

## Building Regulations Inspection Requirements

Thank you for using Spelthorne Building Control (SBC). As we carry out the inspection of your project we will use a risk-based framework. The table below gives an overview of the Inspection Notification process and identifies the stages at which you **must** notify your Registered Building Inspector (RBI).

The building owner (or their client/contractor) is responsible for ensuring compliance with the Building Regulations and for requesting inspections at the appropriate stages. Timely inspections support SBC in verifying compliance and issuing the final certificate.

Please refer to the duty-holder guidance: **Duty holders | Spelthorne Borough Council**, [Duty holders | Spelthorne Borough Council](#) or contact your RBI if you are unsure about your responsibilities.

You must **notify your RBI before progressing beyond each inspection stage**. Inspections may be carried out on site or remotely (via photographs/video).

- Building stages marked **1** will **always** be inspected.
- Stages marked **2** must be notified, and SBC will then decide whether an inspection is required.
- SBC may request **additional inspections or testing** based on project risk.

You must keep **dated, geotagged photographic evidence** of all key construction stages and retain a full record for completion. (The *Timestamp Camera* app may be helpful for this purpose).

Do not occupy the building until it is fully compliant with regulations.

Before the final inspection, submit your **written declaration of compliance** along with all required certificates: **Completed works | Spelthorne Borough Council**. [Completed works | Spelthorne Borough Council](#)

### General overview of Inspection Notification

Please keep geotagged photographic evidence of all key construction stages (you may find the free 'timestamp camera' app useful)

**1** Inspection Required. **2** Inspection notification required. **3** Photographs should be taken to provide evidence of compliance.

