

Building Control – our service commitment

Spelthorne Borough Council's Building Control Service promotes and enhances development in accordance with the National Building Regulations, ensuring health, safety, welfare, and convenience in the built environment and the control of dangerous structures and demolitions.

We aim to:

- Make decisions on full plan submissions under the building regulations within five weeks of them being registered;
- Always show identification when making site visits or inspections;
- Issue a Completion Certificate for all works carried out in accordance with the Building Regulations after a satisfactory final inspection has been carried out;
- Investigate all complaints of Building Regulation contraventions, provide help and advice to owners where possible, and undertake enforcement action where the matter cannot be resolved by other means;
- Investigate all potentially dangerous structures within 24 hours of a report being received by the Building Control Section, and take all actions necessary in order to protect the safety of the public;
- Ensure everyone is treated equally and fairly regardless of race, family/marital status, gender, religious belief, age, disability or sexuality;

You can help us by:

- Submitting applications for planning and building regulations approval in line with the guidance notes provided with the application form;
- Ensuring that all plans and other information are presented in a clear, legible manner and to a recognised metric scale and that the current charges are provided with your application;
- Getting advice from our Building Control Team prior to making the application;
- Being polite and courteous to employees who are dealing with you;
- Remembering to keep us informed of any changes you wish to make to the development;
- Remembering to let us know when work is completed so that we can make our final inspection.