

[illegible]

PK2.3.1	The creation, implementation and monitoring of controlled parking schemes	Limitation Act 1980 (Section 2)	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4 Penalty Charge Notices/Enforcement								
PK2.4.1	Penalty Charge Notice	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.2	Record of receipts	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.3	Record of evidence	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.4	Notice to Owner	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.5	Charge Certificate	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.6	Order for Recovery	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.7	Warrant of Execution	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.8	Enforcement Agents Records	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK2.4.9	Driver & Vehicle Licensing Agency	Limitation Act 1980 (Section 2) Traffic Management Act 2004	Retain from year records created for 6 years	SECURE DISPOSAL	Y	OFFICIAL		
PK3	Service Delivery Consultation						CM3.1	

Y	OFFICIAL
N	OFFICIAL - SENSITIVE
	NOT PROTECTIVELY MARKED