

Fees and Charges

2022/23



Printed Date: 08/03/2022

Last modified: 08/03/2022

Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Asset Management

Asset Management

Property Fees

Work charges (general fees)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Consent under Lease (assignment, alterations etc.)	400.00	421.00	S	1,493
Disposal of Council land (at third party's request)	750.00	790.00	S	1,496
Entering into a new Lease	750.00	790.00	S	1,487
Entering into a new Licence	400.00	421.00	S	1,488
Lease Renewal (substantially new terms)	600.00	632.00	S	1,489
Lease Renewal (substantially same terms as before)	450.00	474.00	S	1,490
Licence Renewal (substantially new terms)	325.00	342.00	S	1,491
Licence Renewal (substantially same terms as before)	250.00	263.00	S	1,492
New Wayleave, Easement etc.	500.00	527.00	S	1,494
Regularisation of encroachment	500.00	527.00	S	1,495

Asset Management

Property Fees

Work charges (third sector fees)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Consent under Lease (assignment, alterations etc.)	200.00	211.00	S	1,503
Disposal of Council land (at third party's request)	750.00	790.00	S	1,506
Entering into a new Lease	375.00	395.00	S	1,497
Entering into a new Licence	200.00	211.00	S	1,498
Lease Renewal (substantially new terms)	300.00	316.00	S	1,499
Lease Renewal (substantially same terms as before)	225.00	237.00	S	1,500
Licence Renewal (substantially new terms)	160.00	168.00	S	1,501
Licence Renewal (substantially same terms as before)	125.00	131.00	S	1,502
New Wayleave, Easement etc.	250.00	263.00	S	1,504
Regularisation of encroachment	250.00	263.00	S	1,505

Corporate Governance

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

Commercial Organisations

	2021/22 Charge	2022/23 Charge	VAT	Record No
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,750.00	1,845.00	S	1,545
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	2,500.00	2,635.00	S	1,546
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	4,000.00	4,216.00	S	1,547
D. Lettings and renewals (> £750,000 yearly rental income)	6,000.00	6,324.00	S	1,548
E. Rent Deposit Agreement	1,250.00	1,318.00	S	1,549
F. Deed of Variation	1,500.00	1,581.00	S	1,550
G. Licence to Assign	1,500.00	1,581.00	S	1,551
H. Licence to Alter	1,750.00	1,845.00	S	1,552
I. Licence to Sublet	2,000.00	2,108.00	S	1,553
J. Tenancy at Will	350.00	369.00	S	1,554
K. Easement or Wayleave	1,750.00	1,845.00	S	1,555
L. Licences	750.00	791.00	S	1,556
M. Surrender	1,750.00	1,845.00	S	1,557

Commercial Organisations - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	335.00	353.00	S	1,291
B. Solicitor/ Legal Executive with between 4 to 8 years experience	265.00	279.00	S	1,290
C. Solicitor/ Legal Executive with less than 4 years experience	235.00	248.00	S	1,289
D. Trainee/ Paralegal	180.00	190.00	S	1,287

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

2021/22 Charge 2022/23 Charge VAT Record No

Community Groups

A. Lettings and renewals	525.00	553.00	S	1,558
B. Rent Deposit Agreement	250.00	264.00	S	1,559
C. Deed of Variation	350.00	369.00	S	1,560
D. Licence to Assign	350.00	369.00	S	1,561
E. Licence to Alter	350.00	369.00	S	1,562
F. Licence to Sublet	350.00	369.00	S	1,563
G. Tenancy at Will	150.00	158.00	S	1,564
H. Easement or Wayleave	525.00	553.00	S	1,565
I. Licences	225.00	237.00	S	1,566
J. Grazing Licences (grants and renewals)	150.00	158.00	S	1,567
K. Surrender	350.00	369.00	S	1,568

Community Groups - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	145.00	153.00	S	1,300
B. Solicitor/ Legal Executive with between 4 to 8 years experience	125.00	132.00	S	1,299
C. Solicitor/ Legal Executive with less than 4 years experience	105.00	111.00	S	1,298
D. Trainee/ Paralegal	85.00	90.00	S	1,296

Electoral Services

Electoral Registration

Electoral Registration

2021/22 Charge 2022/23 Charge VAT Record No

Statutory Fees

Certificate Of Residence	25.00	25.00	O	34
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	20.00	20.00	O	33
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	10.00	10.00	O	32
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	1.50	1.50	O	31
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	5.00	5.00	O	30
Return Of Election Expenses - Per Copy	0.20	0.20	O	35

Environmental Health/Bdg Cont**Building Control****Building Control**

2021/22 Charge	2022/23 Charge	VAT	Record No
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Building Control

Sale Of Approval Notices	23.00	24.00	S	357
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Building Control Research

Additional Copies of Documents/Notices	28.00	30.00	S	360
Historical Research Per Hr (Inc 4 Copies)	71.00	75.00	S	359

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey)	300.00	300.00	S	1,074
02 Extensions 10m2 - 40m2 (single storey)	300.00	300.00	S	1,075
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	1,076
04 Two storey extension not exceeding 40m2	300.00	300.00	S	1,077
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	1,078
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1,080
07 Loft conversion without dormers (max 60m2)	300.00	300.00	S	1,081
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	300.00	S	1,082
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	300.00	300.00	S	1,083
10 Erection of a single storey domestic garage extension or carport up to 100m2	300.00	300.00	S	1,084
11 Conversion of a domestic garage to habitable rooms (max 40m2)	300.00	300.00	S	1,085
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1,086

Building Control

Building Control

2021/22 Charge	2022/23 Charge	VAT	Record No
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Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	227
01 Extensions Under 10m2 (single storey)	668.00	704.00	S	228
02 Extensions 10m2 - 40m2 (single storey)	967.00	1,019.00	S	229
03 Extensions 40m2 - 100m2 (single storey)	1,136.00	1,197.00	S	230
04 Two storey extension not exceeding 40m2	1,136.00	1,197.00	S	231
05 Two storey extension 40m2 - 100m2	1,437.00	1,515.00	S	232
06 Two storey extension 100m2 to 200m2	1,704.00	1,796.00	S	1,046
07 Loft conversion without dormers (max 60m2)	798.00	841.00	S	1,047
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	946.00	997.00	S	1,048
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	529.00	558.00	S	1,049
10 Erection of a single storey domestic garage extension or carport up to 100m2	628.00	662.00	S	1,050
11 Conversion of a domestic garage to habitable rooms (max 40m2)	744.00	784.00	S	1,051
12 Alterations to extend or create a basement up to 100m2	1,456.00	1,535.00	S	1,052

Building Control

Building Control

2021/22 Charge	2022/23 Charge	VAT	Record No
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Charges For Certain Small Buildings And Extensions - Inspection Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	220
01 Extensions Under 10m2 (single storey)	468.00	504.00	S	221
02 Extensions 10m2 - 40m2 (single storey)	767.00	719.00	S	222
03 Extensions 40m2 - 100m2 (single storey)	836.00	897.00	S	223
04 Two storey extension not exceeding 40m2	836.00	897.00	S	224
05 Two storey extension 40m2 - 100m2	1,137.00	1,215.00	S	225
06 Two storey extension 100m2 to 200m2	1,404.00	1,496.00	S	1,053
07 Loft conversion without dormers (max 60m2)	598.00	541.00	S	1,054
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	746.00	697.00	S	1,055
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	329.00	358.00	S	1,056
10 Erection of a single storey domestic garage extension or carport up to 100m2	428.00	462.00	S	1,057
11 Conversion of a domestic garage to habitable rooms (max 40m2)	544.00	484.00	S	1,058
12 Alterations to extend or create a basement up to 100m2	1,156.00	1,235.00	S	1,059

Building Control

Building Control

2021/22 Charge	2022/23 Charge	VAT	Record No
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Charges For Certain Small Buildings And Extensions - Plan Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	213
01 Extensions Under 10m2 (single storey)	200.00	200.00	S	214
02 Extensions 10m2 - 40m2 (single storey)	200.00	300.00	S	215
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	216
04 Two storey extension not exceeding 40m2	300.00	300.00	S	217
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	218
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1,060
07 Loft conversion without dormers (max 60m2)	200.00	300.00	S	1,061
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	200.00	300.00	S	1,062
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S	1,063
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S	1,064
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	300.00	S	1,065
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1,066

Building Control

Building Control

2021/22 Charge 2022/23 Charge VAT Record No

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O	234
01 Extensions Under 10m2 (single Storey)	835.00	880.00	O	235
02 Extensions 10m2 - 40m2 (single Storey)	1,209.00	1,274.00	O	236
03 Extensions 40m2 - 100m2 (single storey)	1,420.00	1,497.00	O	237
04 Two storey extension not exceeding 40m2	1,420.00	1,497.00	O	238
05 Two storey extension 40m2 - 100m2	1,796.00	1,893.00	O	239
06 Two storey extension 100m2 to 200m2	2,130.00	2,245.00	O	1,067
07 Loft conversion without dormers (max 60m2)	998.00	1,052.00	O	1,068
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,182.00	1,246.00	O	1,069
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	661.00	697.00	O	1,070
10 Erection of a single storey domestic garage extension or carport up to 100m2	785.00	827.00	O	1,071
11 Conversion of a domestic garage to habitable rooms (max 40m2)	930.00	980.00	O	1,072
12 Alterations to extend or create a basement up to 100m2	1,820.00	1,918.00	O	1,073

Street Numbering & Re-Numbering

a) Renaming Property Per Property	60.00	63.00	O	367
b) Single Property	97.00	102.00	O	363
c) 2-5 Properties	137.00	144.00	O	364
d) 6-10 Properties	193.00	203.00	O	365
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	193.00	203.00	O	366

Domestic Alterations to a Single Building - Building Notice Charge

2021/22 Charge 2022/23 Charge VAT Record No

Electrical work (non competent persons scheme)

Any electrical work	401.00	423.00	S	1,115
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Building Control

Domestic Alterations to a Single Building - Building Notice Charge

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	2021/22 Charge	2022/23 Charge	VAT	Record No
01 Estimated cost less than £5,000	433.00	456.00	S	1,109
02 Estimated cost exceeding £5,000 and up to £25,000	680.00	717.00	S	1,110
03 Estimated cost exceeding £25,001 and up to £50,000	891.00	939.00	S	1,111
04 Estimated cost exceeding £50,001 and up to £75,000	1,384.00	1,459.00	S	1,112

Renovation of thermal element

Renovation of thermal element to a single dwelling	433.00	456.00	S	1,108
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Underpinning

Underpinning (POA)	0.00	0.00	S	1,107
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Window replacement (non competent persons scheme)

Per installation over 20 windows	360.00	379.00	S	1,114
Per installation up to 20 windows	246.00	259.00	S	1,113

Domestic Alterations to a Single Building - Inspection Charge

Electrical work (non competent persons scheme)

Any electrical work (Inc in Plan Charge)	0.00	0.00	S	1,105
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S	1,099
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	480.00	417.00	S	1,100
03 Estimated cost exceeding £25,001 and up to £50,000	691.00	639.00	S	1,101
04 Estimated cost exceeding £50,001 and up to £75,000	1,084.00	1,159.00	S	1,102

Building Control

Domestic Alterations to a Single Building - Inspection Charge

Renovation of thermal element

	2021/22 Charge	2022/23 Charge	VAT	Record No
Renovation of thermal element to a single dwelling (Inc in Plan Charge)	0.00	0.00	S	1,098

Underpinning

Underpinning (Price on Application)	0.00	0.00	S	1,097
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Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge)	0.00	0.00	S	1,104
Per installation up to 20 windows (Inc in Plan Charge)	0.00	0.00	S	1,103

Domestic Alterations to a Single Building - Plan Charge

Electrical work (non competent persons scheme)

Any electrical work	401.00	423.00	S	1,095
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	433.00	456.00	S	1,089
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	300.00	S	1,090
03 Estimated cost exceeding £25,001 and up to £50,000	200.00	300.00	S	1,091
04 Estimated cost exceeding £50,001 and up to £75,000	300.00	300.00	S	1,092

Renovation of thermal element

Renovation of thermal element to a single dwelling	433.00	456.00	S	1,088
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Underpinning

Underpinning (POA)	0.00	0.00	S	1,087
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Building Control

Domestic Alterations to a Single Building - Plan Charge

Window replacement (non competent persons scheme)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Per installation over 20 windows	360.00	379.00	S	1,094
Per installation up to 20 windows	246.00	259.00	S	1,093

Domestic Alterations to a Single Building - Regularisation Charge

Electrical work (non competent persons scheme)

Any electrical work	501.00	528.00	O	1,125
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	541.00	570.00	O	1,119
02 Estimated cost exceeding £5,000 and up to £25,000	850.00	896.00	O	1,120
03 Estimated cost exceeding £25,001 and up to £50,000	1,114.00	1,174.00	O	1,121
04 Estimated cost exceeding £50,001 and up to £75,000	1,730.00	1,823.00	O	1,122

Renovation of thermal element

Renovation of thermal element to a single dwelling	541.00	570.00	O	1,118
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Underpinning

Underpinning (POA)	0.00	0.00	O	1,117
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Window replacement (non competent persons scheme)

Per installation over 20 windows	450.00	474.00	O	1,124
Per installation up to 20 windows	308.00	325.00	O	1,123

Non Domestic Alterations - Inspection Charge

Building Control

Non Domestic Alterations - Inspection Charge

2021/22 Charge 2022/23 Charge VAT Record No

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S	1,194
02 Estimated cost exceeding £5,000 and up to £25,000	529.00	468.00	S	1,195
03 Estimated cost exceeding £25,000 and up to £50,000	895.00	854.00	S	1,196
04 Estimated cost exceeding £50,000 and up to £100,000	1,096.00	1,121.00	S	1,197
05 Estimated cost exceeding £100,000 and up to £150,000	1,294.00	1,330.00	S	1,198
06 Installation of a Mezzanine floor up to 500m2	827.00	888.00	S	1,199

Office / Shop fit out

01 Floor area up to 500m2	594.00	537.00	S	1,200
02 Floor area 500m2 to 1000m2	827.00	888.00	S	1,201
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S	1,202

Renovation of thermal element

01 Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S	1,191
02 Estimated cost exceeding £50,001 and up to £100,000	429.00	363.00	S	1,192
03 Estimated cost exceeding £100,001 and up to £250,000	529.00	468.00	S	1,193

Window replacement (non competent persons scheme).

Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S	1,190
Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S	1,189

Non Domestic Alterations - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record No

Building Control

Non Domestic Alterations - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record No

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	503.00	530.00	S	1,180
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	300.00	S	1,181
03 Estimated cost exceeding £25,000 and up to £50,000	200.00	300.00	S	1,182
04 Estimated cost exceeding £50,000 and up to £100,000	300.00	350.00	S	1,183
05 Estimated cost exceeding £100,000 and up to £150,000	300.00	350.00	S	1,184
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S	1,185

Office / Shop fit out

01 Floor area up to 500m2	200.00	300.00	S	1,186
02 Floor area 500m2 to 1000m2	300.00	300.00	S	1,187
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S	1,188

Renovation of thermal element

01 Estimated cost up to £50,000	468.00	493.00	S	1,177
02 Estimated cost exceeding £50,001 and up to £100,000	200.00	300.00	S	1,178
03 Estimated cost exceeding £100,001 and up to £250,000	200.00	300.00	S	1,179

Window replacement (non competent persons scheme).

Per installation over 20 windows	360.00	379.00	S	1,176
Per installation up to 20 windows	246.00	259.00	S	1,175

Non Domestic Alterations - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT Record No

Building Control

Non Domestic Alterations - Regularisation Charge

2021/22 Charge

2022/23 Charge

VAT

Record No

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	629.00	663.00	O	1,208
02 Estimated cost exceeding £5,000 and up to £25,000	911.00	960.00	O	1,209
03 Estimated cost exceeding £25,000 and up to £50,000	1,369.00	1,443.00	O	1,210
04 Estimated cost exceeding £50,000 and up to £100,000	1,745.00	1,839.00	O	1,211
05 Estimated cost exceeding £100,000 and up to £150,000	1,992.00	2,100.00	O	1,212
06 Installation of a Mezzanine floor up to 500m2	1,409.00	1,485.00	O	1,213

Office / Shop fit out

01 Floor area up to 500m2	992.00	1,046.00	O	1,214
02 Floor area 500m2 to 1000m2	1,409.00	1,485.00	O	1,215
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	O	1,216

Renovation of thermal element

01 Estimated cost up to £50,000	585.00	617.00	O	1,205
02 Estimated cost exceeding £50,001 and up to £100,000	786.00	828.00	O	1,206
03 Estimated cost exceeding £100,001 and up to £250,000	911.00	960.00	O	1,207

Window replacement (non competent persons scheme).

Per installation over 20 windows	450.00	474.00	O	1,204
Per installation up to 20 windows	308.00	325.00	O	1,203

Non Domestic Extensions and New Build - Inspection Charge

2021/22 Charge

2022/23 Charge

VAT

Record No

Building Control

Non Domestic Extensions and New Build - Inspection Charge

2021/22 Charge	2022/23 Charge	VAT	Record No
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All Other Use Classes

01 Floor Area not exceeding 10m2	703.00	652.00	S	1,167
02 Floor area exceeding 10m2 but not exceeding 40m2	889.00	798.00	S	1,168
03 Floor area exceeding 40m2 but not exceeding 100m2	1,037.00	1,059.00	S	1,169
04 Floor area exceeding 100m2 but not exceeding 200m2	1,370.00	1,410.00	S	1,170

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	734.00	684.00	S	1,143
02 Floor area exceeding 10m2 but not exceeding 40m2	1,037.00	1,059.00	S	1,144
03 Floor area exceeding 40m2 but not exceeding 100m2	1,504.00	1,551.00	S	1,145
04 Floor area exceeding 100m2 but not exceeding 200m2	1,921.00	2,044.00	S	1,146

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	0.00	330.00	S	1,155
02 Floor area exceeding 10m2 but not exceeding 40m2	535.00	425.00	S	1,156
03 Floor area exceeding 40m2 but not exceeding 100m2	800.00	704.00	S	1,157
04 Floor area exceeding 100m2 but not exceeding 200m2	936.00	847.00	S	1,158

Non Domestic Extensions and New Build - Plan Charge

2021/22 Charge	2022/23 Charge	VAT	Record No
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All Other Use Classes

01 Floor Area not exceeding 10m2	200.00	300.00	S	1,163
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S	1,164
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S	1,165
04 Floor area exceeding 100m2 but not exceeding 200m2	300.00	350.00	S	1,166

Building Control

Non Domestic Extensions and New Build - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record No

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	200.00	300.00	S	1,139
02 Floor area exceeding 10m2 but not exceeding 40m2	300.00	350.00	S	1,140
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S	1,141
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1,142

Industrial and Storage Use

01 Floor Area not exceeding 10m2	598.00	300.00	S	1,151
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S	1,152
03 Floor area exceeding 40m2 but not exceeding 100m2	200.00	350.00	S	1,153
04 Floor area exceeding 100m2 but not exceeding 200m2	200.00	350.00	S	1,154

Non Domestic Extensions and New Build - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT Record No

All Other Use Classes

01 Floor Area not exceeding 10m2	1,129.00	1,190.00	O	1,171
02 Floor area exceeding 10m2 but not exceeding 40m2	1,361.00	1,434.00	O	1,172
03 Floor area exceeding 40m2 but not exceeding 100m2	1,671.00	1,761.00	O	1,173
04 Floor area exceeding 100m2 but not exceeding 200m2	2,087.00	2,200.00	O	1,174

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,167.00	1,230.00	O	1,147
02 Floor area exceeding 10m2 but not exceeding 40m2	1,671.00	1,761.00	O	1,148
03 Floor area exceeding 40m2 but not exceeding 100m2	2,255.00	2,377.00	O	1,149
04 Floor area exceeding 100m2 but not exceeding 200m2	2,839.00	2,992.00	O	1,150

Building Control

Non Domestic Extensions and New Build - Regularisation Charge

Industrial and Storage Use

	2021/22 Charge	2022/23 Charge	VAT	Record No
01 Floor Area not exceeding 10m2	759.00	788.00	O	1,159
02 Floor area exceeding 10m2 but not exceeding 40m2	919.00	969.00	O	1,160
03 Floor area exceeding 40m2 but not exceeding 100m2	1,250.00	1,318.00	O	1,161
04 Floor area exceeding 100m2 but not exceeding 200m2	1,420.00	1,497.00	O	1,162

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 1	1,438.00	1,516.00	S	191
b) 2	1,936.00	2,041.00	S	192
c) 3	2,271.00	2,394.00	S	193
d) 4	2,606.00	2,747.00	S	194
e) 5	3,040.00	3,204.00	S	195
f) 6	3,473.00	3,661.00	S	196
g) 7	3,841.00	4,048.00	S	197
h) 8	4,210.00	4,437.00	S	198
i) 9	4,576.00	4,823.00	S	199
j) 10	4,943.00	5,210.00	S	200
k) exceeding 10 - Price on Application	0.00	0.00	S	201

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 1	1,138.00	1,216.00	S	169
b) 2	1,636.00	1,741.00	S	170
c) 3	1,971.00	2,094.00	S	171
d) 4	2,106.00	2,247.00	S	172
e) 5	2,540.00	2,704.00	S	173
f) 6	2,973.00	2,661.00	S	174
g) 7	3,341.00	3,048.00	S	175
h) 8	3,710.00	3,437.00	S	176
i) 9	4,076.00	3,823.00	S	177
j) 10	4,443.00	4,210.00	S	178
k) exceeding 10 - Price on Application	0.00	0.00	S	179

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 1	300.00	300.00	S	147
b) 2	300.00	300.00	S	148
c) 3	300.00	300.00	S	149
d) 4	500.00	500.00	S	150
e) 5	500.00	500.00	S	151
f) 6	500.00	1,000.00	S	152
g) 7	500.00	1,000.00	S	153
h) 8	500.00	1,000.00	S	154
i) 9	500.00	1,000.00	S	155
j) 10	500.00	1,000.00	S	156
k) exceeding 10 - Price on Application	0.00	0.00	S	157

Building Control

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 1	1,797.00	1,894.00	O	1,035
b) 2	2,420.00	2,551.00	O	1,036
c) 3	2,839.00	2,992.00	O	1,037
d) 4	3,257.00	3,433.00	O	1,038
e) 5	3,780.00	4,005.00	O	1,039
f) 6	4,341.00	4,575.00	O	1,040
g) 7	4,801.00	5,060.00	O	1,041
h) 8	5,262.00	5,546.00	O	1,042
i) 9	5,720.00	6,029.00	O	1,043
j) 10	6,178.00	6,512.00	O	1,044
k) exceeding 10 (POA)	0.00	0.00	O	1,045

Environmental Health

Licensing

Street Trading

	2021/22 Charge	2022/23 Charge	VAT	Record No
New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	86.50	91.00	S	1,243

Street Trading - Per Annum

a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Area: Where Streets Are Not Classified Roads	892.00	940.00	S	101
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	892.00	940.00	S	102
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	892.00	940.00	S	103

Environmental Protection Act

Environmental Information Regulations 2004

Contaminated Land Enquiries

General Enquiries - Hourly Rate	57.00	60.00	S	324
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Pollution Prevention & Control Act

Additional fee for operating mobile plant without a permit

	1,188.00	1,188.00	O	1,609
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Additional fee where Operation subject to reporting obligation of the EC Regulation

	104.00	104.00	O	1,608
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LAPPC & LAIPPC substance charges

Where paid quarterly the total amount payable will be increased by	38.00	38.00	O	908
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Environmental Protection Act

Pollution Prevention & Control Act

2021/22 Charge	2022/23 Charge	VAT	Record No
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LAPPC Annual Subsistence Charge

1.a) Standard process Low	772.00	772.00	O	807
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	876.00	876.00	O	1,235
1.b) Standard process Medium	1,161.00	1,161.00	O	809
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,317.00	1,317.00	O	1,236
1.c) Standard process High	1,747.00	1,747.00	O	811
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,954.00	1,954.00	O	1,237
2.a) Reduced fee activities (Low)	79.00	79.00	O	813
2.b) Reduced fee activities (Med)	158.00	158.00	O	814
2.c) Reduced fee activities (High)	237.00	237.00	O	815
3.a) PVR I & II combined (Low)	113.00	113.00	O	1,234
3.b) PVR I & II combined (High)	341.00	341.00	O	821
3.c) PVR I & II combined (Med)	226.00	226.00	O	820
4.a) Other reduced fee activities (Low)	228.00	228.00	O	825
4.b) Other reduced fee activities (Med)	365.00	365.00	O	826
4.c) Other reduced fee activities (High)	548.00	548.00	O	827
6.a) Standard mobile plant, for first and second permits (Low)	626.00	626.00	O	837
6.b) Standard mobile plant, for first and second permits (Medium)	1,034.00	1,034.00	O	838
6.c) Standard mobile plant, for first and second permits (High)	1,551.00	1,551.00	O	839
7.a) For the third to seventh permits (Low)	385.00	385.00	O	843
7.b) For the third to seventh permits (Medium)	617.00	617.00	O	844
7.c) For the third to seventh permits (High)	924.00	924.00	O	845
8.a) Eighth and subsequent permits (Low)	198.00	198.00	O	849
8.b) Eighth and subsequent permits (Medium)	314.00	314.00	O	850
8.c) Eighth and subsequent permits (High)	473.00	473.00	O	851

Environmental Protection Act

Pollution Prevention & Control Act

2021/22 Charge	2022/23 Charge	VAT	Record No
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LAPPC charges - Application Fee

Additional fee for operating without a permit	1,188.00	1,188.00	O	1,217
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	279.00	279.00	O	806
Other Reduced Fee Activities	362.00	362.00	O	801
PVR I & II combined	257.00	257.00	O	800
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	155.00	155.00	O	799
Reduced fee activities: Additional fee for operating without a permit	0.00	0.00	O	802

LAPPC mobile plant charges - Application fees

Number of permits = 1	1,650.00	1,650.00	O	867
Number of permits = 2	1,650.00	1,650.00	O	868
Number of permits = 3 through to 8	985.00	985.00	O	869
Number of permits = 8 and over	498.00	498.00	O	874

LAPPC subsistence fees

Late Payment Fees	52.00	52.00	O	1,233
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LAPPC Substantial change

Reduced fee activities	102.00	102.00	O	866
Standard process	1,050.00	1,050.00	O	864
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	O	865

LAPPC Temporary transfer for mobiles

First transfer	53.00	53.00	O	861
Repeat following enforcement or warning	53.00	53.00	O	863

Environmental Protection Act

Pollution Prevention & Control Act

2021/22 Charge 2022/23 Charge VAT Record No

LAPPC Transfer and Surrender

New operator at low risk reduced fee activity	0.00	0.00	O	857
Reduced fee activities: partial transfer	47.00	47.00	O	860
Reduced fee activities: transfer - Price on application	0.00	0.00	O	859
Standard process partial transfer	497.00	497.00	O	856
Standard process transfer	169.00	169.00	O	855
Surrender: all Part B activities	0.00	0.00	O	858

Reduced fee activity(low)change of operator. additional inspection fee

78.00 78.00 o 1,607

Food Safety

Food Safety

	2021/22 Charge	2022/23 Charge	VAT	Record No
Voluntary Surrender Of Foodstuffs Certificate	74.00	78.00	S	308

Food Hygiene Rating Scheme

Request for re-inspection under the Food Hygiene Rating Scheme	208.00	219.00	S	1,592
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Foodstuffs For Export

Per Certificate (If Visit Needed)	159.00	168.00	O	307
Per Certificate (If Visit Not Needed)	79.50	84.00	O	306

Health and Safety

Health and Safety

Health And Safety At Work Act 1974

	2021/22 Charge	2022/23 Charge	VAT	Record No
Officer Statement Of Facts - hourly rate	63.00	66.00	O	314

Housing

Housing Enforcement

Housing Act 1985 - Section 265 Demolition order

	2021/22 Charge	2022/23 Charge	VAT	Record No
Hourly Rate	63.50	67.00	O	1,628

Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	63.50	67.00	O	356
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.50	28.00	S	1,486
Housing Inspection	169.00	178.00	O	915

Licensing

Animal Welfare

New or renewal application (Plus all associated vet fees and charges)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Arranging for the Provision of Boarding (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,585
Boarding for cats (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,577
Boarding in dogs in kennels - (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,575
Dog Breeders - (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,569
Dog Day Care (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,579
Each additional licensable activity/inspection	103.00	109.00	O	1,588
Each additional site visit to hosts as part of the arrangers licence application/ renewal	101.00	106.00	O	1,610
Hiring out horses (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,571
Home boarders (dogs only) (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,573
Keeping or training animals for exhibition (Application Fee 368 Grant Fee 103)	471.00	496.00	O	1,583
Replacement Licence	52.00	55.00	O	1,591
Re-rating Inspection	235.00	248.00	O	1,587
Selling Animals as Pets (Application Fee 368, Grant Fee 103)	471.00	496.00	O	1,581

Animals

Variation to any Animal Licence

	2021/22 Charge	2022/23 Charge	VAT	Record No
Variation to Licence with no visit required	86.00	91.00	O	1,024
Variation to Licence with visit	234.00	247.00	O	1,025

Zoo and Dangerous Wild Animal Licences

	2021/22 Charge	2022/23 Charge	VAT	Record No
Dangerous Wild Animals (Plus all associated vet fees and Charges)	471.00	496.00	O	1,611
Initial zoo applications (plus all associated vet fees and charges)	471.00	496.00	O	1,023

Gambling Act 2005

	2021/22 Charge	2022/23 Charge	VAT	Record No
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Licensing

Gambling Act 2005

2021/22 Charge	2022/23 Charge	VAT	Record No
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Gambling Act Fees

Adult Gaming Centres: a) New Applications	2,000.00	2,000.00	O	488
Adult Gaming Centres: b) Annual Fees	1,000.00	1,000.00	O	489
Adult Gaming Centres: c) Variations	1,000.00	1,000.00	O	490
Adult Gaming Centres: d) Transfers	1,200.00	1,200.00	O	491
Adult Gaming Centres: e) Reinstatements	1,200.00	1,200.00	O	492
Adult Gaming Centres: f) Provisionals Statements	2,000.00	2,000.00	O	493
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	494
Adult Gaming Centres: h) Copy of licence	25.00	25.00	O	927
Adult Gaming Centres: i) Notification of change	50.00	50.00	O	926
Betting Premises (Excluding Tracks): a) New Applications	2,700.00	2,700.00	O	467
Betting Premises (Excluding Tracks): b) Annual Fees	600.00	600.00	O	468
Betting Premises (Excluding Tracks): c) Variations	1,500.00	1,500.00	O	469
Betting Premises (Excluding Tracks): d) Transfers	1,200.00	1,200.00	O	470
Betting Premises (Excluding Tracks): e) Reinstatements	1,200.00	1,200.00	O	471
Betting Premises (Excluding Tracks): f) Provisionals Statements	3,000.00	3,000.00	O	472
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	473
Betting premises (Excluding Tracks): h) Copy of licence	25.00	25.00	O	921
Betting premises (Excluding Tracks): i) Notification of change	50.00	50.00	O	920
Bingo Clubs: a) New Applications	3,500.00	3,500.00	O	460
Bingo Clubs: b) Annual Fees	1,000.00	1,000.00	O	461
Bingo Clubs: c) Variations	1,750.00	1,750.00	O	462
Bingo Clubs: d) Transfers	1,200.00	1,200.00	O	463
Bingo Clubs: e) Reinstatements	1,200.00	1,200.00	O	464
Bingo Clubs: f) Provisionals Statements	3,500.00	3,500.00	O	465
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	466
Bingo Clubs: h) Notification of change	50.00	50.00	O	918
Bingo Clubs: i) Copy of licence	25.00	25.00	O	919
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (N Permit)	100.00	100.00	O	519

Licensing

Gambling Act 2005

	2021/22 Charge	2022/23 Charge	VAT	Record No
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	520
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c) Annual Fee	50.00	50.00	O	521
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): d) Renewal Fee	100.00	100.00	O	522
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e) Variation Fee	100.00	100.00	O	523
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f) Copy Of Permit	15.00	15.00	O	524
Club Gaming Permit: a) Application Fee (New Permit)	200.00	200.00	O	513
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	514
Club Gaming Permit: c) Annual Fee	50.00	50.00	O	515
Club Gaming Permit: d) Renewal Fee	200.00	200.00	O	516
Club Gaming Permit: e) Variation Fee	100.00	100.00	O	517
Club Gaming Permit: f) Copy Of Permit	15.00	15.00	O	518
Family Entertainment Centre: a) New Applications	2,000.00	2,000.00	O	481
Family Entertainment Centre: b) Annual Fees	750.00	750.00	O	482
Family Entertainment Centre: c) Variations	1,000.00	1,000.00	O	483
Family Entertainment Centre: d) Transfers	950.00	950.00	O	484
Family Entertainment Centre: e) Reinstatements	950.00	950.00	O	485
Family Entertainment Centre: f) Provisionals Statements	2,000.00	2,000.00	O	486
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	487
Family Entertainment Centre: h) Copy of licence	25.00	25.00	O	925
Family Entertainment Centre: i) Notification of change	50.00	50.00	O	924
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50.00	50.00	O	495
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150.00	150.00	O	496
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	497
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50.00	50.00	O	498
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	100.00	100.00	O	499
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25.00	25.00	O	500
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25.00	25.00	O	501
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15.00	15.00	O	502
Prize Gaming Permit: a) Application Fee (New Permit)	300.00	300.00	O	508
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	509

Licensing

Gambling Act 2005

	2021/22 Charge	2022/23 Charge	VAT	Record No
Prize Gaming Permit: c) Renewal Fee	300.00	300.00	O	510
Prize Gaming Permit: d) Change Of Name	25.00	25.00	O	511
Prize Gaming Permit: e) Copy Of Permit	15.00	15.00	O	512
Small Society Lotteries: a) New Registration	40.00	40.00	O	525
Small Society Lotteries: b) Annual Fee	20.00	20.00	O	526
Tracks: a) New Applications	2,500.00	2,500.00	O	474
Tracks: b) Annual Fees	1,000.00	1,000.00	O	475
Tracks: c) Variations	1,250.00	1,250.00	O	476
Tracks: d) Transfers	950.00	950.00	O	477
Tracks: e) Reinstatements	950.00	950.00	O	478
Tracks: f) Provisionals Statements	2,500.00	2,500.00	O	479
Tracks: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	480
Tracks: h) Copy of licence	25.00	25.00	O	923
Tracks: i) Notification of change	50.00	50.00	O	922
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300.00	300.00	O	503
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	504
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300.00	300.00	O	505
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25.00	25.00	O	506
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15.00	15.00	O	507

HMO Licensing Scheme

2021/22 Charge	2022/23 Charge	VAT	Record No
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Licensing

HMO Licensing Scheme

HMO Licence

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 6 Occupants (application fee £543.00; maintenance fee £223.00)	726.50	766.00	O	1,008
b) 7 to 9 occupants (application fee £598.00; maintenance fee £350.00)	899.00	948.00	O	1,009
c) 10 to 14 occupants (application fee £655.00; maintenance fee £385.00)	987.00	1,040.00	O	1,010
d) 15 or more occupants (application fee £735.00; maintenance fee £431)	1,106.00	1,166.00	O	1,011
e) Penalty for late or incomplete applications	137.50	145.00	O	1,012
f) Extra charge for processing separate licence holder and manager applications	35.00	37.00	O	1,013
g) Discount for members of an approved landlords association	35.00	37.00	O	1,014
h) Cancelled license application (to cover aborted work on processing the application)		150.00	O	1,695

HMO Licence Renewal

Application for a licence renewal (regardless of whether a one, three or five year licence is granted based on the outcome of the risk assessment) (application fee £420; maintenance fee £247).	633.00	667.00	O	1,678
Cancelled license application (to cover aborted work on processing the application)		150.00	O	1,694
Discount for members of an approved landlords association	36.00	38.00	O	1,267
Extra charge for processing separate licence holder and manager applications	35.00	37.00	O	1,266
Penalty for late or incomplete applications	137.50	145.00	O	1,265

Housing

2021/22 Charge	2022/23 Charge	VAT	Record No
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Licensing

Housing

Mobile Homes Site Licences

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Application for a new site licence - 1 to 5 pitches	498.00	525.00	O	1,336
b) Application for a new site licence - 6 to 24 pitches	580.50	612.00	O	1,337
c) Application for a new site licence - 25 to 99 pitches	642.00	677.00	O	1,338
d) Application for a new site licence - 100+ pitches	765.00	806.00	O	1,339
e) Application to alter conditions to a site licence - 1 to 5 pitches	237.00	250.00	O	1,340
f) Application to alter conditions to a site licence - 6 to 24 pitches	248.00	261.00	O	1,341
g) Application to alter conditions to a site licence - 25 to 99 pitches	259.00	273.00	O	1,342
h) Application to alter conditions to a site licence - 100+ pitches	280.00	295.00	O	1,343
i) Application to transfer a site licence	134.00	141.00	O	1,344
j) Annual fee - 1 to 5 pitches	189.00	199.00	O	1,345
k) Annual fee - 6 to 24 pitches	233.00	246.00	O	1,346
l) Annual fee - 25 to 99 pitches	263.00	277.00	O	1,347
m) Annual fee - 100+ pitches	326.50	344.00	O	1,348
n) Recover of cost of enforcement - hourly rate	63.00	66.00	O	1,415
o) Fit and proper person register application fee	359.00	378.00	O	1,693

Licensing Act 2003

2021/22 Charge	2022/23 Charge	VAT	Record No
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Licensing

Licensing Act 2003

2021/22 Charge	2022/23 Charge	VAT	Record No
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Licensing Fees

Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	315.00	315.00	O	444
Application For Transfer Of A Premises Licence (Section 42)	23.00	23.00	O	447
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23.00	23.00	O	446
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	10.50	10.50	O	451
Duty To Notify Change Of Name Or Address (Section 127)	10.50	10.50	O	454
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23.00	23.00	O	448
Notification Of Change Of Name And Address (Section 33)	10.50	10.50	O	445
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.50	10.50	O	450
Personal Licence	37.00	37.00	O	423
Personal Licence Grant Or Renewal (Section 117)	37.00	37.00	O	442
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21.00	21.00	O	455
Temporary Events Notice	21.00	21.00	O	422
Temporary Events Notice (Section100)	21.00	21.00	O	441
Theft, Loss etc Of Certificate Or Summary (Section 79)	21.00	21.00	O	449
Theft, Loss etc Of Personal Licence (Section 126)	10.50	10.50	O	453
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.50	10.50	O	443
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.50	10.50	O	452

Licensing Register Entries

For All Entries (If Plans Are Required)	3,000.00	3,000.00	O	440
For All Entries (No Plans Are Required)	1,000.00	1,000.00	O	439
Per Individual Copy	26.00	26.00	O	438

Premises Licence

Minor Variation	89.00	89.00	O	917
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Licensing

Licensing Act 2003

Premises Licence - Annual Fee

	2021/22 Charge	2022/23 Charge	VAT	Record No
A	70.00	70.00	O	431
B	180.00	180.00	O	432
C	295.00	295.00	O	433
D	320.00	320.00	O	434
E	350.00	350.00	O	435

Premises Licence - Annual Fee (For Town Centre Pubs Only)

D X 2	640.00	640.00	O	436
E X 3	1,050.00	1,050.00	O	437

Premises Licence - New And Full Variation Applications

A	100.00	100.00	O	424
B	190.00	190.00	O	425
C	315.00	315.00	O	426
D	450.00	450.00	O	427
D X 2	900.00	900.00	O	429
E	635.00	635.00	O	428
E X 3	1,905.00	1,905.00	O	430

Pollution

Scrap Metal Dealers

	2021/22 Charge	2022/23 Charge	VAT	Record No
Scrap Metal collector fee	342.00	360.00	O	1,307
Scrap Metal dealer site license fee	541.00	570.00	O	1,308
Scrap Metal Licence Variation	62.00	65.00	O	1,315
Scrap Metal replacement of Licence	26.50	28.00	O	1,316

Licensing

Retail

2021/22 Charge 2022/23 Charge VAT Record No

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	230.50	243.00	O	458
Registration of premises	230.50	243.00	O	459
Replacement certificate	52.00	55.00	O	935
Variation of registration	61.00	64.00	O	1,430

Sex establishment licence fee

Change of licence details	166.00	175.00	O	1,269
New,Renewal,Intermediate,Temporary	3,330.00	3,510.00	O	1,268

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,330.00	3,510.00	O	456
Transfer Of Licence	3,330.00	3,510.00	O	457

Pavement Licensing

Pavement Licensing

Pavement Licensing

Street Pavement License	100.00	100.00	O	1,679
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2021/22 Charge	2022/23 Charge	VAT	Record No
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Public Health

Water Testing Charges

Private water supply

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Private water supply sample (each visit)= officer hourly rate plus PLUS all associated external sampling, laboratory and reporting costs	100.00	100.00	O	1,027
Analysing a sample taken during monitoring of Group B parameters and monitoring under regulation 11,= officer hourly rate PLUS a associated external sampling, laboratory and reporting costs	63.50	63.50	O	1,034
b) Risk Assessment (each assessment) = officer hourly rate, PLUS all associated costs for commissioning appropriately trained and competent specialists	63.50	63.50	O	1,028
c) Investigation (per investigation) = officer hourly rate, PLUS all associated costs for commissioning competent specialists (including sampling, laboratory analysis, risk assessment and engineering	63.50	63.50	O	1,029
d) Granting an Authorisation (per authorisation) = officer hourly rate, PLUS all associated external costs	63.50	63.50	O	1,030
e) Analysing a Sample Taken Under Regulation 10 (for parameters referred to in paragraph (1)(a) to (e) of that regulation) = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	63.50	63.50	O	1,032
f) Analysing a Sample Taken during monitoring of Group A parameters = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	63.50	63.50	O	1,033

Rodent & Pest Control

Rodent and Pest Control

Pest Control

	2021/22 Charge	2022/23 Charge	VAT	Record No
Bedbugs (based on a 3 bedroom property, more than 3 bedromms subject to survey)	113.00	116.50	S	1,260
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	79.50	82.00	S	327
Mice (Up to 3 visits)	70.00	72.00	S	326
Rats (Up to 3 visits)	45.00	46.50	S	325
Wasps (per visit)	79.50	82.00	S	1,629

Stray Dogs

Stray Dogs - Collection Fee

	2021/22 Charge	2022/23 Charge	VAT	Record No
Plus Kennelling And Vets Fees	191.50	202.00	O	295

Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Hackney Carriages Driver and Vehicles

	2021/22 Charge	2022/23 Charge	VAT	Record No
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	21.00	O	1,239
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	38.00	S	1,449
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	52.00	O	542
English & Numeracy Retest Fee	32.50	34.00	O	547
Geographic Knowledge Retest Fee	68.00	72.00	O	544
Hackney Carriage Driver - New	311.00	328.00	O	538
Hackney Carriage Driver - Renewal	167.00	176.00	O	539
Hackney Carriage Vehicle	358.00	377.00	O	537
Hackney Carriage Vehicle (adapted for disabled persons)	179.00	189.00	O	931
Hackney Carriage Vehicle Plate Replacement	19.50	21.00	O	541
Licence Conditions Retest	39.00	41.00	O	546
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	24.00	O	540
Re-Issue Of Licence (Change of Vehicle)	104.00	110.00	O	1,259
Transfer From Private Hire to Hackney Carriage Fee	163.00	172.00	O	545

Private Hire Driver Operator & Vehicle

Conditions test	38.00	40.00	O	1,630
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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Private Hire Driver Operator And Vehicle

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Private Hire Operator - 1 Vehicle	216.00	228.00	O	527
b) Private Hire Operator - 2 To 5 Vehicles	269.00	284.00	O	528
c) Private Hire Operator - 6 To 20 Vehicles	384.50	405.00	O	529
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	21.00	O	1,241
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	38.00	S	1,450
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	58.00	61.00	O	1,018
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	52.00	O	535
English & Numeracy Retest Fee	32.50	34.00	O	534
Geographic Knowledge retest fee	38.50	41.00	O	928
Private Hire Driver Licence - New	301.00	317.00	O	531
Private Hire Driver Licence - Renewal	149.00	157.00	O	532
Private Hire Vehicle	315.00	332.00	O	530
Private Hire Vehicle (adapted for disabled persons)	157.50	166.00	O	929
Private Hire Vehicle plate replacement	19.50	21.00	O	933
private hire vehicle plate replacement	19.50	21.00	O	1,022
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	24.00	O	1,020
Re-Issue Of Licence (Change of vehicle)	104.00	110.00	O	533

Taxi Licensing - 3 Year Fees

Hackney Carriage and Private Hire Driver

	2021/22 Charge	2022/23 Charge	VAT	Record No
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	38.00	S	1,451
Hackney Carriage Driver - New	523.00	551.00	O	1,355
Hackney Carriage Driver - Renewal	402.00	424.00	O	1,356
Private Hire Driver Licence - New	504.00	531.00	O	1,374
Private Hire Driver Licence - Renewal	361.00	380.00	O	1,375

Taxi Licensing

Taxi Licensing - 5 Year Fees

Private Hire Vehicle Operator

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Private Hire Operator - 1 Vehicle	943.50	994.00	O	1,395
b) Private Hire Operator - 2 To 5 Vehicles	1,180.00	1,244.00	O	1,396
c) Private Hire Operator - 6 To 20 Vehicles	1,751.50	1,846.00	O	1,397
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	58.00	61.00	O	1,398
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	36.00	38.00	S	1,452

Works in Default

Works in Default

2021/22 Charge 2022/23 Charge VAT Record No

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health	S	1,453
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Housing Options

Homelessness

Homelessness

Bed & Breakfast

	2021/22 Charge	2022/23 Charge	VAT	Record No
Charge Is Maximum Eligible For Housing Benefit (2 Bed Rate, Per Week, Per Individual)	288.46	288.46	O	550
Charge Is Maximum Eligible For Housing Benefit (4 Bed Rate, Per Week, Per Individual)	413.01	413.01	O	1,320

Ind Living

Day Centres

Greeno & Fordbridge Centres (Community Use)

2021/22 Charge	2022/23 Charge	VAT	Record No
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Committee/Meeting Rooms

Mon-Fri Evening (per hour)	14.20	14.20	E	558
Saturday (per hour)	16.30	16.30	E	561

Large Hall

Mon-Fri Evening (per hour)	21.50	21.50	E	551
Saturday Day Time Rates before 6.00 PM (per hour)	25.75	25.75	E	553
Saturday Evening after 6.00 PM (per hour)	43.00	43.00	E	554
Sunday (per hour)	43.00	43.00	E	555

Quiet Lounge

Mon-Fri Evening (per hour)	14.20	14.20	E	562
Saturday Day Time Rates before 6.00 PM (per hour)	21.95	21.95	E	564
Saturday Evening after 6.00 PM (per hour)	26.75	26.75	E	565

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)

2021/22 Charge	2022/23 Charge	VAT	Record No
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Large Hall

Mon - Fri Evening (per hour)	29.95	29.95	E	1,222
Saturday Day Time Rates before 6.00 PM (per hour)	32.65	32.65	E	1,223
Saturday Evening after 6.00 PM (per hour)	56.20	56.20	E	1,224
Sunday (per hour)	56.75	56.75	E	1,225

Older Peoples Services

2021/22 Charge	2022/23 Charge	VAT	Record No
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Day Centres

Older Peoples Services

Membership Fees

	2021/22 Charge	2022/23 Charge	VAT	Record No
Joint Day Centre/Spelride	25.00	25.00	S	959
Non SBC Resident	25.00	25.00	S	604
SBC Resident	16.50	16.50	S	603

Staines Community Centres (Community Use)

Upstairs meeting room

	2021/22 Charge	2022/23 Charge	VAT	Record No
Mon-Fri Evening (per hour)	14.15	14.15	E	1,435
Saturday Daytime (per hour)	16.30	16.30	E	1,436
Saturday Evening (per hour)	26.75	26.75	E	1,437
Sunday all day (per hour)	26.75	26.75	E	1,438

Upstairs or downstairs area

Mon-Fri Evening (per hour)	17.85	17.85	E	1,431
Saturday Daytime (per hour)	23.65	23.65	E	1,432
Saturday Evening (per hour)	37.85	37.85	E	1,433
Sunday all day (per hour)	37.85	37.85	E	1,434

Staines Community Centres (Semi-Commercial Use)

Upstairs meeting room

	2021/22 Charge	2022/23 Charge	VAT	Record No
Mon-Fri Evening (per hour)	19.45	19.45	E	1,443
Saturday Daytime (per hour)	21.95	21.95	E	1,444
Saturday Evening (per hour)	37.20	37.20	E	1,445
Sunday all day (per hour)	37.20	37.20	E	1,446

Day Centres

Staines Community Centres (Semi-Commercial Use)

2021/22 Charge 2022/23 Charge VAT Record No

Upstairs or downstairs area

Mon-Fri Evening (per hour)	23.65	23.65	E	1,439
Saturday Daytime (per hour)	26.75	26.75	E	1,440
Saturday Evening (per hour)	47.75	47.75	E	1,441
Sunday all day (per hour)	47.75	47.75	E	1,442

Meals On Wheels

Luncheon Clubs

Service Fees

Charge Per Meal	4.00	4.00	O	609
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2021/22 Charge	2022/23 Charge	VAT	Record No
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Meals on Wheels

Service Fees

Charge for Sandwich	1.80	1.80	0	1,683
Charge Per Meal	4.00	4.00	O	608

2021/22 Charge	2022/23 Charge	VAT	Record No
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OPAL Group (High Needs)

OPAL Group (High Needs)

Attendance Fees (Daily Charge)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Fordbridge Day Centre	40.00	40.00	O	1,691
Greeno Day Centre	40.00	40.00	O	1,692

Span

Span

Service Fees (Weekly Charge)

	2021/22 Charge	2022/23 Charge	VAT	Record No
Individual Customers In The Spelthorne Area Who Have Lifeline Telephones	4.30	4.30	*	606

Planning/Housing**Planning Development Control****A) Pre-Application Charges**

2021/22 Charge	2022/23 Charge	VAT	Record No
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a) Householder Applications - Advice (Written)

Householder advice on acceptability of a proposal	85.00	95.00	S	1,249
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b) Householder Applications - Other

Site Visit and advice on historic buildings	150.00	180.00	S	1,251
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bb) Trees

Site visit and advice on trees - development site	300.00	350.00	S	1,673
Site visit and advice on trees - householder	100.00	110.00	S	1,250

c) Planning Investigation/Research - Commercial Organisations Only

Investigation/ Research Requiring Both Office And Site Based Work Per Hr	250.00	300.00	S	667
Investigation/ Research Requiring Office Based Work Only Per Hr	200.00	240.00	S	666

d) Planning Investigation/Research - Service Fees

High Hedge Legislation	650.00	685.00	S	665
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Planning Development Control

A) Pre-Application Charges

e) Written Advice (Initial advice plus one additional response)

	2021/22 Charge	2022/23 Charge	VAT	Record No
01) Single New Dwelling/Replacement Dwelling	295.00	310.00	S	1,303
02) Minor Proposals - 2 - 3 dwellings)	450.00	474.00	S	780
02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	900.00	948.00	S	1,672
03) Major Proposals - 10+ dwellings or 1,000 - 2,000 sq m commercial/other new build	1,300.00	1,600.00	S	779
04) Strategic Proposals - 50+ dwellings or +2,000 sq m commercial/other new build	2,300.00	2,800.00	S	778
05) Dropped kerbs - confirmation whether planning permission required	65.00	68.50	S	1,322
06) Advertisements, per advertisement	125.00	135.00	S	1,422
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	130.00	150.00	S	1,423

f) Meetings (charge per meeting)

01) Single New Dwelling/Replacement Dwelling	365.00	384.00	S	1,304
02) Minor Proposal (2-3 dwellings)	600.00	650.00	S	777
02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,200.00	1,265.00	S	1,671
03) Major Proposal 10 - 49 dwellings or 1,000 - 2,000 sq m commercial / other new build	1,900.00	2,200.00	S	776
05) Strategic Proposals (+50 dwellings or +2000 sq m commercial)	3,150.00	3,400.00	S	774
06) Strategic Proposals (+50 dwellings or +2000 sq m commercial) where Head of Service attends	3,450.00	3,650.00	S	775
07) Advertisements	370.00	390.00	S	1,424
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)			S	1,454

B) Planning Application Fees

a) Household Development

	2021/22 Charge	2022/23 Charge	VAT	Record No
Alteration/Addition To Existing Dwelling	206.00	206.00	S	669
Alteration/Addition To Two Or More Existing Dwellings	407.00	407.00	S	670
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	206.00	206.00	S	671

Planning Development Control

B) Planning Application Fees

b) Outline Applications

	2021/22 Charge	2022/23 Charge	VAT	Record No
The site area does not exceed 2.5 hectares: for each 0.1 hectare of the site area	462.00	462.00	S	673
The site area exceeds 2.5 hectares (and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;)	11,432.00	11,432.00	S	672

c) Full Applications And Reserved Matters

Erection Of Dwellings Per Dwelling Created Up To A Max of 50 Dwellings	462.00	462.00	S	674
Where the number of dwellinghouses to be created by the development exceeds 50 (and an additional £115 for each dwellinghouse in excess of 50 up to a maximum total fee of £250,000)	22,859.00	22,859.00	S	675

d) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

No new floor space	234.00	234.00	S	680
Where floor space does not exceed 40m ²	234.00	234.00	S	678
Where the floor space created is between 40m ² and 75m ²	462.00	462.00	S	679
Where the floor space created is between 75m ² and 3750m ²	462.00	462.00	S	677
Where the floor space created is more than 3750m ² (with £115 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £250,000)	22,859.00	22,859.00	S	676

e) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

Where the gross floor space does not exceed 465m ²	96.00	96.00	S	686
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an additional £385 for each 75m ² in excess of 540m ²	462.00	462.00	S	685
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215m ² up to a maximum fee of £250,000)	22,859.00	22,859.00	S	683
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	462.00	462.00	S	684

Planning Development Control

B) Planning Application Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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f) Erection Of Glasshouses Used For Purposes In Agriculture

Where the gross floor space does not exceed 465m ²	96.00	96.00	S	681
Where the gross floor space exceeds 465m ²	2,580.00	2,580.00	S	682

g) Erection, Alteration Or Replacement Of Plant And Machinery

Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	462.00	462.00	S	688
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £250,000)	22,859.00	22,859.00	S	687

h) Applications other than Building Works

Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	234.00	234.00	S	704
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i) Exploratory Drilling For Oil Or Natural Gas

where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of site area	508.00	508.00	S	699
where the site area exceeds 7.5 hectares, £31,725 (with an additional £126 for each 0.1 hectares in excess of 7.5 hectares up to a maximum fee of £250,000)	38,070.00	38,070.00	S	1,273

j) Operations For Winning And Working Of Minerals

where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area	234.00	234.00	S	701
where the site area exceed 15 hectares, £29,112 (and an additional £115 for each 0.1 hectares in excess of 15 hectares up to a maximum of £65,000)	34,934.00	34,934.00	S	1,274

k) The carrying out of any operations not coming within any of the above categories

£195 for each 0.1 hectare of the site area, subject to a maximum of £1,690	234.00	234.00	S	703
For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)	234.00	234.00	S	705

Planning Development Control

B) Planning Application Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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l) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S	1,275
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S	1,276

m) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S	1,277
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S	1,278

n) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open

Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	234.00	234.00	S	1,279
Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	34,934.00	34,934.00	S	1,280

o) Other Changes Of Use

Other Changes Of Use (Except Waste Or Minerals)	462.00	462.00	S	710
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Planning Development Control

B) Planning Application Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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p) Concessionary Fees and Exemptions

01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	0.00	0.00	S	689
02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	0.00	0.00	S	690
03) Applications Required Because Of The Removal Of Permitted Development Rights By A Condition Or By Article 4 Direction	0.00	0.00	S	691
04) Playing Fields (For Sports Clubs)	462.00	462.00	S	692
05) Revised Or Fresh Application For Development Of The Same Character Or Description Within 12 Months Of Receiving Permission	0.00	0.00	S	694
06) Exemptions For Applications Following A Refusal, Withdrawn Application etc., Are Available On The Same Basis As For Planning Applications	0.00	0.00	S	723
07) Revised / Fresh Application For Development (Or Advertisement) Of Same Character Or Description Within 12 Months Of Expiry Of Statutory 8 Weeks Period Where Applicant Has Appealed To Secretary Of State On The Grounds Of Non-Determination	0.00	0.00	S	693
08) Duplicate Applications Made By The Same Applicant Within 28 Days - Normal fee for both applications	0.00	0.00	S	695
09) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To Half The Rest.	0.00	0.00	S	696
10) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid To The Authority Having The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	0.00	0.00	S	697
11) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equalling That For A Fresh Application For Entire Scheme	462.00	462.00	S	698

q) Applications In Relation To Permission In Principle

£402 for each 0.1 hectare of the site area	402.00	402.00	S	1,219
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r) Advertisements

Advance Signs Directing The Public To A Business	132.00	132.00	S	718
Advertisements Relating To The Business On The Premises	132.00	132.00	S	717
Other Advertisements	462.00	462.00	S	719

Planning Development Control

B) Planning Application Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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s) Fees For Applications For Certificates Of Lawful Use Or Development

For Existing Use Or Development - The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	720
For Prosed Use or Development - Half The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	722
Lawful not to comply with any condition	234.00	234.00	S	1,428

t) Miscellaneous Applications

Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	96.00	96.00	S	712
Notification of Demolition under the General Development Order	96.00	96.00	S	1,281
Notification of Telecommunication Development Under The General Development Order	462.00	462.00	S	713

u) Confirmation of Compliance with planning condition attached to Planning Permission

Application or removal or variation of a condition following grant of planning permission	234.00	234.00	S	1,429
Per Condition for a householder application	34.00	34.00	S	978
Per condition for all other types of application	116.00	116.00	S	979

v) Requests for Non Material Amendments

Householder	34.00	34.00	S	783
Others	234.00	234.00	S	782

w) Hazardous Substances Consent

Applications For Removal Of Conditions And Continuation Of An Existing Consent	200.00	200.00	S	716
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	250.00	250.00	S	714
Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	400.00	400.00	S	715

Planning Development Control

B) Planning Application Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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x) Fees For Certain Applications Under The General Permitted Development Order

01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")	96.00	96.00	S	1,509
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")	96.00	96.00	S	1,510
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)	96.00	96.00	S	1,511
04) Part 14 Class J (Installation of solar panels on a non-domestic building)	96.00	96.00	S	1,512

C) Planning Miscellaneous Fees

2021/22 Charge	2022/23 Charge	VAT	Record No
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a) Photocopying Charges For Current Applications

01) A4 - First Sheet	3.60	3.80	S	654
02) A4 - Each Subsequent Sheet	1.10	1.15	S	655
03) A3 - First Sheet	4.60	4.85	S	656
04) A3 - Each Subsequent Sheet	1.30	1.37	S	657
05) A2 - First Sheet	21.00	22.13	S	658
06) A2 - Each Subsequent Sheet	3.15	3.30	S	659
07) A1 - First Sheet	21.00	22.13	S	660
08) A1 - Each Subsequent Sheet	4.20	4.40	S	661
09) A0 - First Sheet	21.00	22.13	S	662
10) A0 - Each Subsequent Sheet	5.70	6.00	S	663

b) Service Fees

Planning Decision Notice and copies of TPO's (Each)	32.00	33.70	S	651
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c) Publicity Schedule Of Planning Proposals

By email	0.00	0.00	S	1,282
Paper Copy	110.00	116.00	S	664

Regeneration & Growth

Land Charges

Land Charges

2021/22 Charge	2022/23 Charge	VAT	Record No
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Copying Charges

Copy Of Duplicate Search	8.64	8.64	S	620
Copy of Tree Preservation Order	18.00	18.00	S	1,447
Each Agreement - Each Following Sheet	0.90	0.90	S	619
Each Agreement - First Sheet	3.48	3.48	S	618

Service Fees

a) Con29R Enhanced (New service - provision of additional documentation)	204.00	204.00	S	1,682
b) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	48.00	49.20	S	611
c) Additional Parcel (Con29)	21.60	21.60	S	613
d) Each Con 29 'O' Optional Enquiry	21.60	22.20	S	614
e) Each Additional Enquiry/Solicitors Question	24.00	24.00	S	615
f) Personal Search Con29 Component data per question	2.04	2.04	S	1,247

Street Scene

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property	120.00	130.00	O	106
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Miscellaneous

Collection Fee

Supermarket Trolleys - Collection Charge Per Trolley	75.00	80.00	S	750
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Fees and Charges

Printed Date: 08/03/2022

Last modified: 08/03/2022

Cemeteries

2021/22 Charge	2022/23 Charge	VAT	Record No
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Miscellaneous Fees

Late Arrival for Service (TBC -depends on circumstances)		E	1,680
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Interment

2021/22 Charge	2022/23 Charge	VAT	Record No
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Adult Grave

Adult Grave 24 Hour Burial for one only (5 foot)	2,029.00	2,139.00	O	1,245
Adult Grave For 1 Interment	1,445.00	1,523.00	O	725
Adult Grave For 1 Interment - Casket	1,607.00	1,694.00	O	726
Adult Grave For 2 Interments	1,503.00	1,584.00	O	727
Adult Grave For 2 Interments - Casket	1,717.00	1,810.00	O	728
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	2,438.00	3,168.00	O	1,305

Advance Purchase

Cremated Remains PIA*		1,676.00	o	1,684
Cremated Remains PIA* Ashford Old Section GOR		1,930.00	O	1,685
Purchase in advance of additional earthen grave	3,700.00	3,900.00	O	785

Child Grave

Child Grave For 1 Interment	451.00	475.00	O	729
Child Grave For 2 Interment	451.00	475.00	O	730
Child Internment within 24 hours	578.00	609.00	O	1,414
Child plot within 24 hours	662.00	698.00	O	1,413
Stillborn Interment	367.00	387.00	E	731

Garden of remembrance (cremated remains)

Cremated Remains (Includes Ashford Old Section)	515.00	543.00	E	732
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Fees and Charges

Printed Date: 08/03/2022

Last modified: 08/03/2022

Cemeteries

Interment

Non Residents/Parishioners Charge

Treble Fees For Residents out of Borough (Price on Application)			O	744
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Memorial Garden

Ashford

Plot Fee - Cremated remains (old garden of remembrance - Ashford) only	965.00	1,017.00	E	1,001
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Miscellaneous Fees

Exclusive Right - Purchase of

Issue of duplicate deed of grant (Transfer of ownership)	109.00	115.00	E	1,321
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Other

Exclusive Right - Purchase of

Burial in a Vault	2,112.00	2,226.00	E	1,416
Child Grave	515.00	543.00	E	735
Cremated Remains	814.00	858.00	E	734
Earthen Grave	1,928.00	2,032.00	E	733
Earthen Grave within 24 hours (Adult)	2,346.00	2,473.00	E	1,301

Exhumation

Exhumation of ashes (Price on Application)			E	784
Exhumation of body (Price on Application)			E	1,246

Cemeteries

Other

Miscellaneous Fees

Late Arrival for Service -TBC, Depending on circumstances				1,686
Registration Of Assignment (Transfer of ownership)	150.00	158.00	O	749

Right to Erect Memorial Bench

Memorial Bench

Supply & Installation of Memorial Bench	1,457.00	1,536.00	S	967
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Right to Erect Memorial Plaque

Memorial Tower Plaque

10 Yrs	356.00	375.00	E	998
15 Yrs	502.00	529.00	E	999
25 Yrs	669.00	705.00	E	1,000

Right To Erect Monument

1. Traditional Graves

Additional Inscription	196.00	207.00	E	742
Erection of a Wooden Cross (after 12 months)	379.00	399.00	S	1,313
Headstone	379.00	399.00	E	739
Headstones And Kerbstones	551.00	581.00	E	736
Kerbs Only	366.00	386.00	E	741
Monument Over 91.5cm (3')	1,003.00	1,057.00	E	737
Vase Or Tablet	256.00	270.00	E	738

Cemeteries

Right To Erect Monument

2. Garden Of Remembrance Tablet

Garden Of Remembrance Tablet	201.00	212.00	E	743
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Right to erect monuments

Installation of Memorials

Permit for remedial repair of a memorial	46.00	48.00	E	1,616
permit to clean a memorial	15.50	16.00	E	1,617
Replacement of Headstone or Kerb or Tablet or Vase	46.00	48.00	E	1,615
Temporary wooden cross for one year		0.00	S	1,613
Vase (new, additional)	76.50	81.00	E	1,614

Use of Chapel

Location

Ashford & Staines - Admin		75.00	O	1,688
Ashford And Staines	300.00	316.00	O	724

Grounds Maintenance

Spelthorne In Bloom

2021/22 Charge 2022/23 Charge VAT Record No

Spelthorne In Bloom

a) Hanging Basket - Winter	38.00	40.00	O	962
b) Window Box - Winter	58.00	61.00	O	966
c) Hanging Basket - Summer	62.00	65.00	O	961
d) Window Box - Summer	96.00	101.00	O	965
e) Round Basket - Winter	46.00	48.00	O	1,507
f) Round Basket - Summer	68.00	72.00	O	1,508

Refuse Collection

	2021/22 Charge	2022/23 Charge	VAT	Record No
Collection of Contaminated bins				
Initial charge	204.00	215.00	O	1,675
Per Bin lift	20.00	21.00	O	1,676

Collection of contaminated waste bins

Excess waste per bin lift	20.00	21.00	O	1,677
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	2021/22 Charge	2022/23 Charge	VAT	Record No
Collection of contaminated communal 140ltr food textile WEEE bins				
Initial charge		30.00	O	1,689
Per Bin lift		10.00	O	1,690

	2021/22 Charge	2022/23 Charge	VAT	Record No
Domestic				
Purchase of Bins for New Development				
1100 L - Plastic Recycle With Aperture		347.00	S	1,687
140L- Food Waste	61.00	64.00	S	1,674

Purchase of bins for New Developments

a) 140L - Plastic	61.00	64.00	S	793
b) 240L - Plastic	63.00	66.00	S	794
c) 660L - Plastic	270.00	285.00	S	795
d) 1100L - Plastic	322.00	339.00	S	796
e) 1100L - Metal	431.00	454.00	S	1,455

Refuse Collection

Domestic

Service Fees

	2021/22 Charge	2022/23 Charge	VAT	Record No
Annual Charge for 240ltr Green Waste Bin	58.00	61.00	O	756
Annual Charge for 660ltr Green Waste Bin	151.00	159.00	O	1,314
Annual charge for emptying of 2nd & 3rd 240L garden bin	32.00	34.00	O	1,513
Annual Charge for Green Waste Sack	40.00	42.00	O	757
Bulky Items (Excess) And Other Items By Arrangement	176.00	186.00	O	755
Provision of a waste skip - on private land	260.00	274.00	S	1,312
Replacement AWC Bin	61.00	64.00	O	751
Sale of new 240ltr Green Waste Bin to new scheme members	26.00	27.00	O	1,309
Sale of second hand 240ltr Green waste bin (if available)	15.00	16.00	O	1,457

Non - Domestic

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Rubbish 240ltr bin	11.75	12.00	O	787
b) Rubbish 660ltr bin	13.80	14.55	O	788
c) Rubbish - Large 1100ltr bin	13.80	14.55	O	937
d) Recycling 240ltr bin	4.20	4.45	O	938
e) Recycling 660ltr bin	5.25	5.55	O	939
f) Recycling - Large 1100ltr bin	6.30	6.65	O	940
g) Food Waste - up to 240ltr bin	4.25	4.50	O	1,306

Refuse Collection

Non - Domestic

2021/22 Charge 2022/23 Charge VAT Record No

Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

a) Rubbish 240ltr bin	1.60	1.70	O	1,458
b) Rubbish 660ltr bin	4.20	4.45	O	1,459
c) Rubbish - Large 1100ltr bin	7.35	7.75	O	1,460
d) Recycling 240ltr bin	1.20	1.25	O	1,461
e) Recycling 660ltr bin	3.20	3.35	O	1,462
f) Recycling - Large 1100ltr bin	5.25	5.55	O	1,463
g) Food Waste - up to 140ltr bin	3.20	3.35	O	1,464

SAT

Spelride Accessible Transport (S A T)

2021/22 Charge 2022/23 Charge VAT Record No

Membership

Annual	21.00	22.15	O	758
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Spelride

Per Single Trip	4.10	4.30	Z	759
Return Trip	7.10	7.50	Z	760

Staines Market

Markets

2021/22 Charge 2022/23 Charge VAT Record No

Staines High Street

Ad Hoc Rentals (Price on Application)			S	1,425
Casual Pitch (Friday)	46.00	48.00	S	1,252
Casual Pitch (Saturday)	51.00	54.00	S	109
Causal Pitch (Wednesday)	46.00	48.00	S	108
Permanent Pitch (Friday)	41.00	43.00	S	111
Permanent Pitch (Saturday)	46.00	48.00	S	110
Permanent Pitch (Wednesday)	41.00	43.00	S	1,253

Sustainability

Allotments

Allotments

2021/22 Charge 2022/23 Charge VAT Record No

Rental

Gate Key Deposit	21.00	22.15	O	39
With Piped Water (Per 25.29Sq Meter Per Annum)	15.30	16.15	O	37
Without Piped Water (Per 25.29Sq Meter Per Annum)	12.15	12.80	O	38

Car Parks

Ashford Multi-Storey

Parking Fees

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 30 minutes	0.50	0.50	S	61
b) Up to 2 hours	1.00	1.10	S	62
c) Over 2 hours	3.00	3.20	S	63

Season Tickets

a) 3 Months	60.00	63.00	S	65
b) 6 Months	100.00	105.00	S	66
c) 12 months	180.00	190.00	S	67

Dumsey Meadow,Abbey Drive,The Broadway Laleham

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	0.00	0.00	S	88
b) Up to 2 hours	1.50	1.60	S	89
c) Over 2 hours	2.00	2.10	S	90

Green Street & Old Bathing Station, Sunbury

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	0.00	0.00	S	1,466
b) Up to 2 hours	1.50	1.60	S	1,467
c) Over 2 hours	2.00	2.10	S	1,468

Laleham Park/Thameside Car Parks

	2021/22 Charge	2022/23 Charge	VAT	Record No
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Car Parks

Laleham Park/Thameside Car Parks

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	0.50	0.50	S	1,229
b) Up to 2 hours	2.00	2.10	S	1,228
c) Up to 4 hours	3.00	3.20	S	1,230
d) Over 4 hours	7.00	7.40	S	1,231
e) 3 consecutive days	15.00	15.80	S	1,465

Lammas Park

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	0.50	0.50	S	72
b) Up to 2 hours	2.00	2.10	S	71
c) Up to 4 hours	3.00	3.20	S	73
d) Over 4 hours	7.00	7.40	S	74

Manor Park

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 3 Months	65.00	69.00	S	953
b) 6 months	80.00	84.00	S	954
c) 12 months	100.00	110.00	S	955

Pay and Display

a) Up to 1 hour	0.00	0.00	S	947
b) Up to 2 hours	1.50	1.60	S	948
c) Over 2 hours	2.00	2.10	S	949

Orchard Meadow, Walled Garden & Thames Street Sunbury

	2021/22 Charge	2022/23 Charge	VAT	Record No
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Car Parks

Orchard Meadow, Walled Garden & Thames Street Sunbury

2021/22 Charge	2022/23 Charge	VAT	Record No
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Local Season Tickets

a) 3 Months	65.00	69.00	S	85
b) 6 Months	85.00	90.00	S	86
c) 12 Months	110.00	116.00	S	87

Pay And Display

a) Up to 1 hour	0.00	0.00	S	79
b) Up to 2 hours	1.50	1.60	S	80
c) Over 2 hours	2.00	2.10	S	81

Other

2021/22 Charge	2022/23 Charge	VAT	Record No
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Off Street Suspensions

Suspensions - reserved parking (one off admin fee)	30.00	32.00	S	98
Suspensions - Vehicle Charge Per Day	15.00	16.00	S	1,426

On Street Suspensions, Dispensations & Waivers

Dispensation grant for up to 3 days	15.00	25.00	S	97
Plus per day charge after 3 days	5.00	6.00	S	1,470
Suspension charge for up to 3 days (per bay or per 6 metres in length, whichever is shorter)	65.00	75.00	S	1,619
Suspension charge per day, after 3 days (per bay or per 6 metres in length, whichever shorter)	10.00	12.00	S	1,620

Other

Film Concessions (£15-£25 per vehicle per day - Price on application)			S	99
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	15.00	S	100
On Street Resident Visitor permits (per day)	2.00	2.10	S	1,469

Car Parks

Penalties

Penalty Bands

	2021/22 Charge	2022/23 Charge	VAT	Record No
Full Band 1	70.00	74.00	S	56
Full Band 2	50.00	53.00	S	57
Mitigated Band 1	35.00	37.00	S	58
Mitigated Band 2	25.00	26.00	S	59

Shepperton Village Hall

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 3 Months	65.00	69.00	S	1,471
b) 6 Months	85.00	90.00	S	1,472
c) 12 Months	110.00	116.00	S	1,473

Pay and Display

a) Up to 1 hour	0.00	0.00	S	950
b) Up to 2 hours	1.00	1.10	S	951
c) Over 2 hours	3.00	3.20	S	952

Staines (Tothill MSCP, Elmsleigh Surface and Elmsleigh MSCP)

Pay & Display (Tothill MSCP) or Pay on Foot (Elmsleigh Surface and Elmsleigh MSCP)

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 Hour	1.00	1.10	S	1,621
b) Up to 2 Hours	2.00	2.10	S	1,622
c) Up to 3 Hours	3.00	3.20	S	1,623
d) Up to 4 Hours	4.00	4.20	S	1,624
e) Up to 5 Hours	7.00	7.40	S	1,625
f) Over 5 Hours	12.20	12.90	S	1,626
g) 7pm to 12 midnight (Elmsleigh Surface car park only)	2.00	2.10	S	1,627

Car Parks

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	1.30	1.40	S	46
b) Up to 2 hours	2.30	2.40	S	47
c) Up to 3 hours	2.70	2.80	S	48
d) Up to 4 hours	3.50	3.70	S	1,427
e) Up to 5 Hours	3.70	3.90	S	49
f) Over 5 Hours	7.30	7.70	S	50
g) 5 days Monday to Friday only (Kingston Road only)	35.00	37.00	S	1,474

Staines Long-Stay - Monday to Sunday Evening Charge

Staines - Town centre car parks

	2021/22 Charge	2022/23 Charge	VAT	Record No
Sunday Charge (excludes Lammas Park)	2.00	2.10	S	1,311

Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West, Tothill & Bridge Street

	2021/22 Charge	2022/23 Charge	VAT	Record No
Up to 12 Months	830.00	875.00	S	991

Season Tickets - Kingston Road CP only - Railway Users

a) 3 Months	230.00	242.00	S	993
b) 12 Months	800.00	843.00	S	994

Season Tickets - Staines (working in Staines)

a) 3 Months	205.00	216.00	S	52
b) 6 Months	380.00	401.00	S	53
c) 12 Months	715.00	754.00	S	54

Car Parks

Staines Short-Stay

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) Up to 1 hour	1.30	1.40	S	40
b) Up to 2 hours	2.30	2.40	S	41
c) Up to 3 hours	2.70	2.80	S	42
d) Up to 4 hours	3.80	4.00	S	43
e) Up to 5 Hours	7.00	7.40	S	44
f) Over 5 Hours	12.20	12.90	S	45
g) 7pm to 12 midnight (Riverside Surface)	1.20	1.30	S	1,005
h) 7pm to 12 midnihgt (Elmsleigh Surface & Elmsleigh MSCP)	2.00	2.10	S	1,618

The Broadway, Laleham Village

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT	Record No
a) 3 Months	65.00	69.00	S	94
b) 6 Months	85.00	90.00	S	95
c) 12 Months	110.00	116.00	S	96

Parks Strategy

All Recreation Grounds

2021/22 Charge	2022/23 Charge	VAT	Record No
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Filming Rights

Still Photography Per Hour (Price on Application)	S	142
TV Or Films (Per Day Or Part Of) (Price on Application)	S	141

Fitness & Personal Training Fees & Licences

Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees	S	1,417
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Football

Adult booking (per 1/2 season)	1,060.00	1,117.20	E	1,479
Adult booking (per season, payable in 3 instalments)	2,121.00	2,235.50	E	1,478
Adult individual bookings	100.00	105.40	S	621
Junior booking (per 1/2 season) NO pavilion	379.00	379.00	E	1,483
Junior booking (per 1/2 season) with pavilion use	530.25	530.25	E	1,481
Junior booking (per season, payable in 3 instalments) NO pavilion	757.50	757.50	E	1,482
Junior booking (per season, payable in 3 instalments) with pavilion use	1,060.50	1,060.50	E	1,480
Junior individual bookings NO pavilion	35.00	35.00	S	639
Junior individual bookings with pavilion use	51.00	51.00	S	638

Funfairs

Daily Hire Charge	755.00	796.00	E	145
Deposit Against Damage	1,508.50	1,590.00	O	144

Tennis (Price on Application)

Hire of court for private coaching (per hour per court)	S	792
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Parks Strategy

All Recreation Grounds

Usage of Parks

	2021/22 Charge	2022/23 Charge	VAT	Record No
Hire of park for non-charity events	572.00	603.00	E	1,329

Public Halls

Shepperton Hall

2021/22 Charge	2022/23 Charge	VAT	Record No
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Community Use (9am to Midnight) (Hire to local groups)

Mon-Fri 9am to 5pm per hour	20.00	21.10	E	641
Mon-Fri After 5pm per hour	21.50	22.70	E	642
Sat 9am to 6pm per hour	25.25	26.60	E	643
Sat After 6pm per hour	43.00	45.30	E	644
Sunday 9am to 10.30pm per hour	43.00	45.30	E	645

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

Mon-Fri 9am to 5pm per hour	27.00	28.50	E	1,006
Mon-Fri After 5pm per hour	29.90	31.50	E	1,016
Sat 9am to 6pm per hour	32.45	34.20	E	1,021
Sat After 6pm per hour	55.40	58.40	E	1,031
Sunday 9am to 10.30pm per hour	55.40	58.40	E	1,221

