SPELTHORNE BOROUGH COUNCIL
TAXI AND PRIVATE HIRE VEHICLE LICENCE APPLICATION FORM

PLEASE COMPLETE THE FORM IN BLACK INK AND BLOCK LETTERS

1. Type of vehicle application	
Hackney Carriage Vehicle/ Private Hire Vehicle*	**Plate number**

2.   Applicant details
Forename(s)
SURNAME
Address
Telephone no / Mobile
E-mail address (if available)
Are you the sole proprietor of the vehicle?   ***YES / NO**

3. Proprietor (if different from the above)

(Please include here full names and addresses of the other persons who are proprietors of the vehicle, or are concerned in the keeping, employing or letting on hire of the vehicle.   Continue on a separate page if necessary.

Forename(s)
SURNAME
Address
Telephone no / Mobile
E-mail address (if available)
Nature of interest

4. Vehicle details

Make	Model
Registration number	colour
Engine capacity **cc**	Last five numerals of chassis or VIN number
Year of first registration	Passenger seating capacity
Is your vehicle able to carry a passenger sitting in a wheelchair? ***YES / NO**	

5. Checklist

     i)   Vehicle registration document (form V5)
     ii)   Certificate of insurance for a minimum period of one month.
     iii) If the vehicle is over 1 year old from the date of first registration with DVLA or construction, whichever is the sooner, an MoT certificate
     iv) DVLA driving licence. If you have a photocard licence, please bring counterpart.
     v)   Current fee payable
     vi) **Have you also checked that your new vehicle complies with criteria set out in Spelthorne's Hackney Carriage & Private Hire Licensing Policy?** (with particular reference to new requirements in respect of window tinting)

6. Declaration

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal of a licence. (A person is to be treated as making a false statement of he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).

Signature ……………………………………………… Date …………………………………………………

(*please delete as appropriate)