

**SPELTHORNE BOROUGH COUNCIL
TAXI AND PRIVATE HIRE VEHICLE RENEWAL APPLICATION FORM**



PLEASE COMPLETE THE FORM IN BLACK INK AND BLOCK LETTERS

1. Type of renewal			
Hackney Carriage Vehicle/ Private Hire Vehicle*			
Plate number		Expiry date	

2. Applicant details	
Forename(s)	
SURNAME	
Address	
Telephone no	Mobile
E-mail address (if available)	

3. Vehicle details	
Make and model	
Colour.....	Registration number
Last five numerals of chassis or VIN number	
Engine capacitycc	PETROL / DIESEL*
Year of first registration	Passenger seating capacity
Is your vehicle able to carry a passenger sitting in a wheelchair? *YES / NO	
Are you the sole proprietor of the vehicle? *YES / NO	
If NO , state full names and addresses of the other persons who are proprietors of the vehicle, or are concerned in the keeping, employing or letting on hire of the vehicle. Continue on a separate sheet if necessary.	
Forename (s) Surname	
Address	
.....	
Postcode	Telephone number
Nature of interest	

4. Checklist

You need to bring with you:

- I. Vehicle registration document (form V5)
- II. Certificate of insurance for a minimum period of one month.
- III. If the vehicle is over 1 year old from the date of first registration with DVLA or construction, whichever is the sooner, an MoT certificate
- IV. The current fee.

5. Declaration

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal of a licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).

Signature Date

(*please delete as appropriate)