about their work in the run-up to the Olympics 2012.</p> <p><b>News:</b> James Painter said the Stanwell Dig-It project had received a £7,250 Small Area Disadvantage Fund grant. There had also been a MEND awards evening on 16 December.</p>	
11	<p><b>AOB:</b></p> <p>i) James Painter said the county council was reviewing the library service. Information on the youth service Transformation project would also be shared through the LSP.</p> <p>ii) Denise Turner-Stewart said the Big Society was organic and while there were some very vocal residents' associations, more needed to be set up in areas where they were scarce.</p> <p>iii) Sue Metcalf said St James's School had expressed interest in intergenerational work; she was very impressed with their attitude. John Packman said the borough was fortunate to have St James's established here – the school has brought prestige and credit to the borough. They are keen to take part and hope to achieve a 1,000-pupil roll. Denise Grant said there were good partnerships with the schools – singling out Brooklands College and Thomas Knyvett as good examples. The latter had more applicants than places. Brian Harris said the situation had improved in Ashford and the education establishments were wishing to work in and with the community.</p>	James P to send link to JJ for distribution – libraries review and Transformation project
12	<p><b>Next meetings:</b> Monday 4 April, Council Chamber 23 May, 25 July, 26 September, 21 November.</p> <p>All meetings 3.30pm except 26 September – 2pm after Assembly.</p> <p><b>NB:</b> Change of date for November – now 21<sup>st</sup>.</p>	<b>NB Change of date</b>