

SPELTHORNE TOGETHER EXECUTIVE

MINUTES

Venue: Knowle Green, Staines

25 July 2011 15.30-17.30



Present

Sue Robertson (Chairman)	Ashford & St Peter's Hospitals Trust
Sue Metcalf	Age Concern (Runnymede and Spelthorne)
Kirpal Badial	Age Concern (Runnymede and Spelthorne)
Andy Burns	Easttwest
Tim Griffiths	Residents' Association – North
Ruth Hutchinson	NHS Surrey
Richard Hewitt	Residents' Association – South
Kathleen Croft	Residents' Association – Stanwell/Stanwell Moor
Paul Mitchell	Transform Housing and Support
Liz Borthwick	Spelthorne Borough Council
Terry Collier	Spelthorne Borough Council
Joanne Jones	Spelthorne Borough Council
Keith McGroary	Spelthorne Borough Council
Councillor Mrs V.J. Leighton	Spelthorne Borough Council
Councillor Penny Forbes-Forsyth	Spelthorne Borough Council
Les Dodd	Surrey Fire and Rescue Area Manager North
Chris Hill	VAIS

Apologies

Andrew Evans	A2 Dominion
Roberto Tambini	Spelthorne Borough Council
Nigel Lynn	Spelthorne Borough Council
Brian Harris	Spelthorne Borough Council
Tim Kita	Spelthorne Borough Council

Alex Tribick	Spelthorne Business Forum
Mike Wylie	Spelthorne Business Forum
James Painter	Surrey County Council Communities Manager
Sharon Bush	Surrey Police
Elizabeth Mackendar Moore	VAIS

1.	Apologies	Noted
2.	Notes of meeting held on 23 May 2011	Agreed
3.	<p>Matters arising not on the agenda</p> <p>Hard to reach groups - Progress being made to contact the hard to reach groups with all known groups being asked to spread the invitation to the Assembly as wide as possible. One way of doing this was to use their own organisations mailing databases to disperse invitations/information. In addition the Police were also helping to contact minority/diversity groups.</p> <p>Frequency of meetings - To be discussed at the 21 November 2011 meeting</p> <p>Youth Council Representative – Andy Holdaway had confirmed that he was eager that a representative attend future meetings/Assembly.</p>	Noted
4.	Conflict of interest	None
5.	<p>Spelthorne Together Assembly 2011</p> <p>Progress on arrangements for the Assembly taking place at Kempton Park on 26 September 2011 discussed.</p> <p>49 bookings had been received so far.</p> <p>Consideration was given on the alternative priority structure of the LSP to move away from perceived theme group silo working to cross cutting projects, which would encourage all theme groups to work together on joint initiatives. It was noted that this matter would also be discussed at the Assembly meeting in September.</p> <p>Support was given to a total well being priority with a cross life focus; the first year to focus on older people. Consideration was also given to having sub headings such as living well, starting well and staying well</p> <p>The theme group workshops at the Assembly would look at how their themes could contribute to this new cross cutting priority.</p> <p>The timing of the draft programme be amended to give more time to the main speakers.</p> <p>It was reported that Kempton Park had removed their hire charge for the day and therefore there was an additional £1,000 available to be used for 'make it happen' projects.</p>	

	<p>Theme groups were reminded to:</p> <ul style="list-style-type: none"> • Submit good news stories of successful working together with photographs for inclusion on the LSP stand at the Assembly. • Create Assembly presentations – to preferably include a brief witness statement on a resident who had benefited from the work undertaken • Identify projects to be considered for funding under the ‘Make It Happen’ model. Each project would be outlined in the Assembly programme and the relevant theme group given a minute to pitch their project at the Assembly before a vote was taken. It was suggested that projects should be focused on older people where possible, in order to reinforce the Ageing Well theme <p>All information to be sent to Joanne Jones for inclusion in the Assembly programme by August 22 2011.</p> <p>Joanne Jones reported that she would be contacting County Councillor Denise Saliagopoulos in relation to her offered Olympics 2012 presentation. However arrangements would be made for a short presentation to be given at the Assembly and would be held after the workshops</p>	
6.	<p>Progress on themes and update reports</p> <p>The group received progress reports on the following theme groups</p> <ol style="list-style-type: none"> i) Safer Strong – Keith McGroary presented the update ii) Children and Young People – Liz Borthwick presented the update iii) Health and Well Being – Sue Robinson presented the update iv) Economic Development – Terry Collier presented the update v) Housing Infrastructure and the Environment – Paul Mitchell presented the update. <p>The Chairman reminded the meeting of the need for each theme group to submit Make it Happen requests to Joanne Jones by mid August.</p>	
7.	<p>Voluntary sector updates</p> <p>The group received feedback from the following voluntary sector groups</p> <ol style="list-style-type: none"> i) Age Concern – received an update on the merger between Spelthorne and Runnymede ii) Public Sector Village – pilot – received an update from Liz Borthwick on arrangements including the arrangements being put in place for a meeting to discuss infrastructure needs as a result of ongoing cuts. Updates would be circulated to all concerned iii) VAIS – received an update on projects in hand including Social Club for the Blind, display boards at the Elmsleigh centre and community engagement events as well as on the move to Staines Library. iv) Resident Association – Staines North - received an update from 	

	<p>Tim Griffiths including “meet the neighbours” group</p> <p>v) Resident Association – Stanwell, Stanwell Moor – Nothing to report</p> <p>vi) Resident Association – Shepperton received an update from Richard Hewitt including the organising of their own Have Your Say event which Sandy Muirhead attended and the outcome of the Eco Park application which had received approval by Surrey County Council</p> <p>It was agreed in the future a separate agenda item would be included to enable Residents Associations to provide updates</p>	
8.	<p>Communication Issues</p> <p>Community Plan</p> <p>The current plan covered 2005 – 2015 and was a long term document with targets for improvement being set on a two-yearly basis. Spare copies of the plan would be available at the Assembly meeting. Joanne Jones reported on the view expressed by the economic theme group that the document could be more appealing. It was indicated that the style of the plan could be reviewed when it was next updated as well as receiving comments at the Assembly in September.</p> <p>Joanne Jones was asked to circulate the notes of the meeting of the Surrey Strategic Partnership leadership group held on 6 July</p> <p>Joanne Jones reported that she would be pleased to receive good new stories and photographs of partnership working which she would promote. If members needed help with this, to contact her direct.</p>	<i>Done</i>
9.	<p>AOB</p> <p>Funding – the funding previously allocated for potholes (£400) to be used in other ways that would benefit local residents or to be added to the Make it Happen projects.</p> <p>Council’s One Stop Shop facility – some residents were still confused over what is a county and what is a borough function and the need for both councils to ensure that the information received is feed through to the relevant council.</p> <p>Resident Associations - Information was being collated as to which areas (by streets) each residents’ association covered. Currently there were 33 known residents’ associations in the borough.</p>	
10.	<p>Next Meeting</p> <p>Assembly Kempton Park on 26 September 2011</p> <p>21 November 2011 (at this meeting to look at frequency of meetings)</p>	Noted