

SPELTHORNE BOROUGH COUNCIL
TAXI AND PRIVATE HIRE VEHICLE RENEWAL APPLICATION FORM



PLEASE COMPLETE THE FORM IN BLACK INK AND BLOCK LETTERS

1. Type of renewal		
Hackney Carriage Vehicle/ Private Hire Vehicle*		
Plate number	Expiry date	
2. Applicant details		
Forename(s)		
SURNAME		
Address		
Telephone no	Mobile	
E-mail address (if available)		
3. Vehicle details		
Make and model		
Colour.....	Registration number	
Last five numerals of chassis or VIN number		
Engine capacity	cc	PETROL / DIESEL*
Year of first registration	Passenger seating capacity	
Is your vehicle able to carry a passenger sitting in a wheelchair? *YES / NO		
Are you the sole proprietor of the vehicle? *YES / NO		
If NO , state full names and addresses of the other persons who are proprietors of the vehicle, or are concerned in the keeping, employing or letting on hire of the vehicle. Continue on a separate sheet if necessary.		
Forename (s) Surname		
Address		
.....		
Postcode Telephone number		
Nature of interest		

4. Checklist**You need to bring with you:**

- I. Vehicle registration document (form V5)
- II. Certificate of insurance for a minimum period of one month.
- III. If the vehicle is over 1 year old from the date of first registration with DVLA or construction, whichever is the sooner, an MoT certificate
- IV. The current fee.

5. Declaration

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence knowingly or recklessly to make a false statement in connection with an application for the grant or renewal of a licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement).

Signature Date

(*please delete as appropriate)