

**SPELTHORNE BOROUGH COUNCIL  
TAXI AND PRIVATE HIRE OPERATOR LICENCE APPLICATION FORM**

PLEASE COMPLETE THE FORM IN BLACK INK AND BLOCK LETTERS



<b>1. Licence details</b>			
<b>Licence number</b>		<b>Date of expiry of licence</b>	
<b>2. Applicant details</b>			
<b>Forename(s)</b>			
<b>SURNAME</b>			
<b>Address</b>			
<b>Telephone no</b>		<b>Mobile</b>	
<b>E-mail address *</b> <i>*(your application will not be accepted without this info)</i>			
<b>3. Company</b> If the applicant is part of any partnership or limited company, please show the following details of each company (continue on a separate sheet if necessary)			
<b>Company trading name</b>			
<b>Registered address of company</b>			
<b>Company Number</b>			
<b>Tax Conditionality Code:</b>			
<b>4. Partner(s)</b> (continue on a separate sheet if necessary)			
<b>Forename(s)</b>			
<b>SURNAME</b>			
<b>Address</b>			
<b>Telephone no</b>		<b>Mobile</b>	
<b>E-mail address (if available)</b>			
<b>5. Driver &amp; vehicle details *</b> Please list <u>all</u> drivers currently working for the company, as well as details of their vehicle licence. (continue on a separate sheet if necessary) <i>*(your application will not be accepted without this info)</i>			
<b>Driver name</b>		<b>Vehicle licence number</b>	


**6. Controller details \***

(continue on a separate sheet if necessary)

*\*(your application will not be accepted without this info)*

Driver name	Current DBS?	Safeguarding training complete?

**7. Criminal convictions**

Have there ever been any convictions in relation to any offences recorded against you or your company  
 \* **YES / NO**

If **YES** please give details here. Please continue on a separate sheet if necessary.

**8. Office Opening times of business: (if relevant)**

Please list your opening times below

Day	Open	Close
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

**9. Fees**

The Fees can be found on our website: [Taxi and private hire licensing for applicants | Spelthorne Borough Council](https://www.spelthorne.gov.uk/taxi-licensing)

**10. Declaration**

The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal of a licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).

Signature ..... Date .....

(\*please delete as appropriate)