

**SPELTHORNE TOGETHER EXECUTIVE
MINUTES
Venue: Council Chamber, Knowle Green
4 April 2011 15.30-17.30**



Present

Ruth Hutchinson
Carol Sheppardson
Andy Burns
Tim Griffiths
Richard Hewitt
Kathleen Croft
Claudette Curtis-Jenkins
Paul Mitchell
Roberto Tambini
Nigel Lynn
Alex Tribick
Paul Mitchell
Louise Punter
Elaine Bennett
Sharon Bush

NHS Surrey (**vice chairman**)
Age Concern
Easttwest
Residents' Association – North
Residents' Association – South
Residents' Assn – Stanwell/Stanwell Moor
Residents' Assn - Staines Town Society
SCDT
Spelthorne Borough Council
Spelthorne Borough Council
Spelthorne Business Forum
Surrey Community Development Trust
Surrey Chambers of Commerce
Surrey County Council
Surrey Police - Supt

Also in attendance

Brian Harris
Joanne Jones
Keith McGroary

Spelthorne Borough Council
Spelthorne Borough Council
Spelthorne Borough Council

Apologies – Executive members

Sue Robertson (Chairman)
Sue Metcalf
Mikhael Bhudri
John Packman
Nicola Aboud
James Painter
Denise Turner-Stewart
Les Dodd
Elizabeth Moore

Ashford & St Peter's Hospitals Trust
Age Concern
BP
Spelthorne Borough Council Leader
Spelthorne Federation of Schools
Surrey County Council
Surrey County Council - elected member
Surrey Fire & Rescue
VAIS

Apologies – Others

Liz Borthwick
Terry Collier

Spelthorne Borough Council
Spelthorne Borough Council

1	Apologies	Noted
2	Notes of meeting held on 24 January	Agreed
3	Matters arising	None

4	No conflicts of interest	
5	Surrey Local Area arrangements – Elaine Bennett Elaine outlined the new structure from May 2011 – <i>see attached pdfs</i> . Tim Griffiths asked if communications could be improved between the county and partners; it was sometimes confusing for the electorate to differentiate between county and borough functions. The HIE group was regularly asking for a representative to attend. Elaine said highways was restructured last autumn and the relevant area partnership officer was Matthew Scrivens. Brian Harris asked about input at theme groups; Elaine said she, Yvette Ortel or an elected member would try to attend.	
6	Spelthorne Together Assembly Brian Harris outlined the details including venue, delegates and programme. Roger King would be facilitating. Theme groups were asked to look at the Community Plan and see if they wished to reset their targets/priorities. This would be the basis of the workshops at the Assembly. The amended Community Plan would be published by the spring of 2012 or sooner. The Make It Happen vote would be run again; the choice of projects could be opened up to suggestions from the community. Nigel Lynn said Big Society should be the main theme, with young people encouraged to attend. Tim Griffiths said we should be celebrating what is being done now, quantifying what we are already achieving. Richard Hewitt was keen to see the marketplace promoted. Keith McGroary said work needed to be done to target all communities in the borough including Black and Minority Ethnic groups and Lesbian, Gay, Bisexual and Transgender as well as other partners. Richard Hewitt said older people should not be forgotten and a brief discussion resulted in consensus over a more representative delegate list; the Make It Happen vote; celebratory presentations; improved marketplace.	
7	Update on i) Targeted Support funding Report was attached. Joanne Jones introduced the report and said all the funding had been allocated; funds for the so-far uncompleted projects was carried forward into 2011-12 financial year ii) Progress Through Partnership funding. As above	Noted <i>Report to be added to website - JJ</i> <i>Link to Surrey to be added to website - JJ</i> Noted
	Performance management	
8	Progress on themes a) Safer Stronger: Roberto Tambini presented the update b) Children and Young People: Brian Harris presented the update c) Health & Well Being: Brian Harris presented the update. Richard Hewitt spoke on commissioning and said the Public Health White paper was currently out for consultation. Brian Harris said the county was proposing to form a Health and Well-Being Board – Spelthorne Borough Council had stated there must be a link to the local level. Keith McGroary reported the alcohol sub-group and Safer Stronger group had common interests in ASB and domestic violence issues and the sub-group's terms of reference would be amended to reflect this. d) Economic Development: Alex Tribick presented the update. He said Keith McGroary and Terry Collier were working with JobCentre	

	<p>Plus and local employers to facilitate opportunities for employers to use young people for work experience and internships. They aimed to have a session like Meet The Buyers, on how best to utilise young people. Richard Hewitt asked about the mooted Loyalty Card and heard it had stalled for the time being. Richard said the Shepperton and District Traders' Association would be interested in a scheme in Shepperton. The Lower Sunbury community might also be interested. There had been to an event in Cobham about the card system and it was vital such a scheme be driven by traders rather than the borough council. Andy Burns said Easttwest knew of at least 30 young people who would like a card scheme; Alex Tribick welcomed this news.</p> <p>e) Housing, Infrastructure & Environment: Paul Mitchell presented the update. The group was keen on the idea of change through children; it was aiming to have young people do an environmental audit but this had been put back while Yvette Ortel was absent on sick leave.</p> <p>Progress on all fronts was good, including achievements in regeneration and improved recycling figures. Stanwell New Start was well underway. £2million was allocated to leisure and community facilities.</p> <p>f) Stanwell: Nigel Lynn reported all was going ahead on Stanwell New Start. Three young people from the area have been employed on the project.</p>	<p><i>Nigel Lynn to send report</i></p>
<p>9</p>	<p>Voluntary & Community updates</p> <p>i) Residents' Associations - North</p> <ul style="list-style-type: none"> ○ Tim Griffiths mentioned the upcoming Queen's Diamond Jubilee 2012 and suggested a park could be designated Jubilee Park in respect of this. Nigel Lynn said Liz Borthwick was looking into the new park at Stanwell – maybe this could be called Jubilee Park ○ The bus service plays an important part in the community and can be a lifeline to older residents. Work to save the county's bus services was appreciated. ○ Prevention is better than cure; his RA was working with Neighbourhood Watch and police to maximise community safety. Nigel Lynn suggested "prevention is better than cure" could be an Assembly theme ○ The licensing committee should receive feedback from the NHW and police regarding incidents occurring as pubs and clubs turn out in the early hours. <p>ii) Residents' Associations – South</p> <ul style="list-style-type: none"> ○ Richard Hewitt reported that the regeneration in Shepperton was now complete and looked excellent and had been well accepted. ○ There was concern over the EcoPark; there were mixed views in the southern part of the area, with LOSRA and Charlton RA being firmly against. Funds had been sought for a legal challenge. Shepperton RA's 2,200 members were split on the issue – with a significant number not interested either way. Surrey County Council needed to move quickly in order not to lose £90m over the issue. ○ Onstreet parking charges were fiercely opposed, with a Shepperton Against Meters campaign launched. Surrey County Council talks about the need for "churn" (parking 	<p>Noted</p>

	<p>space turnover) but this was not necessary in Shepperton, where there was plenty of space.</p> <ul style="list-style-type: none"> ○ Big Society – Richard Hewitt had seen a presentation about Brixworth in Northants where residents had become involved in planning matters; it was something that could be applied in Shepperton – maybe a report to the Assembly would be possible? <p>iii) Residents’ Associations – Stanwell/Stanwell North</p> <ul style="list-style-type: none"> ○ Kathy Croft reported on the allotments, where there was conflict over the association’s plans and the borough council’s intentions. Brian Harris said a meeting on allotments strategy was due to be held the following day. Nigel Lynn indicated that John Brooks would be happy to do a site visit to assess the situation and Roberto Tambini agreed that the issue would be looked into. Claudette Curtis-Jenkins emphasised the importance of allotments, especially for young people. <p>iv) Age Concern: Carol Sheppardson reported the Spelthorne/Runnymede technical merger was 1 March. The outcomes of a restructuring consultation would follow shortly. A tea party held at St James’s School had gone very well. Around 60 older residents had attended. An intergenerational scheme – where the pupils showed the guests how to use mobile phones – had been a great success. The discharge lounge at St Peter’s Hospital was also working well.</p> <p>v) CAB: Brian Harris reported that the manager of the new merged CAB (with Runnymede) was Pat Thompson. The organisation had moved out of Link and was now at Sunbury Library. They have offices in Addlestone and there was a possibility of a move to Ashford. Brian Harris said everyone who had moved out of Link had found accommodation elsewhere. Some were integrated with Spelthorne Council services (such as adult social care) at Knowle Green.</p> <p>vi) Surrey Chambers: One to one business clinics would not be continued at Link. These would be done in local areas from April onwards. An Ask The experts event was planned for Shepperton Studios on 3 May.</p>	
10	<p>Communications: Joanne Jones asked for any stories of partnership working to be forwarded, in order to update the newsletter and the promotional stand for the Assembly. Tim Griffiths asked if the LSP could have a presence in the Bulletin, in a regular spot, and also if there could be a list of useful numbers as a regular column. It was explained that the A to Z and leisure directory contained this information and the Bulletin would not have enough room for it. Joanne Jones reported that a feature on volunteering would be published in the summer Bulletin.</p>	

11	<p>AOB: Denise Turner-Stewart said the county councillors' voice was very strong on the parking charges issue and representations were being made at County Hall.</p> <p>Richard Hewitt added that Cllr Richard Walsh was involved in the issue as well.</p> <p>Re this year's Assembly, theme groups would be asked to think about their presentation; draft any potential changes to priorities for the workshops; suggest projects for Make It Happen.</p>	<p>Draft Assembly programme to be drawn up for next LSP Exec – JJ and KMcG</p>
12	<p>Next meetings: Monday 25 July, Council Chamber, then 26 September, 21 November.</p> <p>All meetings 3.30pm except 26 September – 2pm after Assembly.</p> <p>NB: Change of date for November – now 21st.</p>	