## SPELTHORNE BOROUGH COUNCIL TAXI AND PRIVATE HIRE DRIVER LICENCE RENEWAL APPLICATION FORM

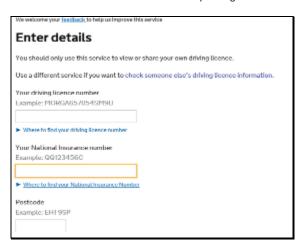


1. Type of renewal				
Hackney Carriage Driver  Private Hire Driver  1 year  3 years				
Badge number	Date of expiry of driver licence			
2. Applicant details				
Forename(s)		Surname		
Address				
Telephone no		Mobile		
E-mail address * * (your application will not be accepted without this info				
Date and place of birth		NI number		
If you are a Private Hire Driver, please give the name of the Operator from whom you currently receive work:				
(your application will not be accepted without this info)				
3. Criminal convictions				
Have you been convicted for <b>ANY</b> criminal or motoring offences, received an official caution, fixed penalty notice or been involved in any incident which may lead to court proceedings since the issue of your most recent licence?				
YES   NO				
If YES, please give details on a separate sheet.  4. Medical fitness				
Have you suffered from any disease or illness that could affect your medical fitness to drive since the issue of your				
most recent licence? YES   NO				
If <b>YES</b> please give details on a separate sheet.				
5. gov.uk* & DBS check codes				
Please provide a code you have obtained via gov.uk & (if applicable) the DBS - which permit the Council to check				
your DVLA records & criminal record online. In supplying these details you hereby consent to the Council				
processing relevant data in accordance with its policies & procedures in the context of deciding whether to renew your licence.				
your noones.				
*(your application will not be accepted wit				
Gov.uk	DBS	6	Tax Conditionality	
6. Checklist				
<ul> <li>i) Current DVLA driving licence, passport, proof of National Insurance number &amp; a utility bill or bank statement showing your home address dated within the last three months.</li> </ul>				
ii) gov.uk code permitting the Council to check your DVLA records online				
iii) Completed medical form & declaration for drivers with Diabetes (if applicable).				
iv) Current driver licence renewal fee payable (cheques to be made out to Spelthorne Borough Council please)				
7. Declaration				
The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an				
offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal				
of a licence. (A person is to be treated as making a false statement of he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).				
Lundorstand that if my application is refused as asseted 9 subsequently revelled for any secretary and the in-				
I understand that if my application is refused, or granted & subsequently revoked for any reason; my details will be relayed to the NAFN to feature on the DFT's National Register of Refusals & Revocations.				
Signature		Date		

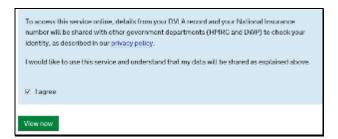
## Obtaining a code from gov.uk which allows the Council to check your DVLA records online

- 1. Ensure you have your driving licence number, national insurance number & postcode, as displayed on your driving licence.

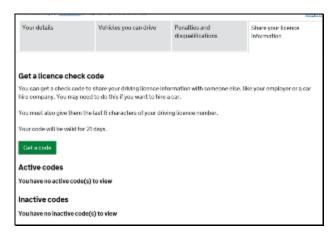
  Once you have this information visit: <a href="https://www.gov.uk/view-driving-licence">https://www.gov.uk/view-driving-licence</a>
- 2. Enter all of the above details into the corresponding boxes: -



3. Tick the box to agree and then click the green box which says 'view now': -



4. Your driver information will appear on screen. Click 'share your licence information', then click on the green box which says 'get a code': -



5. Upon clicking 'get a code' a check code will appear.



You need to note this down and provide this to the licensing authority. Please note the code is case sensitive, is only valid for 21 days and can only be used once.