

Enquiry	Registers/Information available	Requirements for advance notice or appointments	Cost of access
<b>1. Planning and Building Regulations</b>			
<p><b>1.1 Decisions and Pending Applications</b></p> <p>Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications -</p> <ul style="list-style-type: none"> <li>(a) a planning permission;</li> <li>(b) a listed building consent;</li> <li>(c) a conservation area consent;</li> <li>(d) a certificate of lawfulness of existing use or development;</li> <li>(e) a certificate of lawfulness of proposed use or development;</li> <li>(f) building regulations approval;</li> <li>(g) a building regulation completion certificate; and</li> <li>(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme?</li> </ul>	<p>(a) – (e) this information is publicly available in reception and on the Council’s website via the planning public access system</p> <hr/> <p>(a) – (e) information also available by tailored report if required</p> <hr/> <p>(f)– (h) not on public register at the present time, available by tailored report only.</p>	<p>Information in reception available during normal Council Opening Hours. Appointment required. Website available 24hrs.</p> <hr/> <p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department</i></b></p> <hr/> <p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p>	<p>(a) – (e) this information is publicly available free of charge</p> <hr/> <p>If required as a tailored report</p> <ul style="list-style-type: none"> <li>(a) £1.70</li> <li>(b) £1.70</li> <li>(c) £1.70</li> <li>(d) £1.70</li> <li>(e) £1.70</li> </ul> <hr/> <ul style="list-style-type: none"> <li>(f) £1.70</li> <li>(g) £1.70</li> <li>(h) £1.70</li> </ul>

<p><b>1.2 Planning Designations and Proposals</b>  What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?</p>	<p>This information is available by consulting public local plans. Information available on the Web Site.  www.spelthorne.gov.uk</p>	<p>Available during normal Council Opening Hours in reception.  <b>Website available 24hrs</b></p>	<p>Free of charge for inspection.  If required as a tailored report this will be £1.70</p>
<p><b>2.ROADS</b>  Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:  (a) highways maintainable at public expense;  (b) subject to adoption and, supported by a bond or bond waiver.  (c) to be made up by a local authority who will reclaim the cost from the frontagers; or  (d) to be adopted by a local authority without reclaiming the cost from the frontagers?</p>	<p>(a) This information is publicly available – list of adopted highways located in reception or direct from Surrey County Council</p> <hr/> <p>(b) – (d) Only available directly from Surrey County Council</p>	<p>No appointment required to view list of adopted public highways in reception.</p> <p>Please contact Surrey County Council when accessing their records</p> <hr/> <p>Please contact Surrey County Council</p>	<p>Free of charge for inspection</p> <p>Please contact Surrey County Council for fees for accessing their records</p> <hr/> <p>Please contact Surrey County Council</p>
<p><b>3. OTHER MATTERS</b>  <b>3.1 Land required for Public Purposes</b>  Is the property included in land required for public purposes?</p>	<p>Information available by tailored report only</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p>	<p>£1.70</p>
<p><b>3.2 Land to be acquired for Road Works</b>  Is the property included in</p>	<p>This information is only available directly from Surrey County Council.</p>	<p>Please contact Surrey County Council</p>	<p>Please contact Surrey County Council</p>

<p>land to be acquired for road works?</p>			
<p><b>3.3 Drainage agreements and consents</b>  Do either of the following exist in relation to the property-  (a) An agreement to drain buildings in combination into an existing sewer by means of a private sewer; or  (b) An agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main?</p>	<p>This information is not available from Spelthorne Borough Council: Enquiries should be referred to  Thames Water Property Insight  P.O. Box 3189  Slough SL1 4WW  Dx 151280 Slough 13  Tel 0118 925 1504</p>	<p>Please Contact Thames Water</p>	<p>Please Contact Thames Water</p>
<p><b>3.4 Nearby Road Schemes</b>  Is the property (or will it be) within 200 metres of any of the following -:  (a) the centre line of a new trunk road or special road specified in any order, draft order or scheme;  (b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway;  (c) the outer limits of construction works for a</p>	<p>This information is only available directly from Surrey County Council</p>	<p>Please contact Surrey County Council</p>	<p>Please contact Surrey County Council</p>

<p>proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;</p> <p>(d) the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes;</p> <p>(e) the centre line of the proposed route of a new road under proposals published for public consultation; or</p> <p>(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction a roundabout (other than a mini</p>			
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<p>roundabout); or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation</p>			
<p><b>3.5 Nearby Railway Schemes</b> Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?</p>	<p>This information is only available directly from Surrey County Council</p>	<p>Please contact Surrey County Council</p>	<p>Please contact Surrey County Council</p>
<p><b>3.6 Traffic Schemes</b> Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in Box B) which abut the boundaries of the property-</p> <ul style="list-style-type: none"> <li>(a) permanent stopping up or diversion;</li> <li>(b) waiting or loading restrictions;</li> <li>(c) one way driving;</li> <li>(d) prohibition of driving;</li> <li>(e) pedestrianisation;</li> <li>(f) vehicle width or weight restriction;</li> <li>(g) traffic calming works including road humps;</li> <li>(h) residents parking controls;</li> <li>(i) minor road widening or improvement;</li> <li>(j) pedestrian crossings;</li> </ul>	<p>This information is only available directly from Surrey County Council</p>	<p>Please contact Surrey County Council</p>	<p>Please contact Surrey County Council</p>

<p>(k) cycle tracks; or (l) bridge building?</p>			
<p><b>3.7 Outstanding Notices</b> Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this Schedule:- (a) building works; (b) environment; (c) health and safety; (d) housing; (e) highways; (f) public health?</p>	<p>(a) – (d) &amp; (f) Available by tailored report only</p> <hr/> <p>(e) This information is only available directly from Surrey County Council</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p> <hr/> <p>Please contact Surrey County Council</p>	<p>(a) £1.70 (b) £1.70 (c) £1.70 (d) £1.70 (f) £1.70</p> <hr/> <p>Please Contact Surrey County Council</p>
<p><b>3.8 Contravention of Building Regulations</b> Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?</p>	<p>Available by tailored report only</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p>	<p>£1.70</p>
<p><b>3.9 Notices, Orders, Directions and Proceedings under Planning Acts.</b> Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following:- (a) an enforcement notice;</p>	<p>Available by tailored report only</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p>	<p>(a) £1.70 (b) £1.70 (c) £1.70 (d) £1.70 (e) £1.70 (f) £1.70 (g) £1.70 (h) £1.70 (i) £1.70 (j) £1.70</p>

<p>(b) a stop notice;  (c) a listed building enforcement notice;  (d) a breach of condition notice;  (e) a planning contravention notice;  (f) another notice relating to breach of planning control;  (g) a listed building repairs notice;  (h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation;  (i) a building preservation notice;  (j) a direction restricting permitted development;  (k) an order revoking or modifying planning permission;  (l) an order requiring discontinuance of use or alteration or removal of building or works;  (m) a tree preservation order; or  (n) proceedings to enforce a planning agreement or planning contribution?</p>			<p>(k) £1.70  (l) £1.70  (m) £1.70  (n) £1.70</p>
<p><b>3.10 Conservation Areas</b>  Do the following apply in relation to the property-</p>	<p>(a) Available on the Council's website – Planning Public Access page</p>	<p>Enquiries must be requested at time of booking personal search and payment to be</p>	<p>(a) Free of charge on website</p>

<p>(a) the making of the area a Conservation Area before 31 August 1974; or  (b) an unimplemented resolution to designate the area a Conservation Area?</p>	<p>(b) by tailored report</p>	<p><b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p>	<p>Charge for a tailored report  (a) £1.70  (b) £1.70</p>
<p><b>3.11 Compulsory Purchase</b>  Has any enforceable order or decision been made to compulsorily purchase or acquire the property?</p>	<p>Available by tailored report only (excluding orders and decisions made by Surrey County Council)</p> <hr/> <p>In respect of orders and decisions made by Surrey County Council  Please contact the County Council direct</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p> <hr/> <p>Please contact Surrey County Council</p>	<p>£1.70</p> <hr/> <p>Please contact Surrey County Council</p>
<p><b>3.12 Contaminated Land</b>  Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property):-  (a) a contaminated land notice;  (b) in relation to a register maintained under section 78R of the Environmental</p>	<p>Available by tailored report only</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p> <p>(If you require a Contaminated Land Search on a specific site please contact Environmental Health Department - see contact list attached)</p>	<p>(a) £1.70  (b) £1.70  (c) £1.70</p>

<p>Protection Act 1990:-  (i) a decision to make an entry; or  (ii) an entry; or  (c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice?</p>			
<p><b>3.13 Radon Gas</b>  Do records indicate that the property is in a “Radon Affected Area” as identified by the Health Protection Agency?</p>	<p>Available by tailored report</p> <hr/> <p>Also available from the Health Protection Agency – see contact list attached.</p> <hr/> <p>This information is available on the Council’s planning public access system on the website</p>	<p>Enquiries must be requested at time of booking personal search and payment to be <b><i>made at time of appointment or by invoice as agreed with the Local Land Charges department.</i></b></p> <hr/> <p>Please contact Radon Survey at the Health Protection Agency</p> <hr/> <p>Website available 24hrs</p>	<p>£1.70</p> <hr/> <p>Please contact Radon Survey at the Health Protection Agency</p> <hr/> <p>Free of charge</p>

## **Information Note**

Spelthorne Borough Council offers a 'one stop shop' service for Local Land Charges and search information by appointment only with the exception of Highways information required to answer the Highways CON29R enquiries which can be obtained by contacting Surrey County Council Highways Information Team. Contact details are shown below.

## **Fees**

Personal Search of the Local Land Charges Register – Free of Charge.

CON29R – As detailed in the attached schedule.

All cheques should be made payable to "Spelthorne Borough Council". Please note that client or individual cheques cannot be accepted.

You can also pay by Credit or Debit card by telephoning 01784 446485 and then email the paperwork for the search to [Land.Charges@spelthorne.gov.uk](mailto:Land.Charges@spelthorne.gov.uk).

## **Useful Contacts**

Spelthorne Borough Council Local Land Charges Council Offices Knowle Green Staines TW18 1XB DX 98044 Staines 2 Tel: 01784 446483 / 485 Fax: 01784 463356 E-mail: <a href="mailto:Land.charges@spelthorne.gov.uk">Land.charges@spelthorne.gov.uk</a> Web: <a href="http://www.spelthorne.gov.uk">www.spelthorne.gov.uk</a>	Surrey County Council Highways Information Team County Hall Kingston Upon Thames KT1 2DY DX 31509 Kingston Tel: 0208 541 8926 Fax: 0208 541 8923 Email: <a href="mailto:highwayinfo@surreycc.gov.uk">highwayinfo@surreycc.gov.uk</a>	Thames Water Property Insight PO Box 3189 Slough SL1 4WW DX 151280 Slough 13 Tel: 0118 925 1504 E-mail: <a href="mailto:searches@thameswater.co.uk">searches@thameswater.co.uk</a> Web: <a href="http://www.twpropertyinsight.co.uk">www.twpropertyinsight.co.uk</a>	Radon Survey, Health Protection Agency, Centre for Radiation, Chemical and Environmental Hazards, Chilton, Didcot, Oxfordshire OX11 0RQ Tel: 01235 822622 Web: <a href="http://www.hpa.org.uk">www.hpa.org.uk</a>	Spelthorne Borough Council Environmental Health Department Council Offices Knowle Green Staines TW18 1XB Tel: 01784 446251 E-mail: <a href="mailto:pollution.control@spelthorne.gov.uk">pollution.control@spelthorne.gov.uk</a> Web: <a href="http://www.spelthorne.gov.uk">www.spelthorne.gov.uk</a>
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# **SPELTHORNE BOROUGH COUNCIL**

## **SCHEDULE OF REGISTERS / INFORMATION FOR LOCAL SEARCH**

# ENQUIRIES