

SPELTHORNE BOROUGH COUNCIL
TAXI AND PRIVATE HIRE OPERATOR LICENCE APPLICATION FORM

PLEASE COMPLETE THE FORM IN BLACK INK AND BLOCK LETTERS



1. Licence details			
Licence number		Date of expiry of licence	
2. Applicant details			
Forename(s)			
SURNAME			
Address			
Telephone no		Mobile	
E-mail address * <i>*(your application will not be accepted without this info)</i>			
3. Company If the applicant is part of any partnership or limited company, please show the following details of each company (continue on a separate sheet if necessary)			
Company trading name			
Registered address of company			
Company Number			
Tax Conditionality Code:			
4. Partner(s) (continue on a separate sheet if necessary)			
Forename(s)			
SURNAME			
Address			
Telephone no		Mobile	
E-mail address (if available)			
5. Driver & vehicle details * Please list <u>all</u> drivers currently working for the company, as well as details of their vehicle licence. (continue on a separate sheet if necessary) <i>*(your application will not be accepted without this info)</i>			
Driver name		Vehicle licence number	

6. Controller details *

(continue on a separate sheet if necessary)

**(your application will not be accepted without this info)*

Driver name	Current DBS?	Safeguarding training complete?

7. Criminal convictions

Have there ever been any convictions in relation to any offences recorded against you or your company

* **YES / NO**

If **YES** please give details here. Please continue on a separate sheet if necessary.

8. Office Opening times of business: (if relevant)

Please list your opening times below

Day	Open	Close
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

9. Fees

The Fees can be found on our website: [Taxi and private hire licensing for applicants | Spelthorne Borough Council](https://www.spelthorne.gov.uk/article/16833/Taxi-and-private-hire-licensing-for-applicants)

10. Declaration

The information contained in this form is correct to the best of my knowledge and belief. I understand that it is an offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal of a licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).

Signature Date

(*please delete as appropriate)