

Fees and Charges

2018/19



Printed Date: 05/07/2018

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Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Asset Management

Asset Management

Property Fees

Work charges (general fees)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Consent under Lease (assignment, alterations etc.)	400.00	S	Discretionary	
Disposal of Council land (at third party's request)	750.00	S	Discretionary	
Entering into a new Lease	750.00	S	Discretionary	
Entering into a new Licence	400.00	S	Discretionary	
Lease Renewal (substantially new terms)	600.00	S	Discretionary	
Lease Renewal (substantially same terms as before)	450.00	S	Discretionary	
Licence Renewal (substantially new terms)	325.00	S	Discretionary	
Licence Renewal (substantially same terms as before)	250.00	S	Discretionary	
New Wayleave, Easement etc.	500.00	S	Discretionary	
Regularisation of encroachment	500.00	S	Discretionary	

Asset Management

Property Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Work charges (third sector fees)

Consent under Lease (assignment, alterations etc.)	200.00	S	Discretionary
Disposal of Council land (at third party's request)	750.00	S	Discretionary
Entering into a new Lease	375.00	S	Discretionary
Entering into a new Licence	200.00	S	Discretionary
Lease Renewal (substantially new terms)	300.00	S	Discretionary
Lease Renewal (substantially same terms as before)	225.00	S	Discretionary
Licence Renewal (substantially new terms)	160.00	S	Discretionary
Licence Renewal (substantially same terms as before)	125.00	S	Discretionary
New Wayleave, Easement etc.	250.00	S	Discretionary
Regularisation of encroachment	250.00	S	Discretionary

Corporate Governance

Land Charges

Land Charges

Copying Charges

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Copy Of Duplicate Search	7.20	8.64	S	Discretionary
Copy of Tree Preservation Order	18.00	18.00	S	Discretionary
Each Agreement - Each Following Sheet	0.75	0.90	S	Discretionary
Each Agreement - First Sheet	2.90	3.48	S	Discretionary

Service Fees (Please note full searches fee is £244.00)

a) LLC1	22.00	22.00	O	Discretionary
b) Con29R	180.00	180.00	S	Discretionary
c) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	38.40	42.00	S	Discretionary
d) Additional Parcel (Con29)	18.48	18.48	S	Discretionary
e) Each Con 29 'O' Optional Enquiry	18.00	18.00	S	Discretionary
f) Each Additional Enquiry/Solicitors Question	20.00	24.00	O	Discretionary
g) Personal Search Con29 Component data per question	2.04	2.04	S	Discretionary
h) Personal Search Service	0.00	0.00	O	Discretionary

Legal Fees

Legal Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Commercial Organisations

Drafting a simple licence	525.00	600.00	S	Discretionary
Drafting a simple wayleave agreement/lease	1,500.00	1,750.00	S	Discretionary
Renewal of a simple licence	350.00	400.00	S	Discretionary
Renewal of a simple wayleave agreement/lease	750.00	1,000.00	S	Discretionary

Commercial Organisations - Hourly rates (Planning S106 Agreement and Other Legal work)

Legal Executive/Solicitor with between 4 to 8 years experience	225.00	230.00	S	Discretionary
Legal Executive/Solicitor with less than 4 years experience	195.00	200.00	S	Discretionary
Solicitor with over 8 years experience	295.00	300.00	S	Discretionary
Trainee Legal Executive / Paralegal	140.00	145.00	S	Discretionary
Trainee Solicitor	140.00	145.00	S	Discretionary

Community Groups

Drafting a simple licence	225.00	225.00	S	Discretionary
Drafting a simple wayleave agreement/lease	525.00	525.00	S	Discretionary
Grazing licence grants and renewals	150.00	150.00	S	Discretionary
Renewal of a simple licence	150.00	150.00	S	Discretionary
Renewal of a simple wayleave agreement/lease	350.00	350.00	S	Discretionary

Community Groups - Hourly rates (Planning S106 Agreement and Other Legal work)

Legal Executive/Solicitor with between 4 to 8 years experience	125.00	125.00	S	Discretionary
Legal Executive/Solicitor with less than 4 years experience	105.00	105.00	S	Discretionary
Solicitor with over 8 years experience	145.00	145.00	S	Discretionary
Trainee Legal Executive / Paralegal	85.00	85.00	S	Discretionary
Trainee Solicitor	85.00	85.00	S	Discretionary

Electoral Services

Electoral Registration

Electoral Registration

2017/18 Charge 2018/19 Charge VAT Statutory?

Statutory Fees

Certificate Of Residence	25.00	25.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	20.00	20.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	10.00	10.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	1.50	1.50	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	5.00	5.00	O	Statutory
Return Of Election Expenses - Per Copy	0.20	0.20	O	Statutory

Environmental Health/Bdg Cont**Building Control****Building Control**

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey)	300.00	300.00	S	Statutory
02 Extensions 10m2 - 40m2 (single storey)	300.00	300.00	S	Statutory
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	Statutory
04 Two storey extension not exceeding 40m2	300.00	300.00	S	Statutory
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	Statutory
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	Statutory
07 Loft conversion without dormers (max 60m2)	300.00	300.00	S	Statutory
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	300.00	S	Statutory
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	300.00	300.00	S	Statutory
10 Erection of a single storey domestic garage extension or carport up to 100m2	300.00	300.00	S	Statutory
11 Conversion of a domestic garage to habitable rooms (max 40m2)	300.00	300.00	S	Statutory
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	Statutory

Building Control

Building Control

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	Statutory
01 Extensions Under 10m2 (single storey)	588.00	612.00	S	Statutory
02 Extensions 10m2 - 40m2 (single storey)	851.00	885.00	S	Statutory
03 Extensions 40m2 - 100m2 (single storey)	1,000.00	1,040.00	S	Statutory
04 Two storey extension not exceeding 40m2	1,000.00	1,040.00	S	Statutory
05 Two storey extension 40m2 - 100m2	1,264.00	1,315.00	S	Statutory
06 Two storey extension 100m2 to 200m2	1,499.00	1,559.00	S	Statutory
07 Loft conversion without dormers (max 60m2)	702.00	730.00	S	Statutory
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	840.00	874.00	S	Statutory
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	465.00	484.00	S	Statutory
10 Erection of a single storey domestic garage extension or carport up to 100m2	553.00	575.00	S	Statutory
11 Conversion of a domestic garage to habitable rooms (max 40m2)	655.00	681.00	S	Statutory
12 Alterations to extend or create a basement up to 100m2	1,282.00	1,333.00	S	Statutory

Charges For Certain Small Buildings And Extensions - Inspection Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	Statutory
01 Extensions Under 10m2 (single storey)	388.00	412.00	S	Statutory
02 Extensions 10m2 - 40m2 (single storey)	651.00	685.00	S	Statutory
03 Extensions 40m2 - 100m2 (single storey)	700.00	740.00	S	Statutory
04 Two storey extension not exceeding 40m2	700.00	740.00	S	Statutory
05 Two storey extension 40m2 - 100m2	964.00	1,015.00	S	Statutory
06 Two storey extension 100m2 to 200m2	1,199.00	1,259.00	S	Statutory
07 Loft conversion without dormers (max 60m2)	502.00	530.00	S	Statutory
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	640.00	674.00	S	Statutory
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	265.00	284.00	S	Statutory
10 Erection of a single storey domestic garage extension or carport up to 100m2	353.00	375.00	S	Statutory
11 Conversion of a domestic garage to habitable rooms (max 40m2)	455.00	481.00	S	Statutory
12 Alterations to extend or create a basement up to 100m2	982.00	1,033.00	S	Statutory

Building Control

Building Control

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Charges For Certain Small Buildings And Extensions - Plan Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	Statutory
01 Extensions Under 10m2 (single storey)	200.00	200.00	S	Statutory
02 Extensions 10m2 - 40m2 (single storey)	200.00	200.00	S	Statutory
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	Statutory
04 Two storey extension not exceeding 40m2	300.00	300.00	S	Statutory
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	Statutory
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	Statutory
07 Loft conversion without dormers (max 60m2)	200.00	200.00	S	Statutory
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	200.00	200.00	S	Statutory
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S	Statutory
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S	Statutory
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	200.00	S	Statutory
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	Statutory

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O	Statutory
01 Extensions Under 10m2 (single Storey)	735.00	764.00	O	Statutory
02 Extensions 10m2 - 40m2 (single Storey)	1,064.00	1,107.00	O	Statutory
03 Extensions 40m2 - 100m2 (single storey)	1,250.00	1,300.00	O	Statutory
04 Two storey extension not exceeding 40m2	1,250.00	1,300.00	O	Statutory
05 Two storey extension 40m2 - 100m2	1,580.00	1,643.00	O	Statutory
06 Two storey extension 100m2 to 200m2	1,874.00	1,949.00	O	Statutory
07 Loft conversion without dormers (max 60m2)	878.00	913.00	O	Statutory
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,050.00	1,092.00	O	Statutory
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	581.00	604.00	O	Statutory
10 Erection of a single storey domestic garage extension or carport up to 100m2	691.00	719.00	O	Statutory
11 Conversion of a domestic garage to habitable rooms (max 40m2)	819.00	852.00	O	Statutory
12 Alterations to extend or create a basement up to 100m2	1,603.00	1,667.00	O	Statutory

Building Control

Domestic Alterations to a Single Building - Building Notice Charge

Electrical work (non competent persons scheme)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Any electrical work	353.00	367.00	S	Statutory

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	381.00	396.00	S	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	598.00	622.00	S	Statutory
03 Estimated cost exceeding £25,001 and up to £50,000	785.00	816.00	S	Statutory
04 Estimated cost exceeding £50,001 and up to £75,000	1,218.00	1,267.00	S	Statutory

Renovation of thermal element

Renovation of thermal element to a single dwelling	381.00	396.00	S	Statutory
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Underpinning

Underpinning (POA)	0.00	0.00	S	Statutory
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Window replacement (non competent persons scheme)

Per installation over 20 windows	321.00	330.00	S	Statutory
Per installation up to 20 windows	215.00	225.00	S	Statutory

Domestic Alterations to a Single Building - Inspection Charge

Electrical work (non competent persons scheme)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Any electrical work (Inc in Plan Charge)	0.00	0.00	S	Statutory

Building Control

Domestic Alterations to a Single Building - Inspection Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	398.00	422.00	S	Statutory
03 Estimated cost exceeding £25,001 and up to £50,000	585.00	616.00	S	Statutory
04 Estimated cost exceeding £50,001 and up to £75,000	918.00	967.00	S	Statutory

Renovation of thermal element

Renovation of thermal element to a single dwelling (Inc in Plan Charge)	0.00	0.00	S	Statutory
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Underpinning

Underpinning (POA)	0.00	0.00	S	Statutory
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Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge)	0.00	0.00	S	Statutory
Per installation up to 20 windows (Inc in Plan Charge)	0.00	0.00	S	Statutory

Domestic Alterations to a Single Building - Plan Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Electrical work (non competent persons scheme)

Any electrical work	353.00	367.00	S	Statutory
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	381.00	396.00	S	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	200.00	S	Statutory
03 Estimated cost exceeding £25,001 and up to £50,000	200.00	200.00	S	Statutory
04 Estimated cost exceeding £50,001 and up to £75,000	300.00	300.00	S	Statutory

Building Control

Domestic Alterations to a Single Building - Plan Charge

Renovation of thermal element

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Renovation of thermal element to a single dwelling	381.00	396.00	S	Statutory

Underpinning

Underpinning (POA)	0.00	0.00	S	Statutory
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Window replacement (non competent persons scheme)

Per installation over 20 windows	321.00	330.00	S	Statutory
Per installation up to 20 windows	215.00	225.00	S	Statutory

Domestic Alterations to a Single Building - Regularisation Charge

Electrical work (non competent persons scheme)

Any electrical work	441.00	459.00	O	Statutory
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	476.00	495.00	O	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	748.00	778.00	O	Statutory
03 Estimated cost exceeding £25,001 and up to £50,000	981.00	1,020.00	O	Statutory
04 Estimated cost exceeding £50,001 and up to £75,000	1,523.00	1,584.00	O	Statutory

Renovation of thermal element

Renovation of thermal element to a single dwelling	476.00	495.00	O	Statutory
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Underpinning

Underpinning (POA)	0.00	0.00	O	Statutory
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Building Control

Domestic Alterations to a Single Building - Regularisation Charge

Window replacement (non competent persons scheme)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Per installation over 20 windows	401.00	417.00	O	Statutory
Per installation up to 20 windows	269.00	280.00	O	Statutory

Non Domestic Alterations - Inspection Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
01 Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	447.00	473.00	S	Statutory
03 Estimated cost exceeding £25,000 and up to £50,000	769.00	808.00	S	Statutory
04 Estimated cost exceeding £50,000 and up to £100,000	936.00	985.00	S	Statutory
05 Estimated cost exceeding £100,000 and up to £150,000	1,112.00	1,168.00	S	Statutory
06 Installation of a Mezzanine floor up to 500m2	700.00	740.00	S	Statutory

Office / Shop fit out

01 Floor area up to 500m2	504.00	532.00	S	Statutory
02 Floor area 500m2 to 1000m2	700.00	740.00	S	Statutory
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S	Statutory

Renovation of thermal element

01 Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S	Statutory
02 Estimated cost exceeding £50,001 and up to £100,000	360.00	382.00	S	Statutory
03 Estimated cost exceeding £100,001 and up to £250,000	447.00	473.00	S	Statutory

Window replacement (non competent persons scheme).

Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S	Statutory
Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S	Statutory

Building Control

Non Domestic Alterations - Plan Charge

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	442.00	460.00	S	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	200.00	S	Statutory
03 Estimated cost exceeding £25,000 and up to £50,000	200.00	200.00	S	Statutory
04 Estimated cost exceeding £50,000 and up to £100,000	300.00	300.00	S	Statutory
05 Estimated cost exceeding £100,000 and up to £150,000	300.00	300.00	S	Statutory
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S	Statutory

Office / Shop fit out

01 Floor area up to 500m2	200.00	200.00	S	Statutory
02 Floor area 500m2 to 1000m2	300.00	300.00	S	Statutory
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S	Statutory

Renovation of thermal element

01 Estimated cost up to £50,000	412.00	428.00	S	Statutory
02 Estimated cost exceeding £50,001 and up to £100,000	200.00	200.00	S	Statutory
03 Estimated cost exceeding £100,001 and up to £250,000	200.00	200.00	S	Statutory

Window replacement (non competent persons scheme).

Per installation over 20 windows	321.00	330.00	S	Statutory
Per installation up to 20 windows	215.00	225.00	S	Statutory

Non Domestic Alterations - Regularisation Charge

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Building Control

Non Domestic Alterations - Regularisation Charge

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	552.00	574.00	O	Statutory
02 Estimated cost exceeding £5,000 and up to £25,000	809.00	841.00	O	Statutory
03 Estimated cost exceeding £25,000 and up to £50,000	1,211.00	1,259.00	O	Statutory
04 Estimated cost exceeding £50,000 and up to £100,000	1,545.00	1,607.00	O	Statutory
05 Estimated cost exceeding £100,000 and up to £150,000	1,765.00	1,836.00	O	Statutory
06 Installation of a Mezzanine floor up to 500m2	1,250.00	1,300.00	O	Statutory

Office / Shop fit out

01 Floor area up to 500m2	880.00	915.00	O	Statutory
02 Floor area 500m2 to 1000m2	1,250.00	1,300.00	O	Statutory
03 Change of use of a Building (charged in addition to the above works)	250.00	250.00	O	Statutory

Renovation of thermal element

01 Estimated cost up to £50,000	515.00	536.00	O	Statutory
02 Estimated cost exceeding £50,001 and up to £100,000	700.00	728.00	O	Statutory
03 Estimated cost exceeding £100,001 and up to £250,000	809.00	841.00	O	Statutory

Window replacement (non competent persons scheme).

Per installation over 20 windows	401.00	417.00	O	Statutory
Per installation up to 20 windows	269.00	280.00	O	Statutory

Non Domestic Extensions and New Build - Inspection Charge

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Building Control

Non Domestic Extensions and New Build - Inspection Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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All Other Use Classes

01 Floor Area not exceeding 10m2	594.00	626.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	738.00	776.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	876.00	923.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	1,169.00	1,228.00	S	Statutory

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	622.00	655.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	876.00	923.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	1,287.00	1,350.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	1,649.00	1,729.00	S	Statutory

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	0.00	0.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	447.00	473.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	681.00	716.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	800.00	840.00	S	Statutory

Non Domestic Extensions and New Build - Plan Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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All Other Use Classes

01 Floor Area not exceeding 10m2	200.00	200.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	200.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	300.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	300.00	300.00	S	Statutory

Building Control

Non Domestic Extensions and New Build - Plan Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	200.00	200.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	300.00	300.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	300.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	Statutory

Industrial and Storage Use

01 Floor Area not exceeding 10m2	527.00	548.00	S	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	200.00	S	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	200.00	200.00	S	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	200.00	200.00	S	Statutory

Non Domestic Extensions and New Build - Regularisation Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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All Other Use Classes

01 Floor Area not exceeding 10m2	992.00	1,032.00	O	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	1,172.00	1,219.00	O	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	1,470.00	1,529.00	O	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	1,836.00	1,909.00	O	Statutory

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,028.00	1,069.00	O	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	1,470.00	1,529.00	O	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	1,984.00	2,063.00	O	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	2,499.00	2,599.00	O	Statutory

Building Control

Non Domestic Extensions and New Build - Regularisation Charge

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Industrial and Storage Use

01 Floor Area not exceeding 10m2	659.00	685.00	O	Statutory
02 Floor area exceeding 10m2 but not exceeding 40m2	809.00	841.00	O	Statutory
03 Floor area exceeding 40m2 but not exceeding 100m2	1,101.00	1,145.00	O	Statutory
04 Floor area exceeding 100m2 but not exceeding 200m2	1,250.00	1,300.00	O	Statutory

Planning Publications

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Photocopying Charges For Current Applications (Available At Reception)

A4 Per Page	0.20	0.20	S	Statutory
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Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Number Of Dwellings

a) 1	1,264.00	1,315.00	S	Statutory
b) 2	1,704.00	1,772.00	S	Statutory
c) 3	1,999.00	2,079.00	S	Statutory
d) 4	2,292.00	2,384.00	S	Statutory
e) 5	2,675.00	2,782.00	S	Statutory
f) 6	3,057.00	3,179.00	S	Statutory
g) 7	3,380.00	3,515.00	S	Statutory
h) 8	3,704.00	3,852.00	S	Statutory
i) 9	4,027.00	4,188.00	S	Statutory
j) 10	4,349.00	4,523.00	S	Statutory
k) exceeding 10 - Price on Application	0.00	0.00	S	Statutory

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) 1	964.00	1,015.00	S	Statutory
b) 2	1,404.00	1,472.00	S	Statutory
c) 3	1,699.00	1,779.00	S	Statutory
d) 4	1,792.00	1,884.00	S	Statutory
e) 5	2,175.00	2,282.00	S	Statutory
f) 6	2,557.00	2,679.00	S	Statutory
g) 7	2,880.00	3,015.00	S	Statutory
h) 8	3,204.00	3,352.00	S	Statutory
i) 9	3,527.00	3,688.00	S	Statutory
j) 10	3,849.00	4,023.00	S	Statutory
k) exceeding 10 - Price on Application	0.00	0.00	S	Statutory

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) 1	300.00	300.00	S	Statutory
b) 2	300.00	300.00	S	Statutory
c) 3	300.00	300.00	S	Statutory
d) 4	500.00	500.00	S	Statutory
e) 5	500.00	500.00	S	Statutory
f) 6	500.00	500.00	S	Statutory
g) 7	500.00	500.00	S	Statutory
h) 8	500.00	500.00	S	Statutory
i) 9	500.00	500.00	S	Statutory
j) 10	500.00	500.00	S	Statutory
k) exceeding 10 - Price on Application	0.00	0.00	S	Statutory

Building Control

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) 1	1,580.00	1,643.00	O	Statutory
b) 2	2,130.00	2,215.00	O	Statutory
c) 3	2,499.00	2,599.00	O	Statutory
d) 4	2,865.00	2,980.00	O	Statutory
e) 5	3,344.00	3,478.00	O	Statutory
f) 6	3,821.00	3,974.00	O	Statutory
g) 7	4,225.00	4,394.00	O	Statutory
h) 8	4,630.00	4,815.00	O	Statutory
i) 9	5,034.00	5,235.00	O	Statutory
j) 10	5,436.00	5,653.00	O	Statutory
k) exceeding 10 (POA)	0.00	0.00	O	Statutory

Water Testing Charges

Private water supply

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Private water supply sample (each visit)	100.00	100.00	O	Statutory
b) Risk Assessment (each assessment)	500.00	500.00	O	Statutory
c) Investigation (per investigation)	100.00	100.00	O	Statutory
d) Granting an Authorisation (per authorisation)	100.00	100.00	O	Statutory
e) Analysing a Sample Taken Under Regulation 10 - at cost - max price shown	25.00	25.00	O	Statutory
f) Analysing a Sample Taken Under Check Monitoring - at cost - max price shown	100.00	100.00	O	Statutory
g) Analysing a Sample Taken Under Audit Monitoring - at cost - max price shown	500.00	500.00	O	Statutory

Environmental Protection Act

Enviromental Information Regulations 2004

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Contaminated Land Enquiries

Commercial - Hourly rate	53.00	55.00	S	Discretionary
Domestic - Hourly rate	53.00	55.00	S	Discretionary
General Inquiries - Hourly Rate	53.00	55.00	S	Discretionary

Environmental Protection

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Environmental Protection Schedule 1 Part B Premises

a) Summary Of Register	26.00	26.00	S	Discretionary
b) First Sheet - A4	17.00	17.00	S	Discretionary
c) Each Subsequent Sheet - A4	4.50	4.50	S	Discretionary
d) First Sheet-A3	17.00	17.00	S	Discretionary
e) Each Subsequent Sheet-A3	4.50	4.50	S	Discretionary

Pollution

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Scrap Metal Dealers

Scrap Metal collector fee	335.00	335.00	O	Discretionary
Scrap Metal dealer site license fee	530.00	530.00	O	Discretionary
Scrap Metal Licence Variation	61.00	61.00	O	Discretionary
Scrap Metal replacement of Licence	26.00	26.00	O	Discretionary

Pollution Prevention & Control Act

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Environmental Protection Act

Pollution Prevention & Control Act

2017/18 Charge 2018/19 Charge VAT Statutory?

LA-IPPC charges

a) Application	3,218.00	3,218.00	O	Statutory
b) Additional fee for operating without a permit	1,137.00	1,137.00	O	Statutory
c) Annual Subsistence (Low)	1,384.00	1,384.00	O	Statutory
d) Annual Subsistence (Medium)	1,541.00	1,541.00	O	Statutory
e) Annual Subsistence (High)	2,233.00	2,233.00	O	Statutory
f) Substantial Variation	1,309.00	1,309.00	O	Statutory
g) Transfer	225.00	225.00	O	Statutory
h) Partial transfer	668.00	668.00	O	Statutory
i) Surrender	668.00	668.00	O	Statutory

LAPPC & LAIPPC substistance charges

Where paid quarterly the total amount payable will be increased by	36.00	36.00	O	Statutory
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Environmental Protection Act

Pollution Prevention & Control Act

2017/18 Charge

2018/19 Charge

VAT Statutory?

LAPPC Annual Subsistence Charge

1.a) Standard process Low	739.00	739.00	O	Statutory
1.b) Standard process Medium	1,111.00	1,111.00	O	Statutory
1.c) Standard process High	1,672.00	1,672.00	O	Statutory
1.d) Standard process Low - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	838.00	838.00	O	Statutory
1.e) Standard process Medium - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	1,210.00	1,210.00	O	Statutory
1.f) Standard process High - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	1,771.00	1,771.00	O	Statutory
2.a) Reduced fee activities (Low)	76.00	76.00	O	Statutory
2.b) Reduced fee activities (Med)	151.00	151.00	O	Statutory
2.c) Reduced fee activities (High)	227.00	227.00	O	Statutory
2.d) Reduced fee activities (Low) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	175.00	175.00	O	Statutory
2.e) Reduced fee activities (Med) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	250.00	250.00	O	Statutory
2.f) Reduced fee activities (High) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	326.00	326.00	O	Statutory
3.a) PVR I & II combined (Low)	108.00	108.00	O	Statutory
3.b) PVR I & II combined (High)	326.00	326.00	O	Statutory
3.c) PVR I & II combined (Med)	216.00	216.00	O	Statutory
3.d) PVR I & II combined - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation (high)	425.00	425.00	O	Statutory
3.e) PVR I & II combined - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation (med)	315.00	315.00	O	Statutory
3.f) PVR I & II combined - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation (low)	207.00	207.00	O	Statutory
4.a) Other reduced fee activities (Low)	218.00	218.00	O	Statutory
4.b) Other reduced fee activities (Med)	349.00	349.00	O	Statutory
4.c) Other reduced fee activities (High)	524.00	524.00	O	Statutory
4.d) Other reduced fee activities (Low) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	317.00	317.00	O	Statutory
4.e) Other reduced fee activities (Med) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	448.00	448.00	O	Statutory
4.f) Other reduced fee activities (High) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	623.00	623.00	O	Statutory
6.a) Standard mobile plant, for first and second permits (Low)	618.00	618.00	O	Statutory
6.b) Standard mobile plant, for first and second permits (Medium)	989.00	989.00	O	Statutory
6.c) Standard mobile plant, for first and second permits (High)	1,484.00	1,484.00	O	Statutory
6.d) Standard mobile plant, for first and second permits (Low) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	717.00	717.00	O	Statutory

Environmental Protection Act

Pollution Prevention & Control Act

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
6.e) Standard mobile plant, for first and second permits (Medium) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	1,088.00	1,088.00	O	Statutory
6.f) Standard mobile plant, for first and second permits (High) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	1,583.00	1,583.00	O	Statutory
7.a) For the third to seventh permits (Low)	368.00	368.00	O	Statutory
7.b) For the third to seventh permits (Medium)	590.00	590.00	O	Statutory
7.c) For the third to seventh permits (High)	884.00	884.00	O	Statutory
7.d) For the third to seventh permits (Low) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	467.00	467.00	O	Statutory
7.e) For the third to seventh permits (Medium) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	689.00	689.00	O	Statutory
7.f) For the third to seventh permits (High) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	983.00	983.00	O	Statutory
8.a) Eighth and subsequent permits (Low)	189.00	189.00	O	Statutory
8.b) Eighth and subsequent permits (Medium)	302.00	302.00	O	Statutory
8.c) Eighth and subsequent permits (High)	453.00	453.00	O	Statutory
8.d) Eighth and subsequent permits (Low) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation	288.00	288.00	O	Statutory
8.e) Eighth and subsequent permits (Medium) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	401.00	401.00	O	Statutory
8.f) Eighth and subsequent permits (High) - Where a LAPPC Part B installation is subject to reporting under the E-PRTR Regulation.	552.00	552.00	O	Statutory

LAPPC charges - Application Fee

Additional fee for operating without a permit	1,137.00	1,137.00	O	Statutory
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	297.00	297.00	O	Statutory
Other Reduced Fee Activities	346.00	346.00	O	Statutory
PVR I & II combined	246.00	246.00	O	Statutory
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	148.00	148.00	O	Statutory
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00	O	Statutory
Standard process	1,579.00	1,579.00	O	Statutory

Environmental Protection Act

Pollution Prevention & Control Act

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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LAPPC mobile plant charges - Application fees

Number of permits = 1	1,579.00	1,579.00	O	Statutory
Number of permits = 2	1,579.00	1,579.00	O	Statutory
Number of permits = 3 through to 8	943.00	943.00	O	Statutory
Number of permits = 8 and over	477.00	477.00	O	Statutory

LAPPC subsistence fees

Late Payment Fees	50.00	50.00	O	Statutory
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LAPPC Substantial change

Reduced fee activities	98.00	98.00	O	Statutory
Standard process	1,005.00	1,005.00	O	Statutory
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	O	Statutory

LAPPC Temporary transfer for mobiles

First transfer	51.00	51.00	O	Statutory
Repeat following enforcement or warning	51.00	51.00	O	Statutory

LAPPC Transfer and Surrender

New operator at low risk reduced fee activity	75.00	75.00	O	Statutory
Reduced fee activities: partial transfer	45.00	45.00	O	Statutory
Reduced fee activities: transfer - Price on application	0.00	0.00	O	Statutory
Standard process partial transfer	476.00	476.00	O	Statutory
Standard process transfer	162.00	162.00	O	Statutory
Surrender: all Part B activities	0.00	0.00	O	Statutory

Pollution, Prevention And Control Act 1999

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Environmental Protection Act

Pollution, Prevention And Control Act 1999

2017/18 Charge 2018/19 Charge VAT Statutory?

LAPPC Annual Subsistence Charge

1.a) Standard process Low (where permit is for a combined Part B and waste installation)	838.00	838.00	O	Statutory
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,260.00	1,260.00	O	Statutory
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,870.00	1,870.00	O	Statutory

Food Safety

Food Safety

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Food Hygiene Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary
Courses Held (on Site or off site) (Per Person)	80.00		S	Discretionary
Replacement Certificate Fee	45.00		S	Discretionary
Voluntary Surrender Of Foodstuffs Certificate	69.00		S	Discretionary

Foodstuffs For Export

Per Certificate (If Visit Needed)	143.50	148.50	O	Discretionary
Per Certificate (If Visit Not Needed)	72.00	74.60	O	Discretionary

Foodstuffs for Import

Imported organic foodstuffs authentication certificate	47.00	48.50	O	Discretionary
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Health and Safety

Health and Safety in the Workplace

2017/18 Charge

2018/19 Charge

VAT Statutory?

Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary
Emergency First Aid at Work (EFAW)	70.00	70.00	S	Discretionary
First Aid at Work (FAW)	165.00	165.00	S	Discretionary
First Aid at Work Re-Qualification (RE-QUAL)	110.00	110.00	S	Discretionary
Institute of Occupational Safety and Health - Managing safely refresher (1 day)		200.00	S	Discretionary
Institute of Occupational Safety and Health - Managing safely	350.00	350.00	S	Discretionary
Institute of Occupational Safety and Health - Working safely	125.00	125.00	S	Discretionary
Institute of Occupational Safety and Health - Working safely passport	25.00	25.00	S	Discretionary

Licensing

Animals

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Variation to any Animal Licence

Change of ownership during licensing period (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	74.00	76.50	O	Discretionary
Change to animals kept or sold from licensed premises (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	125.50	130.00	O	Discretionary

Zoo Licence

Initial applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	391.00	405.00	O	Discretionary
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Gambling Act 2005

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Licensing

Gambling Act 2005

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Gambling Act Fees

Adult Gaming Centres: a) New Applications	2,000.00	2,000.00	O	Statutory
Adult Gaming Centres: b) Annual Fees	1,000.00	1,000.00	O	Statutory
Adult Gaming Centres: c) Variations	1,000.00	1,000.00	O	Statutory
Adult Gaming Centres: d) Transfers	1,200.00	1,200.00	O	Statutory
Adult Gaming Centres: e) Reinstatements	1,200.00	1,200.00	O	Statutory
Adult Gaming Centres: f) Provisionals Statements	2,000.00	2,000.00	O	Statutory
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	Statutory
Adult Gaming Centres: h) Copy of licence	25.00	25.00	O	Statutory
Adult Gaming Centres: i) Notification of change	50.00	50.00	O	Statutory
Betting Premises (Excluding Tracks): a) New Applications	2,700.00	2,700.00	O	Statutory
Betting Premises (Excluding Tracks): b) Annual Fees	600.00	600.00	O	Statutory
Betting Premises (Excluding Tracks): c) Variations	1,500.00	1,500.00	O	Statutory
Betting Premises (Excluding Tracks): d) Transfers	1,200.00	1,200.00	O	Statutory
Betting Premises (Excluding Tracks): e) Reinstatements	1,200.00	1,200.00	O	Statutory
Betting Premises (Excluding Tracks): f) Provisionals Statements	3,000.00	3,000.00	O	Statutory
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	Statutory
Betting premises (Excluding Tracks): h) Copy of licence	25.00	25.00	O	Statutory
Betting premises (Excluding Tracks): i) Notification of change	50.00	50.00	O	Statutory
Bingo Clubs: a) New Applications	3,500.00	3,500.00	O	Statutory
Bingo Clubs: b) Annual Fees	1,000.00	1,000.00	O	Statutory
Bingo Clubs: c) Variations	1,750.00	1,750.00	O	Statutory
Bingo Clubs: d) Transfers	1,200.00	1,200.00	O	Statutory
Bingo Clubs: e) Reinstatements	1,200.00	1,200.00	O	Statutory
Bingo Clubs: f) Provisionals Statements	3,500.00	3,500.00	O	Statutory
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	Statutory
Bingo Clubs: h) Notification of change	50.00	50.00	O	Statutory
Bingo Clubs: i) Copy of licence	25.00	25.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (New Permit)	100.00	100.00	O	Statutory

Licensing

Gambling Act 2005

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c) Annual Fee	50.00	50.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): d) Renewal Fee	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e) Variation Fee	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f) Copy Of Permit	15.00	15.00	O	Statutory
Club Gaming Permit: a) Application Fee (New Permit)	200.00	200.00	O	Statutory
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	Statutory
Club Gaming Permit: c) Annual Fee	50.00	50.00	O	Statutory
Club Gaming Permit: d) Renewal Fee	200.00	200.00	O	Statutory
Club Gaming Permit: e) Variation Fee	100.00	100.00	O	Statutory
Club Gaming Permit: f) Copy Of Permit	15.00	15.00	O	Statutory
Family Entertainment Centre: a) New Applications	2,000.00	2,000.00	O	Statutory
Family Entertainment Centre: b) Annual Fees	750.00	750.00	O	Statutory
Family Entertainment Centre: c) Variations	1,000.00	1,000.00	O	Statutory
Family Entertainment Centre: d) Transfers	950.00	950.00	O	Statutory
Family Entertainment Centre: e) Reinstatements	950.00	950.00	O	Statutory
Family Entertainment Centre: f) Provisionals Statements	2,000.00	2,000.00	O	Statutory
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	Statutory
Family Entertainment Centre: h) Copy of licence	25.00	25.00	O	Statutory
Family Entertainment Centre: i) Notification of change	50.00	50.00	O	Statutory
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50.00	50.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150.00	150.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50.00	50.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	100.00	100.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25.00	25.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25.00	25.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15.00	15.00	O	Statutory
Prize Gaming Permit: a) Application Fee (New Permit)	300.00	300.00	O	Statutory
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	Statutory

Licensing

Gambling Act 2005

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Prize Gaming Permit: c) Renewal Fee	300.00	300.00	O	Statutory
Prize Gaming Permit: d) Change Of Name	25.00	25.00	O	Statutory
Prize Gaming Permit: e) Copy Of Permit	15.00	15.00	O	Statutory
Small Society Lotteries: a) New Registration	40.00	40.00	O	Statutory
Small Society Lotteries: b) Annual Fee	20.00	20.00	O	Statutory
Tracks: a) New Applications	2,500.00	2,500.00	O	Statutory
Tracks: b) Annual Fees	1,000.00	1,000.00	O	Statutory
Tracks: c) Variations	1,250.00	1,250.00	O	Statutory
Tracks: d) Transfers	950.00	950.00	O	Statutory
Tracks: e) Reinstatements	950.00	950.00	O	Statutory
Tracks: f) Provisionals Statements	2,500.00	2,500.00	O	Statutory
Tracks: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	Statutory
Tracks: h) Copy of licence	25.00	25.00	O	Statutory
Tracks: i) Notification of change	50.00	50.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300.00	300.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300.00	300.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25.00	25.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15.00	15.00	O	Statutory

Highways

Street Trading

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	83.50	86.50	S	Discretionary

Licensing

Highways

Street Trading - Per Annum

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Areas Where Streets Are Not Classified Roads	820.00	849.50	S	Discretionary
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	820.00	849.50	S	Discretionary
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	820.00	849.50	S	Discretionary

HMO Licensing Scheme

HMO's

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Up to 6 Occupants	648.00	671.50	O	Discretionary
b) 7 to 9 occupants	802.50	831.50	O	Discretionary
c) 10 to 14 occupants	881.50	913.00	O	Discretionary
d) 15 or more occupants	987.00	1,022.50	O	Discretionary
e) Penalty for late or incomplete applications.	123.00	127.50	O	Discretionary
f) Extra charge for processing separate licence holder and manager applications.	31.50	32.50	O	Discretionary
g) Discount for members of an approved landlords association.	31.50	32.50	O	Discretionary

HMO's Licence Renewals

a) Up to 6 Occupants	486.00	503.50	O	Discretionary
b) 7 to 9 occupants	602.00	623.50	O	Discretionary
c) 10 to 14 occupants	660.50	684.50	O	Discretionary
d) 15 or more occupants	740.00	766.50	O	Discretionary
e) Penalty for late or incomplete applications.	123.00	127.50	O	Discretionary
f) Extra charge for processing separate licence holder and manager applications.	32.00	33.00	O	Discretionary
g) Discount for members of an approved landlords association.	32.00	33.00	O	Discretionary

Housing

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Licensing

Housing

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary
Housing Inspection	156.00	161.50	O	Discretionary

Mobile Homes Site Licenses

a) Application for a new site licence - 1 to 5 pitches	449.00	465.00	O	Discretionary
b) Application for a new site licence - 6 to 24 pitches	523.00	542.00	O	Discretionary
c) Application for a new site licence - 25 to 99 pitches	578.00	599.00	O	Discretionary
d) Application for a new site licence - 100+ pitches	689.00	714.00	O	Discretionary
e) Application to alter conditions to a site licence - 1 to 5 pitches	214.00	221.50	O	Discretionary
f) Application to alter conditions to a site licence - 6 to 24 pitches	223.50	231.50	O	Discretionary
g) Application to alter conditions to a site licence - 25 to 99 pitches	233.00	241.50	O	Discretionary
h) Application to alter conditions to a site licence - 100+ pitches	252.00	261.00	O	Discretionary
i) Application to transfer a site licence	120.50	125.00	O	Discretionary
j) Annual fee - 1 to 5 pitches	171.00	177.00	O	Discretionary
k) Annual fee - 6 to 24 pitches	209.00	216.50	O	Discretionary
l) Annual fee - 25 to 99 pitches	237.50	246.00	O	Discretionary
m) Annual fee - 100+ pitches	294.00	304.50	O	Discretionary
n) Recover of cost of enforcement - hourly rate	57.50	59.50	O	Discretionary

Housing Act Notices

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Building Control

Sale Of Approval Notices	20.00	20.00	S	Discretionary
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Building Control Research

Additional Copies of Documents/Notices	25.00	25.00	S	Discretionary
Historical Research Per Hr (Inc 4 Copies)	62.00	65.00	S	Discretionary

Licensing

Housing Act Notices

Housing Act 1985 - Section 265 - Demolition Order

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Hourly Rate	57.50	59.50	O	Discretionary

Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	57.50	59.50	O	Discretionary
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Street Numbering & Re-Numbering

a) Renaming Property Per Property	52.00	54.00	O	Discretionary
b) Single Property	85.00	88.00	O	Discretionary
c) 2-5 Properties	120.00	125.00	O	Discretionary
d) 6-10 Properties	170.00	177.00	O	Discretionary
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	170.00	177.00	O	Discretionary

Licensing Act 2003

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Licensing

Licensing Act 2003

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Licensing Fees

Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	315.00	315.00	O	Statutory
Application For Transfer Of A Premises Licence (Section 42)	23.00	23.00	O	Statutory
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23.00	23.00	O	Statutory
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	10.50	10.50	O	Statutory
Duty To Notify Change Of Name Or Address (Section 127)	10.50	10.50	O	Statutory
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23.00	23.00	O	Statutory
Notification Of Change Of Name And Address (Section 33)	10.50	10.50	O	Statutory
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.50	10.50	O	Statutory
Personal Licence	37.00	37.00	O	Statutory
Personal Licence Grant Or Renewal (Section 117)	37.00	37.00	O	Statutory
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21.00	21.00	O	Statutory
Temporary Events Notice	21.00	21.00	O	Statutory
Temporary Events Notice (Section100)	21.00	21.00	O	Statutory
Theft, Loss etc Of Certificate Or Summary (Section 79)	21.00	21.00	O	Statutory
Theft, Loss etc Of Personal Licence (Section 126)	10.50	10.50	O	Statutory
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.50	10.50	O	Statutory
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.50	10.50	O	Statutory

Licensing Register Entries

For All Entries (If Plans Are Required)	3,000.00	3,000.00	O	Statutory
For All Entries (No Plans Are Required)	1,000.00	1,000.00	O	Statutory
Per Individual Copy	26.00	26.00	O	Statutory

Premises Licence

Minor Variation	89.00	89.00	O	Statutory
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Licensing

Licensing Act 2003

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Premises Licence - Annual Fee

A	70.00	70.00	O	Statutory
B	180.00	180.00	O	Statutory
C	295.00	295.00	O	Statutory
D	320.00	320.00	O	Statutory
E	350.00	350.00	O	Statutory

Premises Licence - Annual Fee (For Town Centre Pubs Only)

D X 2	640.00	640.00	O	Statutory
E X 3	1,050.00	1,050.00	O	Statutory

Premises Licence - New And Full Variation Applications

A	100.00	100.00	O	Statutory
B	190.00	190.00	O	Statutory
C	315.00	315.00	O	Statutory
D	450.00	450.00	O	Statutory
D X 2	900.00	900.00	O	Statutory
E	635.00	635.00	O	Statutory
E X 3	1,905.00	1,905.00	O	Statutory

Retail

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	207.00	214.50	O	Discretionary
Registration of premises	207.00	214.50	O	Discretionary
Replacement certificate	47.00	48.50	O	Discretionary
Transfer of registration	102.50	106.00	O	Discretionary
Variation of registration	55.00	57.00	O	Discretionary

Licensing

Retail

Sex establishment licence fee

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Change of licence details	150.00	155.50	O	Discretionary
New,Renewal,Intermediate,Temporary	3,000.00	3,108.00	O	Discretionary

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,000.00	3,108.00	O	Discretionary
Transfer Of Licence	3,000.00	3,108.00	O	Discretionary

Public Health

Health and Safety

2017/18 Charge 2018/19 Charge VAT Statutory?

Health And Safety At Work Act 1974

Officer Statement Of Facts - hourly rate	72.00	59.50	O	Discretionary
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Rodent & Pest Control

Animals

Animal Boarding Establishment

Initial Application (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	298.50	309.50	O	Discretionary
Subsequent Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	207.00	214.50	O	Discretionary

Breeding Of Dogs

Initial Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	298.50	309.50	O	Discretionary
Subsequent Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	207.00	214.50	O	Discretionary

Dangerous Wild Animals (Plus Vet Fees)

Initial Application (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	521.00	540.00	O	Discretionary
Renewal (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	298.50	309.50	O	Discretionary

Home boarding establishment

Initial Application (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	148.50	154.00	O	Discretionary
Subsequent Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	103.50	107.00	O	Discretionary

Pet Shops

Initial Application (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	298.28	309.00	O	Discretionary
Subsequent Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	207.05	214.50	O	Discretionary

Riding Establishments (Plus Vets Fees)

Initial Application (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	298.50	309.50	O	Discretionary
Subsequent Applications (PLUS ALL ASSOCIATED VET FEES AND CHARGES)	207.00	214.50	O	Discretionary

Rodent and Pest Control

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Rodent & Pest Control

Rodent and Pest Control

2017/18 Charge 2018/19 Charge VAT Statutory?

Pest Control

Bedbugs	102.50	106.00	S	Discretionary
Mice Per Visit	64.50	67.00	S	Discretionary
Rat Disinfestation - Domestic Properties	41.00	42.00	S	Discretionary
Wasps, Fleas etc - Per Visit	59.50	62.00	S	Discretionary

Stray Dogs

2017/18 Charge 2018/19 Charge VAT Statutory?

Stray Dogs - Collection Fee

Plus Kennelling And Vets Fees	174.50	180.00	O	Discretionary
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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Hackney Carriages Driver and Vehicles

Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	17.50	18.00	O	Discretionary
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)		25.00	S	Discretionary
Criminal Record Bureau Fee - 3 Yearly Check	48.00	48.00	O	Discretionary
English & Numeracy Retest Fee	29.00	30.00	O	Discretionary
Geographic Knowledge Retest Fee	63.00	65.00	O	Discretionary
Hackney Carriage /Private Hire Vehicle Plate Replacement	17.50	18.00	O	Discretionary
Hackney Carriage Driver - New	286.00	296.00	O	Discretionary
Hackney Carriage Driver - Renewal	137.00	142.00	O	Discretionary
Hackney Carriage Vehicle	329.00	341.00	O	Discretionary
Hackney Carriage Vehicle (adapted for disabled persons)	164.50	170.50	O	Discretionary
Licence Conditions Retest	36.00	37.00	O	Discretionary
Re-Issue Of Licence (Change of address, name or any other reason)	20.00	21.00	O	Discretionary
Re-Issue Of Licence (Change of Vehicle)	96.00	99.00	O	Discretionary
Transfer From Private Hire to Hackney Carriage Fee	150.00	155.00	O	Discretionary

Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Private Hire Driver Operator And Vehicle

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Private Hire Operator - 1 Vehicle	199.00	206.00	O	Discretionary
b) Private Hire Operator - 2 To 5 Vehicles	247.00	256.00	O	Discretionary
c) Private Hire Operator - 6 To 20 Vehicles	353.00	366.00	O	Discretionary
d) Private Hire Operator - 21 or more the hourly rate applies	470.00	55.00	O	Discretionary
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	17.50	18.00	O	Discretionary
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary
Criminal Record Bureau Fee - 3 Yearly Check	49.00	48.00	O	Discretionary
English & Numeracy Retest Fee	30.00	31.00	O	Discretionary
Geographic Knowledge retest fee	36.00	37.00	O	Discretionary
Hackney Carriage /Private hire vehicle plate replacement	17.50	18.00	O	Discretionary
Private Hire Driver Licence - New	276.00	286.00	O	Discretionary
Private Hire Driver Licence - Renewal	137.00	142.00	O	Discretionary
Private Hire Vehicle	290.00	300.00	O	Discretionary
Private Hire Vehicle (adapted for disabled persons)	145.00	150.00	O	Discretionary
Private Hire Vehicle plate replacement	17.50	18.00	O	Discretionary
Re-Issue Of Licence (Change of address, name or any other reason)	20.00	21.00	O	Discretionary
Re-Issue Of Licence (Change of vehicle)	96.00	99.00	O	Discretionary

Taxi Licensing - 3 Year Fees

Hackney Carriage and Private Hire Driver

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary
Hackney Carriage Driver - New	481.00	498.00	O	Discretionary
Hackney Carriage Driver - Renewal	369.50	383.00	O	Discretionary
Private Hire Driver Licence - New	471.00	188.00	O	Discretionary
Private Hire Driver Licence - Renewal	332.00	344.00	O	Discretionary

Taxi Licensing - 5 Year Fees

Taxi Licensing

Taxi Licensing - 5 Year Fees

Private Hire Vehicle Operator

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Private Hire Operator - 1 Vehicle	867.00	898.00	O	Discretionary
b) Private Hire Operator - 2 To 5 Vehicles	1,084.00	1,123.00	O	Discretionary
c) Private Hire Operator - 6 To 20 Vehicles	1,609.00	1,667.00	O	Discretionary
d) Private Hire Operator - 21 or more the hourly rate applies	2,190.00	55.00	O	Discretionary
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)		25.00	S	Discretionary

Works in Default

Works in Default

2017/18 Charge 2018/19 Charge VAT Statutory?

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health S Discretionary

Housing Options

Homelessness

Homelessness

Bed & Breakfast

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Charge Is Maximum Eligible For Housing Benefit (2 Bed Rate, Per Week, Per Individual)	288.46	288.46	O	Statutory
Charge Is Maximum Eligible For Housing Benefit (4 Bed Rate, Per Week, Per Individual)	413.01	413.01	O	Statutory

Ind Living

Day Centres

Greeno & Fordbridge Centres (Community Use)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Committee/Meeting Rooms

Mon-Fri Evening (per hour)	13.00	13.50	E	Discretionary
Saturday (per hour)	15.00	15.50	E	Discretionary

Large Hall

Mon-Fri Evening (per hour)	20.00	20.50	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	24.00	24.50	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	41.00	41.00	E	Discretionary
Sunday (per hour)	41.00	41.00	E	Discretionary

Quiet Lounge

Mon-Fri Evening (per hour)	13.00	13.50	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	20.00	20.50	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	25.00	25.50	E	Discretionary

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Large Hall

Mon - Fri Evening (per hour)	28.15	28.50	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	30.60	31.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	53.50	53.50	E	Discretionary
Sunday (per hour)	53.50	54.00	E	Discretionary

Older Peoples Services

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Day Centres

Older Peoples Services

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Membership Fees

Joint Day Centre/Spelride	22.00	22.00	S	Discretionary
Non SBC Resident	23.00	23.00	S	Discretionary
SBC Resident	15.00	15.00	S	Discretionary

Staines Community Centres (Community Use)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Upstairs meeting room

Mon-Fri Evening	13.00	13.50	E	Discretionary
Saturday Daytime	15.00	15.50	E	Discretionary
Saturday Evening	25.00	25.50	E	Discretionary
Sunday all day	25.00	25.50	E	Discretionary

Upstairs or downstairs area

Mon-Fri Evening	16.50	17.00	E	Discretionary
Saturday Daytime	22.00	22.50	E	Discretionary
Saturday Evening	35.00	36.00	E	Discretionary
Sunday all day	35.00	36.00	E	Discretionary

Staines Community Centres (Semi-Commercial Use)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Upstairs meeting room

Mon-Fri Evening	18.00	18.50	E	Discretionary
Saturday Daytime	20.00	20.50	E	Discretionary
Saturday Evening	35.00	35.50	E	Discretionary
Sunday all day	35.00	35.50	E	Discretionary

Day Centres

Staines Community Centres (Semi-Commercial Use)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Upstairs or downstairs area

Mon-Fri Evening	22.00	22.50	E	Discretionary
Saturday Daytime	25.00	25.50	E	Discretionary
Saturday Evening	45.00	45.50	E	Discretionary
Sunday all day	45.00	45.50	E	Discretionary

Meals On Wheels

Luncheon Clubs

Service Fees

Charge Per Meal	4.00	4.00	O	Discretionary
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2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Meals On Wheels

Service Fees

Charge Per Meal	3.90	3.90	O	Discretionary
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2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Span

Span

2017/18 Charge 2018/19 Charge VAT Statutory?

Service Fees (Weekly Charge)

Individual Customers In The Spelthorne Area Who Have Lifeline Telephones	4.30	4.30	*	Discretionary
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Leisure

Public Halls

Shepperton Hall

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Community Use (9am To Midnight) (Hire to local groups)

Mon-Fri 9am To 5pm per hour	18.50	19.00	E	Discretionary
Mon-Fri After 5pm per hour	20.00	20.50	E	Discretionary
Sat 9am To 6pm per hour	24.00	24.50	E	Discretionary
Sat After 6pm per hour	41.00	41.00	E	Discretionary
Sunday 9am To 10.30pm per hour	41.00	41.00	E	Discretionary

Semi Commercial Use (9am To Midnight) (Commercial firms providing a community benefit)

Mon-Fri 9am To 5pm per hour	25.10	25.90	E	Discretionary
Mon-Fri After 5pm per hour	28.15	28.50	E	Discretionary
Sat 9am To 6pm per hour	30.60	31.00	E	Discretionary
Sat After 6 pm per hour	53.50	53.50	E	Discretionary
Sunday 9am To 10.30pm per hour	53.50	53.50	E	Discretionary

Planning/Housing

Planning Development Control

A) Pre-Application Charges

a) Householder Applications - Advice (Written)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Householder advice on acceptability of a proposal	65.00	70.00	S	Discretionary

b) Householder Applications - Other

Site Visit and advice on historic buildings	100.00	110.00	S	Discretionary
Site visit and advice on trees	50.00	65.00	S	Discretionary

c) Planning Investigation/Research - Commercial Organisations Only

Investigation/ Research Requiring Both Office And Site Based Work Per Hr	120.00	200.00	S	Discretionary
Investigation/ Research Requiring Office Based Work Only Per Hr	100.00	180.00	S	Discretionary

d) Planning Investigation/Research - Service Fees

High Hedge Legislation	610.00	620.00	S	Discretionary
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e) Written Advice (Initial advice plus one additional response)

01) Single New Dwelling/Replacement Dwelling	250.00	275.00	S	Discretionary
02) Minor Proposals - 2 - 9 dwellings, up to 1000 sq m commercial	425.00	600.00	S	Discretionary
03) Major Proposals - 10+ dwellings or 1,000 - 2,000 sq m commercial	600.00	1,200.00	S	Discretionary
04) Strategic Proposals - 50+ dwellings or +2,000 sq m commercial	1,000.00	2,200.00	S	Discretionary
05) Dropped kerbs - confirmation whether planning permission required	45.00	55.00	S	Discretionary
06) Advertisements, per advertisement	100.00	110.00	S	Discretionary
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	100.00	110.00	S	Discretionary

Planning Development Control

A) Pre-Application Charges

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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f) Meetings (charge per meeting)

01) Single New Dwelling/Replacement Dwelling	325.00	350.00	S	Discretionary
02) Minor Proposal (2-9 dwellings or up to 1000 sq m commercial)	550.00	1,000.00	S	Discretionary
03) Major Proposal 10 - 49 dwellings or 1,000 - 2,000 sq m commercial)	850.00	1,800.00	S	Discretionary
04) Major Proposal (10 - 49 dwellings or 1,000 - 2,000 sq m commercial) where Head of Service attends	1,200.00	2,050.00	S	Discretionary
05) Strategic Proposals (+50 dwellings or +2000 sq m commercial)	1,350.00	3,000.00	S	Discretionary
06) Strategic Proposals (+50 dwellings or +2000 sq m commercial) where Head of Service attends	1,600.00	3,250.00	S	Discretionary
07) Advertisements	300.00	350.00	S	Discretionary
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)			S	Discretionary

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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a) Household Development

Alteration/Addition To Existing Dwelling	172.00	206.00	S	Statutory
Alteration/Addition To Two Or More Existing Dwellings	339.00	407.00	S	Statutory
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	172.00	206.00	S	Statutory

b) Outline Applications

The site area does not exceed 2.5 hectares: for each 0.1 hectare of the site area	385.00	462.00	S	Statutory
The site area exceeds 2.5 hectares (and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;)	9,527.00	11,432.00	S	Statutory

c) Full Applications And Reserved Matters

Erection Of Dwellings Per Dwelling Created Up To A Max of 50 Dwellings	385.00	462.00	S	Statutory
Where the number of dwellinghouses to be created by the development exceeds 50 (and an additional £115 for each dwellinghouse in excess of 50 up to a maximum total fee of £250,000)	49,049.00	22,859.00	S	Statutory

Planning Development Control

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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d) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

No new floor space	195.00	234.00	S	Statutory
Where floor space does not exceed 40m ²	195.00	234.00	S	Statutory
Where the floor space created is between 40m ² and 75m ²	385.00	462.00	S	Statutory
Where the floor space created is between 75m ² and 3750m ²	385.00	462.00	S	Statutory
Where the floor space created is more than 3750m ² (with £115 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £250,000)	19,049.00	22,859.00	S	Statutory

e) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

Where the gross floor space does not exceed 465m ²	80.00	96.00	S	Statutory
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an additional £385 for each 75m ² in excess of 540m ²	385.00	462.00	S	Statutory
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215m ² up to a maximum fee of £250,000)	19,049.00	22,859.00	S	Statutory
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	385.00	462.00	S	Statutory

f) Erection Of Glasshouses Used For Purposes In Agriculture

Where the gross floor space does not exceed 465m ²	80.00	96.00	S	Statutory
Where the gross floor space exceeds 465m ²	2,150.00	2,580.00	S	Statutory

g) Erection, Alteration Or Replacement Of Plant And Machinery

Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	385.00	462.00	S	Statutory
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £250,000)	19,049.00	22,859.00	S	Statutory

h) Applications other than Building Works

Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	195.00	234.00	S	Statutory
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Planning Development Control

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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i) Exploratory Drilling For Oil Or Natural Gas

where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of site area	423.00	508.00	S	Statutory
where the site area exceeds 7.5 hectares, £31,725 (with an additional £126 for each 0.1 hectares in excess of 7.5 hectares up to a maximum fee of £250,000)		38,070.00	S	Statutory

j) Operations For Winning And Working Of Minerals

where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area	195.00	234.00	S	Statutory
where the site area exceed 15 hectares, £29,112 (and an additional £115 for each 0.1 hectares in excess of 15 hectares up to a maximum of £65,000)	29,112.00	34,934.00	S	Statutory

k) The carrying out of any operations not coming within any of the above categories

£195 for each 0.1 hectare of the site area, subject to a maximum of £1,690	195.00	234.00	S	Statutory
For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)	195.00	234.00	S	Statutory

l) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	385.00	462.00	S	Statutory
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	19,049.00	22,859.00	S	Statutory

m) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	385.00	462.00	S	Statutory
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	19,049.00	22,859.00	S	Statutory

Planning Development Control

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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n) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open

Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	195.00	234.00	S	Statutory
Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	29,112.00	34,934.00	S	Statutory

o) Other Changes Of Use

Other Changes Of Use (Except Waste Or Minerals)	385.00	462.00	S	Statutory
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p) Concessionary Fees and Exemptions

01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	0.00	0.00	S	Statutory
02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	0.00	0.00	S	Statutory
03) Applications Required Because Of The Removal Of Permitted Development Rights By A Condition Or By Article 4 Direction	0.00	0.00	S	Statutory
04) Playing Fields (For Sports Clubs)	385.00	462.00	S	Statutory
05) Revised Or Fresh Application For Development Of The Same Character Or Description Within 12 Months Of Receiving Permission	0.00	0.00	S	Statutory
06) Exemptions For Applications Following A Refusal, Withdrawn Application etc., Are Available On The Same Basis As For Planning Applications	0.00	0.00	S	Statutory
07) Revised / Fresh Application For Development (Or Advertisement_ Of Same Character Or Description Within 12 Months Of Expiry Of Statutory 8 Weeks Period Where Applicant Has Appealed To Secretary Of State On The Grounds Of Non-Determination	0.00	0.00	S	Statutory
08) Duplicate Applications Made By The Same Applicant Within 28 Days - Normal fee for both applications	0.00	0.00	S	Statutory
09) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To Half The Rest.	0.00	0.00	S	Statutory
10) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid To The Authority Having The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	0.00	0.00	S	Statutory
11) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equalling That For A Full Application For Entire Scheme	385.00	462.00	S	Statutory

Planning Development Control

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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q) Applications In Relation To Permission In Principle

£402 for each 0.1 hectare of the site area	402.00	S	Statutory
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r) Advertisements

Advance Signs Directing The Public To A Business	110.00	132.00	S	Statutory
Advertisements Relating To The Business On The Premises	110.00	132.00	S	Statutory
Other Advertisements	385.00	462.00	S	Statutory

s) Fees For Applications For Certificates Of Lawful Use Or Development

For Existing Use Or Development - The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	Statutory
For Propsed Use or Development - Half The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	Statutory
Lawful not to comply with any condition	195.00	234.00	S	Statutory

t) Miscellaneous Applications

Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	80.00	96.00	S	Statutory
Notification of Demolition under the General Development Order	80.00	96.00	S	Statutory
Notification of Telecommunication Development Under The General Development Order	385.00	462.00	S	Statutory

u) Confirmation of Compliance with planning condition attached to Planning Permission

Application or removal or variation of a condition following grant of planning permission	195.00	234.00	S	Statutory
Per Condition for a householder application	28.00	34.00	S	Statutory
Per condition for all other types of application	97.00	116.00	S	Statutory

v) Requests for Non Material Amendments

Householder	28.00	34.00	S	Statutory
Others	195.00	234.00	S	Statutory

Planning Development Control

B) Planning Application Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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w) Hazardous Substances Consent

Applications For Removal Of Conditions And Continuation Of An Existing Consent	200.00	240.00	S	Statutory
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	250.00	300.00	S	Statutory
Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	400.00	480.00	S	Statutory

x) Fees For Certain Applications Under The General Permitted Development Order

01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")		96.00	S	Statutory
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")		96.00	S	Statutory
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)		96.00	S	Statutory
04) Part 14 Class J (Installation of solar panels on a non-domestic building)		96.00	S	Statutory

C) Planning Miscellaneous Fees

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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a) Photocopying Charges For Current Applications

01) A4 - First Sheet	3.50	3.50	S	Discretionary
02) A4 - Each Subsequent Sheet	1.00	1.00	S	Discretionary
03) A3 - First Sheet	4.50	4.50	S	Discretionary
04) A3 - Each Subsequent Sheet	1.20	1.20	S	Discretionary
05) A2 - First Sheet	7.50	7.50	S	Discretionary
06) A2 - Each Subsequent Sheet	3.00	3.00	S	Discretionary
07) A1 - First Sheet	7.50	7.50	S	Discretionary
08) A1 - Each Subsequent Sheet	4.00	4.00	S	Discretionary
09) A0 - First Sheet	10.50	10.50	S	Discretionary
10) A0 - Each Subsequent Sheet	5.50	5.50	S	Discretionary

b) Service Fees

Planning Decision Notice and copies of TPO's (Each)	20.00	20.00	S	Discretionary
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Planning Development Control

C) Planning Miscellaneous Fees

2017/18 Charge 2018/19 Charge VAT Statutory?

c) Publicity Schedule Of Planning Proposals

By email	0.00	0.00	S	Discretionary
Paper Copy	105.00	105.00	S	Discretionary

Street Scene

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property	120.00	120.00	O	Discretionary
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Miscellaneous

Collection Fee

Supermarket Trolleys - Collection Charge Per Trolley	75.00	75.00	S	Discretionary
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Cemeteries

Interment

Adult Grave

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Adult Grave 24 Hour Burial for one only (5 foot)	1,830.00	1,890.00	O	Discretionary
Adult Grave For 1 Interment	1,326.00	1,350.00	O	Discretionary
Adult Grave For 1 Interment - Casket	1,479.00	1,500.00	O	Discretionary
Adult Grave For 2 Interments	1,377.00	1,400.00	O	Discretionary
Adult Grave For 2 Interments - Casket	1,560.00	1,600.00	O	Discretionary
Brick Vault (Inter only)	460.00	475.00	O	Discretionary

Advance Purchase

Purchase in advance of adjacent plot at time of burial only	3,500.00	3,500.00	O	Discretionary
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All

Cremated Remains	460.00	480.00	E	Discretionary
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Child Grave

Child Grave For 1 Interment	400.00	430.00	O	Discretionary
Child Grave For 2 Interment	400.00	430.00	O	Discretionary
Child Internment within 24 hours	517.00	550.00	O	Discretionary
Child plot within 24 hours	596.00	630.00	O	Discretionary
Stillborn Grave	325.00	350.00	E	Discretionary

Non Residents/Parishioners Charge

Treble Fees For Residents out of Borough			O	Discretionary
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Memorial Garden

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Cemeteries

Memorial Garden

Ashford

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Plot Fee - Cremated remains	867.00	900.00	E	Discretionary

Other

Exclusive Right - Purchase of

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Burial in a Vault	1,938.00	1,970.00	E	Discretionary
Child Grave	460.00	490.00	E	Discretionary
Cremated Remains	744.00	760.00	E	Discretionary
Earthen Grave	1,750.00	1,800.00	E	Discretionary
Earthen Grave within 24 hours	2,142.00	2,190.00	E	Discretionary
Issue of duplicate deed of grant	92.00	100.00	E	Discretionary

Exhumation

Exhumation of ashes (Price on Application)	1,530.00		E	Discretionary
Exhumation of body (Price on Application)			E	Discretionary

Miscellaneous Fees

Registration Of Assignment	122.00	140.00	O	Discretionary
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Right to Erect Memorial Bench

Memorial Bench

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Supply & Installation of Memorial Bench	1,300.00	1,300.00	S	Discretionary

Right to Erect Memorial Plaque

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Cemeteries

Right to Erect Memorial Plaque

Memorial Tower Plaque

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
10 Yrs	306.00	312.00	E	Discretionary
15 Yrs	459.00	468.00	E	Discretionary
25 Yrs	612.00	624.00	E	Discretionary

Right To Erect Monument

1. Traditional Graves

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Additional Inscription	178.00	182.00	E	Discretionary
Erection of a Wooden Cross (after 12 months)	346.00	354.00	S	Discretionary
Headstone	346.00	354.00	E	Discretionary
Headstones And Kerbstones	503.00	513.00	E	Discretionary
Kerbs Only	334.00	341.00	E	Discretionary
Monument Over 91.5cm (3')	918.00	936.00	E	Discretionary
Vase Or Tablet	234.00	239.00	E	Discretionary

2. Garden Of Remembrance Tablet

Garden Of Remembrance Tablet	183.00	187.00	E	Discretionary
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Use Of Chapel

Location

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Ashford And Staines	255.00	280.00	O	Discretionary

Grounds Maintenance

Spelthorne In Bloom

2017/18 Charge 2018/19 Charge VAT Statutory?

Spelthorne In Bloom

a) Hanging Basket - Winter	36.00	36.00	O	Discretionary
b) Window Box - Winter	55.50	56.00	O	Discretionary
c) Hanging Basket - Summer	57.50	59.00	O	Discretionary
d) Window Box - Summer	90.00	92.00	O	Discretionary
e) Round Basket - Winter		44.00	O	Discretionary
f) Round Basket - Summer		65.00	O	Discretionary

Refuse Collection

Domestic

Bins for New Developments

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) 140L - Plastic	60.00	60.00	S	Discretionary
b) 240L - Plastic	60.00	60.00	S	Discretionary
c) 660L - Plastic	250.00	250.00	S	Discretionary
d) 1100L - Plastic	300.00	300.00	S	Discretionary
e) 1100L - Metal		400.00	S	Discretionary

Service Fees

Annual Charge for 240ltr Green Waste Bin	52.00	54.00	O	Discretionary
Annual Charge for 660ltr Green Waste Bin	138.00	140.00	O	Discretionary
Annual Charge for Green Waste Sack	36.00	37.00	O	Discretionary
Bulky Items (Excess) And Other Items By Arrangement	170.00	170.00	O	Discretionary
Provision of a waste skip - on private land	250.00	250.00	S	Discretionary
Replacement AWC Bin	60.00	60.00	O	Discretionary
Sale of new 240ltr Green Waste Bin to new scheme members	25.00	25.00	O	Discretionary
Sale of second hand 240ltr Green waste bin (if available)		15.00	O	Discretionary

Non - Domestic

Non - Domestic Properties only, not commercial waste (charge for the disposal of each individual bin per occasion)

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Rubbish 240ltr bin		1.50	O	Discretionary
b) Rubbish 660ltr bin		4.00	O	Discretionary
c) Rubbish - Large 1100ltr bin		7.00	O	Discretionary
d) Recycling 240ltr bin		1.10	O	Discretionary
e) Recycling 660ltr bin		3.00	O	Discretionary
f) Recycling - Large 1100ltr bin		5.00	O	Discretionary
g) Food Waste - up to 140ltr bin		3.00	O	Discretionary

Refuse Collection

Non - Domestic

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

a) Rubbish 240ltr bin	11.00	11.00	O	Discretionary
b) Rubbish 660ltr bin	12.00	13.00	O	Discretionary
c) Rubbish - Large 1100ltr bin	13.00	13.00	O	Discretionary
d) Recycling 240ltr bin	3.00	4.00	O	Discretionary
e) Recycling 660ltr bin	4.00	5.00	O	Discretionary
f) Recycling - Large 1100ltr bin	5.00	6.00	O	Discretionary
g) Food Waste - up to 240ltr bin	3.00	4.00	O	Discretionary

SAT

Spelride Accessible Transport (S A T)

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Membership

Annual	20.00	20.00	O	Discretionary
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Spelride

Per Single Trip	4.00	4.00	Z	Discretionary
Return Trip	7.00	7.00	Z	Discretionary

Staines Market

Markets

2017/18 Charge 2018/19 Charge VAT Statutory?

Staines High Street

Ad Hoc Rentals (Price on Application)			S	Discretionary
Casual Pitch (Friday)	45.00	45.00	S	Discretionary
Casual Pitch (Saturday)	50.00	50.00	S	Discretionary
Causal Pitch (Wednesday)	45.00	45.00	S	Discretionary
Permanent Pitch (Friday)	40.00	40.00	S	Discretionary
Permanent Pitch (Saturday)	45.00	45.00	S	Discretionary
Permanent Pitch (Wednesday)	40.00	40.00	S	Discretionary

Sustainability

Allotments

Allotments

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Rental

Gate Key Deposit	20.00	20.00	O	Discretionary
With Piped Water (Per 25.29Sq Meter Per Annum)	14.00	14.50	O	Discretionary
Without Piped Water (Per 25.29Sq Meter Per Annum)	11.00	11.50	O	Discretionary

Car Parks

Ashford Multi-Storey

Parking Fees

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Up to 30 minutes	0.40	0.50	S	Discretionary
b) Up to 2 hours	1.00	1.00	S	Discretionary
c) Over 2 hours	1.30	3.00	S	Discretionary

Season Tickets

a) 3 Months	35.00	60.00	S	Discretionary
b) 6 Months	67.00	100.00	S	Discretionary
c) 12 Months	130.00	180.00	S	Discretionary

Dumsey Meadow,Abbey Drive,The Broadway Laleham

Pay And Display

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Up to 1 hour	0.00	0.00	S	Discretionary
b) Up to 2 hours	1.10	1.50	S	Discretionary
c) Over 2 hours	1.50	2.00	S	Discretionary

Elmsleigh Car Park

Blue Badge Holder Concession

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) 3 Months	26.00	26.00	S	Discretionary
b) 6 Months	51.50	51.50	S	Discretionary
c) 9 Months	77.00	77.00	S	Discretionary
d) 12 Months	103.00	103.00	S	Discretionary

Green Street & Old Bathing Station, Sunbury

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Car Parks

Green Street & Old Bathing Station, Sunbury

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Pay And Display

a) Up to 1 hour	0.00	0.00	S	Discretionary
b) Up to 2 hours	1.10	1.50	S	Discretionary
c) Over 2 hours	1.50	2.00	S	Discretionary

Laleham Park/Thameside Car Parks

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Pay And Display

a) Up to 1 hour	0.50	0.50	S	Discretionary
b) Up to 2 hours	2.00	2.00	S	Discretionary
c) Up to 4 hours	4.00	3.00	S	Discretionary
d) Over 4 hours	10.00	7.00	S	Discretionary
e) 3 consecutive days		15.00	S	Discretionary

Lammas Park

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Pay And Display

a) Up to 1 hour	0.50	0.50	S	Discretionary
b) Up to 2 hours	2.00	2.00	S	Discretionary
c) Up to 4 hours	3.00	3.00	S	Discretionary
d) Over 4 hours	7.00	7.00	S	Discretionary

Manor Park

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Pay and Display

a) Up to 1 hour	0.00	0.00	S	Discretionary
b) Up to 2 hours	1.10	1.50	S	Discretionary
c) Over 2 hours	1.50	2.00	S	Discretionary

Car Parks

Manor Park

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Permits - Business

a) 3 Months	60.00	65.00	S	Discretionary
b) 6 months	80.00	85.00	S	Discretionary
c) 12 months	100.00	110.00	S	Discretionary

Orchard Meadow, Walled Garden & Thames Street Sunbury

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Business Season Tickets

a) 3 Months	60.00	65.00	S	Discretionary
b) 6 Months	80.00	85.00	S	Discretionary
c) 12 Months	100.00	110.00	S	Discretionary

Pay And Display

a) Up to 1 hour	0.00	0.00	S	Discretionary
b) Up to 2 hours	1.10	1.50	S	Discretionary
c) Over 2 hours	1.50	2.00	S	Discretionary

Residents Season Tickets

a) 3 Months	30.00	35.00	S	Discretionary
b) 6 Months	40.00	45.00	S	Discretionary
c) 12 Months	50.00	60.00	S	Discretionary

Other

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Dispensations, suspensions & waivers

Dispensation grant for up to 3 days	12.00	15.00	S	Discretionary
Plus per day charge after 3 days		5.00	S	Discretionary

Car Parks

Other

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Other

Film Concessions (£12-£100 per vehicle per day)			S	Discretionary
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	14.00	S	Discretionary
Residents visitors permits (per permit)		2.00	S	Discretionary
Visitor Permits (Pack of 10)	10.00	11.00	S	Discretionary

Suspensions

Suspensions - reserved parking (one off admin fee)	30.00	30.00	S	Discretionary
Suspensions - Vehicle Charge Per Day	12.00	15.00	S	Discretionary

Penalties

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Penalty Bands

Full Band 1	70.00	70.00	S	Discretionary
Full Band 2	50.00	50.00	S	Discretionary
Mitigated Band 1	35.00	35.00	S	Discretionary
Mitigated Band 2	25.00	25.00	S	Discretionary

Shepperton Village Hall

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Business season tickets

a) 3 Months		65.00	S	Discretionary
b) 6 Months		85.00	S	Discretionary
c) 12 Months		110.00	S	Discretionary

Car Parks

Shepperton Village Hall

Pay and Display

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Up to 1 hour	0.00	0.00	S	Discretionary
b) Up to 2 hours	1.10	1.00	S	Discretionary
c) Over 2 hours	1.50	3.00	S	Discretionary

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
a) Up to 1 hour	1.20	1.30	S	Discretionary
b) Up to 2 hours	2.20	2.30	S	Discretionary
c) Up to 3 hours	2.70	2.70	S	Discretionary
d) Up to 4 hours	3.70	3.50	S	Discretionary
e) Up to 5 Hours	3.50	3.70	S	Discretionary
f) Over 5 Hours	7.20	7.30	S	Discretionary
g) 5 days Monday to Friday only (Kingston Road only)		35.00	S	Discretionary

Staines Long-Stay - Monday to Sunday Evening Charge

Pay And Display

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Bridge Street - 7pm to 12 midnight	1.20	1.20	S	Discretionary

Staines - Town centre car parks

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
Sunday Charge (excludes Lammas Park)	2.00	2.00	S	Discretionary

Staines Pay and Display

	2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Car Parks

Staines Pay and Display

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Contract Parking - Elmsleigh Road & South Street

Up to 12 Months	829.00	830.00	S	Discretionary
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Contract parking Riverside underground only

a) 3 Months		207.00	S	Discretionary
b) 6 Months		415.00	S	Discretionary
c) 12 Months		829.00	S	Discretionary

Season Tickets - Kingston Road CP only - Railway Users

a) 3 Months	210.00	230.00	S	Discretionary
b) 12 Months	780.00	800.00	S	Discretionary

Season Tickets - Staines (working in Staines)

a) 3 Months	205.00	205.00	S	Discretionary
b) 6 Months	380.00	380.00	S	Discretionary
c) 12 Months	715.00	715.00	S	Discretionary

Staines Short-Stay

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Pay And Display

a) Up to 1 hour	1.20	1.30	S	Discretionary
b) Up to 2 hours	2.20	2.30	S	Discretionary
c) Up to 3 hours	2.70	2.70	S	Discretionary
d) Up to 4 hours	3.70	3.80	S	Discretionary
e) Up to 5 Hours	7.00	7.00	S	Discretionary
f) Over 5 Hours	12.20	12.20	S	Discretionary
g) 7pm to 12 midnight (Riverside Surface & Elmsleigh surface only)	1.20	1.20	S	Discretionary

Car Parks

The Broadway, Laleham Village

2017/18 Charge	2018/19 Charge	VAT	Statutory?
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Business Season Tickets

a) 3 Months	60.00	65.00	S	Discretionary
b) 6 Months	80.00	85.00	S	Discretionary
c) 12 Months	100.00	110.00	S	Discretionary

Parks Strategy

All Recreation Grounds

2017/18 Charge

2018/19 Charge

VAT

Statutory?

Filming Rights

Still Photography Per Hour (Price on Application)			S	Discretionary
TV Or Films (Per Day Or Part Of) (Price on Application)			S	Discretionary

Fitness & Personal Training Fees & Licences

Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees			S	Discretionary
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Football

Adult booking (per 1/2 season)		1,050.00	E	Discretionary
Adult booking (per season, payable in 3 installments)		2,100.00	E	Discretionary
Adult individual bookings	98.00	98.00	S	Discretionary
Junior booking (per 1/2 season) NO pavillion		375.00	E	Discretionary
Junior booking (per 1/2 season) with pavillion use		525.00	E	Discretionary
Junior booking (per season, payable in 3 installments) NO pavillion		750.00	E	Discretionary
Junior booking (per season, payable in 3 installments) with pavillion use		1,050.00	E	Discretionary
Junior individual bookings NO pavillion	39.00	35.00	S	Discretionary
Junior individual bookings with pavillion use	52.00	51.00	S	Discretionary

Funfairs

Daily Hire Charge	660.00	700.00	E	Discretionary
Deposit Against Damage	1,330.00	1,400.00	O	Discretionary

Tennis (Price on Application)

Hire of court for private coaching (per hour per court)			S	Discretionary
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Parks Strategy

All Recreation Grounds

2017/18 Charge 2018/19 Charge VAT Statutory?

Usage of Parks

Hire of park for non-charity events	470.00	500.00	E	Discretionary
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Public Conveniences

Public Conveniences

2017/18 Charge 2018/19 Charge VAT Statutory?

Usage Fee

Automatic Public Conveniences	0.20	0.20	O	Discretionary
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