



YOUR VOTE MATTERS

MAKE SURE YOU'RE IN



Spelthorne Borough Council

Council Offices

Knowle Green

Staines-upon-Thames

TW18 1XB

Call: 01784 444218

Email: electoral.services@spelthorne.gov.uk

Web: www.spelthorne.gov.uk/elections

Dear Sir / Madam

Changing your name

Please complete the attached form and provide the documentary evidence requested overleaf, returning it in the envelope provided. You can also provide the information by phone on the number above, but you will still need to submit the documents by email or post.

Once we have checked your details, we will send you a letter or email to confirm your details have been updated on the electoral register.

Yours sincerely

Electoral Services Team

 **Go online**

You can fill in this form at
www.gov.uk/register-to-vote

Changing your name

You should only complete this form **after** you have changed your name.

Use **black ink** and write in CAPITALS or go online at
www.gov.uk/register-to-vote

Your current full name

Forename(s)

Surname

Your previous full name

Forename(s)

Surname

Please tell us the date you changed your name (DD MM YYYY).

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Your address

Please give the address where you are currently registered to vote.

Postcode	

Contact details

Telephone number(s)

Email address (if you have one) in CAPITALS

Declaration

To the best of my knowledge, the information in this form is true.
 I understand that the information I have given on this form will be used
 on the electoral register.

I understand that it is an offence to knowingly give false information
 in this form, and that I could face a fine of up to £5,000 and/or up to
 six months in prison.

Signature

Date (DD MM YYYY)

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We need to see proof of your change of name. Please send us one of these:

- Marriage or civil partnership certificate
- Overseas marriage or civil partnership certificate
- Amended birth certificate
- Deed poll.

If you do not have any of these, please contact us using the details on page 1 of this form.

You will need to provide your date of birth and National Insurance number, or tell us why you can't provide them, in order for us to process your application.

You don't have to give us your contact details, but if you do it will help us if we need to contact you about your registration.

Now sign and return the form

Send the signed form in the reply-paid envelope – or to the address on page 1 of this form.

