UNAUTHORISED ENCAMPMENT ON

COUNCIL LAND

Day 1. Officer visits and gives occupants verbal notice to leave within 24 hrs

Day 2. Officer serves written notice to leave. Usually 24 hrs

Day 3. Land vacated

Day 3. If no welfare concerns and land not vacated Officer applies to Magistrates Court for summons

Day 4. Serve summons on all occupants/vehicles

Day 5. Until date of hearing officer monitors movements and repeats procedure with new arrivals

Date of hearing. Officer attends court, gives facts and asks for court order to evict

Serve copies if order on all occupants/vehicles to vacate usually within 24 hours

Site vacated

Site not vacated. Carry out eviction as per court order

Open liaison with local police/legal dept etc.

Officer informs social services, housing needs, education and DHS

No further action

Order granted

Plan operation to eject persons and vehicles with police and other agencies

No further action

PRIVATE LAND

Day 1. Contact owner/agent arrange written request for Council to act as agent for landowner

Day 2. Private landowner/ agent attends site to witness service

Private landowner to secure land

Date of hearing will be fixed by court and shown on summonses, normally 3-4 days

Private landowner/agent to witness service

Private landowner/agent to secure land

Landowner to secure land

Landowner to secure land