

Fees and Charges

2024/25



Printed Date: 19/03/2024

Last modified: 19/03/2024

A full schedule of the fees and charges for all Council services for the coming year

Asset Management

Asset Management

Property Fees

Work charges (general fees)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Consent under Lease (assignment, alterations etc.)	1,493	442.05	464.00	S	Discretionary
Disposal of Council land (at third party's request)	1,496	829.50	871.00	S	Discretionary
Entering into a new Lease	1,487	829.50	871.00	S	Discretionary
Entering into a new Licence	1,488	442.05	464.00	S	Discretionary
Lease Renewal (substantially new terms)	1,489	663.60	697.00	S	Discretionary
Lease Renewal (substantially same terms as before)	1,490	497.70	523.00	S	Discretionary
Licence Renewal (substantially new terms)	1,491	359.10	377.00	S	Discretionary
Licence Renewal (substantially same terms as before)	1,492	276.15	290.00	S	Discretionary
New Wayleave, Easement etc.	1,494	553.35	581.00	S	Discretionary
Regularisation of encroachment	1,495	553.35	581.00	S	Discretionary

Work charges (third sector fees)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Consent under Lease (assignment, alterations etc.)	1,503	221.57	233.00	S	Discretionary
Disposal of Council land (at third party's request)	1,506	829.50	871.00	S	Discretionary
Entering into a new Lease	1,497	414.75	435.00	S	Discretionary
Entering into a new Licence	1,498	221.55	233.00	S	Discretionary
Lease Renewal (substantially new terms)	1,499	331.80	348.00	S	Discretionary
Lease Renewal (substantially same terms as before)	1,500	248.85	261.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Licence Renewal (substantially new terms)	1,501	176.40	185.00	S	Discretionary
Licence Renewal (substantially same terms as before)	1,502	137.55	144.00	S	Discretionary
New Wayleave, Easement etc.	1,504	276.15	290.00	S	Discretionary
Regularisation of encroachment	1,505	276.15	290.00	S	Discretionary

Corporate Governance

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

Commercial Organisations

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,545	1,940.00	2,050.00	S	Discretionary
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	1,546	2,770.00	2,900.00	S	Discretionary
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	1,547	4,430.00	4,650.00	S	Discretionary
D. Lettings and renewals (> £750,000 yearly rental income)	1,548	6,640.00	7,000.00	S	Discretionary
E. Rent Deposit Agreement	1,549	1,385.00	1,450.00	S	Discretionary
F. Deed of Variation	1,550	1,660.00	1,750.00	S	Discretionary
G. Licence to Assign	1,551	1,660.00	1,750.00	S	Discretionary
H. Licence to Alter	1,552	1,940.00	2,050.00	S	Discretionary
I. Licence to Sublet	1,553	2,215.00	2,300.00	S	Discretionary
J. Tenancy at Will	1,554	390.00	500.00	S	Discretionary
K. Easement or Wayleave	1,555	1,940.00	2,050.00	S	Discretionary
L. Licences	1,556	830.00	900.00	S	Discretionary
M. Surrender	1,557	1,940.00	2,050.00	S	Discretionary

Commercial Organisations - Hourly rates

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,291	370.00	390.00	S	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,290	295.00	300.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,289	260.00	270.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

D. Trainee/ Paralegal	1,287	200.00	210.00	S	Discretionary
-----------------------	-------	--------	--------	---	---------------

Community Groups

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Lettings and renewals	1,558	580.00	615.00	S	Discretionary
B. Rent Deposit Agreement	1,559	280.00	300.00	S	Discretionary
C. Deed of Variation	1,560	390.00	410.00	S	Discretionary
D. Licence to Assign	1,561	390.00	410.00	S	Discretionary
E. Licence to Alter	1,562	390.00	410.00	S	Discretionary
F. Licence to Sublet	1,563	390.00	410.00	S	Discretionary
G. Tenancy at Will	1,564	165.00	200.00	S	Discretionary
H. Easement or Wayleave	1,565	580.00	600.00	S	Discretionary
I. Licences	1,566	250.00	265.00	S	Discretionary
J. Grazing Licences (grants and renewals)	1,567	165.00	175.00	S	Discretionary
K. Surrender	1,568	390.00	410.00	S	Discretionary

Community Groups - Hourly rates

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,300	160.00	170.00	S	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,299	140.00	145.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,298	115.00	120.00	S	Discretionary
D. Trainee/ Paralegal	1,296	95.00	100.00	S	Discretionary

Electoral Services

Electoral Registration

Electoral Registration

Statutory Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Certificate Of Residence	34	25.00	25.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	33	20.00	20.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	32	10.00	10.00	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	31	1.50	1.50	O	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	30	5.00	5.00	O	Statutory
Return Of Election Expenses - Per Copy	35	0.20	0.20	O	Statutory

Environmental Health/Bdg Cont

Building Control

Building Control

Building Control

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Sale Of Approval Notices	357	26.00	28.00	S	Discretionary

Building Control Research

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Additional Copies of Documents/Notices	360	32.00	34.00	S	Discretionary
Historical Research Per Hr (Inc 4 Copies)	359	80.00	84.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Extensions Under 10m2 (single storey)	1,074	323.00	340.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	1,075	323.00	340.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	1,076	323.00	340.00	S	Discretionary
04 Two storey extension not exceeding 40m2	1,077	323.00	340.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	1,078	323.00	340.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,080	323.00	340.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,081	323.00	340.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,082	323.00	340.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,083	323.00	340.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

10 Erection of a single storey domestic garage extension or carport up to 100m2	1,084	323.00	340.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,085	323.00	340.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,086	323.00	340.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	227	0.00	0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	228	757.00	795.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	229	1,095.00	1,150.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	230	1,287.00	1,351.00	S	Discretionary
04 Two storey extension not exceeding 40m2	231	1,287.00	1,351.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	232	1,629.00	1,710.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,046	1,931.00	2,028.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,047	904.00	949.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,048	1,072.00	1,126.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,049	600.00	630.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,050	712.00	748.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,051	843.00	885.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,052	1,650.00	1,733.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Inspection Charge

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	220	0.00	0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	221	557.00	595.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	222	795.00	850.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	223	987.00	1,051.00	S	Discretionary
04 Two storey extension not exceeding 40m2	224	987.00	1,051.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	225	1,329.00	1,410.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,053	1,631.00	1,728.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,054	604.00	649.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,055	772.00	826.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,056	400.00	430.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,057	512.00	548.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,058	543.00	585.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,059	1,350.00	1,433.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Plan Charge

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	213	0.00	0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	214	200.00	200.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	215	300.00	300.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	216	300.00	300.00	S	Discretionary
04 Two storey extension not exceeding 40m2	217	300.00	300.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	218	300.00	300.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,060	300.00	300.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,061	300.00	300.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,062	300.00	300.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,063	200.00	200.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,064	200.00	200.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,065	200.00	300.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,066	300.00	300.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	234	0.00	0.00	O	Discretionary
01 Extensions Under 10m2 (single Storey)	235	946.00	994.00	O	Discretionary
02 Extensions 10m2 - 40m2 (single Storey)	236	1,370.00	1,437.00	O	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	237	1,609.00	1,689.00	O	Discretionary
04 Two storey extension not exceeding 40m2	238	1,609.00	1,689.00	O	Discretionary
05 Two storey extension 40m2 - 100m2	239	2,035.00	2,138.00	O	Discretionary
06 Two storey extension 100m2 to 200m2	1,067	2,413.00	2,535.00	O	Discretionary
07 Loft conversion without dormers (max 60m2)	1,068	1,131.00	1,186.00	O	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,069	1,339.00	1,407.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,070	749.00	788.00	O	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,071	889.00	935.00	O	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,072	1,054.00	1,106.00	O	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,073	2,062.00	2,166.00	O	Discretionary

Street Numbering & Re-Numbering

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Renaming Property Per Property	367	68.00	72.00	O	Discretionary
b) Single Property	363	110.00	116.00	O	Discretionary
c) 2-5 Properties	364	155.00	163.00	O	Discretionary
d) 6-10 Properties	365	218.00	229.00	O	Discretionary
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	366	218.00	229.00	O	Discretionary

Domestic Alterations to a Single Building - Building Notice Charge

Electrical work (non competent persons scheme)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Any electrical work	1,115	455.00	478.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost less than £5,000	1,109	490.00	515.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,110	771.00	810.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,111	1,009.00	1,059.00	S	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,112	1,568.00	1,646.00	S	Discretionary

Renovation of thermal element

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Renovation of thermal element to a single dwelling	1,108	490.00	515.00	S	Discretionary

Underpinning

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Underpinning (POA)	1,107	0.00	0.00	S	Discretionary

Window replacement (non competent persons scheme)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per installation over 20 windows	1,114	407.00	427.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Per installation up to 20 windows	1,113	278.00	292.00	S	Discretionary
-----------------------------------	-------	--------	--------	---	---------------

Domestic Alterations to a Single Building - Inspection Charge

Electrical work (non competent persons scheme)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Any electrical work (Inc in Plan Charge)	1,105	0.00	0.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost less than £5,000 (Inc in Plan Charge)	1,099	0.00	0.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	1,100	471.00	510.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,101	709.00	759.00	S	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,102	1,268.00	1,346.00	S	Discretionary

Renovation of thermal element

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Renovation of thermal element to a single dwelling (Inc in Plan Charge)	1,098	0.00	0.00	S	Discretionary

Underpinning

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Underpinning (Price on Application)	1,097	0.00	0.00	S	Discretionary

Window replacement (non competent persons scheme)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per installation over 20 windows (Inc in Plan Charge)	1,104	0.00	0.00	S	Discretionary
Per installation up to 20 windows (Inc in Plan Charge)	1,103	0.00	0.00	S	Discretionary

Domestic Alterations to a Single Building - Plan Charge

Electrical work (non competent persons scheme)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Any electrical work	1,095	455.00	478.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost less than £5,000	1,089	490.00	515.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,090	300.00	300.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,091	300.00	300.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

04 Estimated cost exceeding £50,001 and up to £75,000	1,092	300.00	300.00	S	Discretionary
---	-------	--------	--------	---	---------------

Renovation of thermal element

Renovation of thermal element to a single dwelling	Record 1,088	2023/24 Charge 490.00	2024/25 Charge 515.00	VAT S	Statute Discretionary
--	---------------------------------	--	--	--------------------------	--

Underpinning

Underpinning (POA)	Record 1,087	2023/24 Charge 0.00	2024/25 Charge 0.00	VAT S	Statute Discretionary
--------------------	---------------------------------	--	--	--------------------------	--

Window replacement (non competent persons scheme)

Per installation over 20 windows	Record 1,094	2023/24 Charge 407.00	2024/25 Charge 427.00	VAT S	Statute Discretionary
Per installation up to 20 windows	1,093	278.00	292.00	S	Discretionary

Domestic Alterations to a Single Building - Regularisation Charge

Electrical work (non competent persons scheme)

Any electrical work	Record 1,125	2023/24 Charge 568.00	2024/25 Charge 597.00	VAT O	Statute Discretionary
---------------------	---------------------------------	--	--	--------------------------	--

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	Record 1,119	2023/24 Charge 613.00	2024/25 Charge 644.00	VAT O	Statute Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,120	963.00	1,013.00	O	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,121	1,262.00	1,324.00	O	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,122	1,960.00	2,058.00	O	Discretionary

Renovation of thermal element

Renovation of thermal element to a single dwelling	Record 1,118	2023/24 Charge 613.00	2024/25 Charge 644.00	VAT O	Statute Discretionary
--	---------------------------------	--	--	--------------------------	--

Underpinning

Underpinning (POA)	Record 1,117	2023/24 Charge 0.00	2024/25 Charge 0.00	VAT O	Statute Discretionary
--------------------	---------------------------------	--	--	--------------------------	--

Window replacement (non competent persons scheme)

Per installation over 20 windows	Record 1,124	2023/24 Charge 510.00	2024/25 Charge 534.00	VAT O	Statute Discretionary
Per installation up to 20 windows	1,123	349.00	365.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Non Domestic Alterations - Inspection Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £5,000 (Included in Plan Charge)	1,194	0.00	0.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,195	526.00	567.00	S	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	1,196	941.00	1,003.00	S	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,197	1,231.00	1,310.00	S	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,198	1,456.00	1,546.00	S	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,199	977.00	1,041.00	S	Discretionary

Office / Shop fit out

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor area up to 500m2	1,200	600.00	645.00	S	Discretionary
02 Floor area 500m2 to 1000m2	1,201	977.00	1,041.00	S	Discretionary
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	1,202	0.00	0.00	S	Discretionary

Renovation of thermal element

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £50,000 (Included in Plan Charge)	1,191	0.00	0.00	S	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,192	413.00	413.00	S	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,193	526.00	567.00	S	Discretionary

Window replacement (non competent persons scheme).

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per installation over 20 windows (Included in Plan Charge)	1,190	0.00	0.00	S	Discretionary
Per installation up to 20 windows (Included in Plan Charge)	1,189	0.00	0.00	S	Discretionary

Non Domestic Alterations - Plan Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £5,000	1,180	550.00	578.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,181	300.00	300.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

03 Estimated cost exceeding £25,000 and up to £50,000	1,182	300.00	300.00	S	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,183	350.00	350.00	S	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,184	350.00	350.00	S	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,185	300.00	300.00	S	Discretionary

Office / Shop fit out

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor area up to 500m2	1,186	300.00	300.00	S	Discretionary
02 Floor area 500m2 to 1000m2	1,187	300.00	300.00	S	Discretionary
03 Change of use of a Building (charged in addition to the above works)	1,188	300.00	300.00	S	Discretionary

Renovation of thermal element

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £50,000	1,177	530.00	557.00	S	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,178	300.00	300.00	S	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,179	300.00	300.00	S	Discretionary

Window replacement (non competent persons scheme).

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per installation over 20 windows	1,176	407.00	427.00	S	Discretionary
Per installation up to 20 windows	1,175	278.00	292.00	S	Discretionary

Non Domestic Alterations - Regularisation Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £5,000	1,208	713.00	723.00	O	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,209	1,032.00	1,084.00	O	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	1,210	1,551.00	1,629.00	O	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,211	1,977.00	2,075.00	O	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,212	2,258.00	2,370.00	O	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,213	1,596.00	1,676.00	O	Discretionary

Office / Shop fit out

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

01 Floor area up to 500m2	1,214	1,124.00	1,181.00	O	Discretionary
02 Floor area 500m2 to 1000m2	1,215	1,596.00	1,676.00	O	Discretionary
03 Change of use of a Building (charged in addition to the above works)	1,216	325.00	325.00	O	Discretionary

Renovation of thermal element

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Estimated cost up to £50,000	1,205	663.00	696.00	O	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,206	890.00	936.00	O	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,207	1,032.00	1,084.00	O	Discretionary

Window replacement (non competent persons scheme).

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per installation over 20 windows	1,204	510.00	534.00	O	Discretionary
Per installation up to 20 windows	1,203	349.00	365.00	O	Discretionary

Non Domestic Extensions and New Build - Inspection Charge

All Other Use Classes

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,167	723.00	774.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,168	884.00	946.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,169	1,165.00	1,241.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,170	1,542.00	1,637.00	S	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,143	758.00	811.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,144	1,165.00	1,241.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,145	1,694.00	1,796.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,146	2,224.00	2,353.00	S	Discretionary

Industrial and Storage Use

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	1,155	377.00	411.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,156	483.00	525.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,157	783.00	840.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

04 Floor area exceeding 100m2 but not exceeding 200m2	1,158	937.00	1,001.00	S	Discretionary
---	-------	--------	----------	---	---------------

Non Domestic Extensions and New Build - Plan Charge

All Other Use Classes

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,163	300.00	300.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,164	350.00	350.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,165	350.00	350.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,166	350.00	350.00	S	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,139	300.00	300.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,140	350.00	350.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,141	350.00	350.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,142	350.00	350.00	S	Discretionary

Industrial and Storage Use

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,151	300.00	300.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,152	350.00	350.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,153	350.00	350.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,154	350.00	350.00	S	Discretionary

Non Domestic Extensions and New Build - Regularisation Charge

All Other Use Classes

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,171	1,279.00	1,343.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,172	1,542.00	1,620.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,173	1,893.00	1,989.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,174	2,365.00	2,484.00	O	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

01 Floor Area not exceeding 10m2	1,147	1,322.00	1,389.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,148	1,893.00	1,989.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,149	2,555.00	2,682.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,150	3,216.00	3,379.00	O	Discretionary

Industrial and Storage Use

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,159	847.00	889.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,160	1,042.00	1,094.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,161	1,417.00	1,487.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,162	1,609.00	1,689.00	O	Discretionary

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 1	191	1,630.00	1,712.00	S	Discretionary
b) 2	192	2,194.00	2,304.00	S	Discretionary
c) 3	193	2,574.00	2,703.00	S	Discretionary
d) 4	194	2,953.00	3,101.00	S	Discretionary
e) 5	195	3,444.00	3,616.00	S	Discretionary
f) 6	196	3,936.00	4,133.00	S	Discretionary
g) 7	197	4,352.00	4,570.00	S	Discretionary
h) 8	198	4,770.00	5,009.00	S	Discretionary
i) 9	199	5,185.00	5,444.00	S	Discretionary
j) 10	200	5,600.00	5,880.00	S	Discretionary
k) exceeding 10 - Price on Application	201	0.00	0.00	S	Discretionary

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 1	169	1,330.00	1,412.00	S	Discretionary
b) 2	170	1,894.00	2,004.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

c) 3	171	2,274.00	2,403.00	S	Discretionary
d) 4	172	2,453.00	2,601.00	S	Discretionary
e) 5	173	2,944.00	3,116.00	S	Discretionary
f) 6	174	2,936.00	3,133.00	S	Discretionary
g) 7	175	3,352.00	3,570.00	S	Discretionary
h) 8	176	3,770.00	4,009.00	S	Discretionary
i) 9	177	4,185.00	4,444.00	S	Discretionary
j) 10	178	4,600.00	4,880.00	S	Discretionary
k) exceeding 10 - Price on Application	179	0.00	0.00	S	Discretionary

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 1	147	300.00	300.00	S	Discretionary
b) 2	148	300.00	300.00	S	Discretionary
c) 3	149	300.00	300.00	S	Discretionary
d) 4	150	500.00	500.00	S	Discretionary
e) 5	151	500.00	500.00	S	Discretionary
f) 6	152	1,000.00	1,000.00	S	Discretionary
g) 7	153	1,000.00	1,000.00	S	Discretionary
h) 8	154	1,000.00	1,000.00	S	Discretionary
i) 9	155	1,000.00	1,000.00	S	Discretionary
j) 10	156	1,000.00	1,000.00	S	Discretionary
k) exceeding 10 - Price on Application	157	0.00	0.00	S	Discretionary

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 1	1,035	2,036.00	2,140.00	O	Discretionary
b) 2	1,036	2,742.00	2,880.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

c) 3	1,037	3,216.00	3,379.00	O	Discretionary
d) 4	1,038	3,690.00	3,876.00	O	Discretionary
e) 5	1,039	4,305.00	4,520.00	O	Discretionary
f) 6	1,040	4,918.00	5,166.00	O	Discretionary
g) 7	1,041	5,440.00	5,712.00	O	Discretionary
h) 8	1,042	5,962.00	6,261.00	O	Discretionary
i) 9	1,043	6,481.00	6,805.00	O	Discretionary
j) 10	1,044	7,000.00	7,350.00	O	Discretionary
k) exceeding 10 (POA)	1,045	0.00	0.00	O	Discretionary

Environmental Health

Licensing

Street Trading

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	1,243	96.00	101.00	S	Discretionary

Street Trading - Per Annum

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Areas Where Streets Are Not Classified Roads	101	987.00	1,036.00	S	Discretionary
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	102	987.00	1,036.00	S	Discretionary
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	103	987.00	1,036.00	S	Discretionary

Environmental Protection Act

Environmental Information Regulations 2004

Contaminated Land Enquiries

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
General Inquiries - Hourly Rate	324	63.00	67.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Pollution Prevention & Control Act

Additional fee for operating mobile plant without a permit

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,609	1,188.00	1,188.00	O	Statutory

Additional fee where Operation subject to reporting obligation of the EC Regulation

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,608	104.00	104.00	O	Statutory

LAPPC & LAIPPC substance charges

Where paid quarterly the total amount payable will be increased by

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
908	38.00	38.00	O	Statutory

LAPPC Annual Subsistence Charge

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1.a) Standard process Low	807	772.00	772.00	O	Statutory
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	1,235	876.00	876.00	O	Statutory
1.b) Standard process Medium	809	1,161.00	1,161.00	O	Statutory
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,236	1,317.00	1,317.00	O	Statutory
1.c) Standard process High	811	1,747.00	1,747.00	O	Statutory
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,237	1,954.00	1,954.00	O	Statutory
2.a) Reduced fee activities (Low)	813	79.00	79.00	O	Statutory
2.b) Reduced fee activities (Med)	814	158.00	158.00	O	Statutory
2.c) Reduced fee activities (High)	815	237.00	237.00	O	Statutory
3.a) PVR I & II combined (Low)	1,234	113.00	113.00	O	Statutory
3.b) PVR I & II combined (High)	821	341.00	341.00	O	Statutory
3.c) PVR I & II combined (Med)	820	226.00	226.00	O	Statutory
4.a) Other reduced fee activities (Low)	825	228.00	228.00	O	Statutory
4.b) Other reduced fee activities (Med)	826	365.00	365.00	O	Statutory
4.c) Other reduced fee activities (High)	827	548.00	548.00	O	Statutory
6.a) Standard mobile plant, for first and second permits (Low)	837	626.00	626.00	O	Statutory
6.b) Standard mobile plant, for first and second permits (Medium)	838	1,034.00	1,034.00	O	Statutory
6.c) Standard mobile plant, for first and second permits (High)	839	1,551.00	1,551.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

7.a) For the third to seventh permits (Low)	843	385.00	385.00	O	Statutory
7.b) For the third to seventh permits (Medium)	844	617.00	617.00	O	Statutory
7.c) For the third to seventh permits (High)	845	924.00	924.00	O	Statutory
8.a) Eighth and subsequent permits (Low)	849	198.00	198.00	O	Statutory
8.b) Eighth and subsequent permits (Medium)	850	314.00	314.00	O	Statutory
8.c) Eighth and subsequent permits (High)	851	473.00	473.00	O	Statutory

LAPPC charges - Application Fee

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Additional fee for operating without a permit	1,217	1,188.00	1,188.00	O	Statutory
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	806	279.00	279.00	O	Statutory
Other Reduced Fee Activities	801	362.00	362.00	O	Statutory
PVR I & II combined	800	257.00	257.00	O	Statutory
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	799	155.00	155.00	O	Statutory
Reduced fee activities: Additional fee for operating without a permit	802	0.00	0.00	O	Statutory

LAPPC mobile plant charges - Application fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Number of permits = 1	867	1,650.00	1,650.00	O	Statutory
Number of permits = 2	868	1,650.00	1,650.00	O	Statutory
Number of permits = 3 through to 8	869	985.00	985.00	O	Statutory
Number of permits = 8 and over	874	498.00	498.00	O	Statutory

LAPPC subsistence fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Late Payment Fees	1,233	52.00	52.00	O	Statutory

LAPPC Substantial change

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Reduced fee activities	866	102.00	102.00	O	Statutory
Standard process	864	1,050.00	1,050.00	O	Statutory
Standard process where the substantial change results in a new PPC activity	865	1,650.00	1,650.00	O	Statutory

LAPPC Temporary transfer for mobiles

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
First transfer	861	53.00	53.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Repeat following enforcement or warning	863	53.00	53.00	O	Statutory
---	-----	-------	-------	---	-----------

LAPPC Transfer and Surrender

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
New operator at low risk reduced fee activity	857	0.00	0.00	O	Statutory
Reduced fee activities: partial transfer	860	47.00	47.00	O	Statutory
Reduced fee activities: transfer - Price on application	859	0.00	0.00	O	Statutory
Standard process partial transfer	856	497.00	497.00	O	Statutory
Standard process transfer	855	169.00	169.00	O	Statutory
Surrender: all Part B activities	858	0.00	0.00	O	Statutory

Reduced fee activity(low)change of operator. additional inspection fee

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,607	78.00	78.00	o	Statutory

Food Safety

Food Safety

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Voluntary Surrender Of Foodstuffs Certificate	308	82.00	87.00	S	Discretionary

Food Hygiene Rating Scheme

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Request for re-inspection under the Food Hygiene Rating Scheme	1,592	230.00	240.00	S	Discretionary

Foodstuffs For Export

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per Certificate (If Visit Needed)	307	176.00	185.00	O	Discretionary
Per Certificate (If Visit Not Needed)	306	88.00	93.00	O	Discretionary

Funerals

Welfare Funerals

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Recovery of officer time - hourly rate £70.00	1,453	0.00	0.00	S	Discretionary

Health and Safety

Health and Safety

Health And Safety At Work Act 1974

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Officer Statement Of Facts - hourly rate	314	70.00	74.00	O	Discretionary

Housing

Housing Enforcement

Housing Act 1985 - Section 265 Demolition order

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Hourly Rate	1,628	70.00	74.00	O	Discretionary

Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Hourly Rate	356	70.00	74.00	O	Discretionary

Immigration Housing Inspection

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	1,486	29.00	31.00	S	Discretionary
Housing Inspection	915	187.00	197.00	O	Discretionary

Licensing

Animal Welfare

New or renewal application (Plus all associated vet fees and charges)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Arranging for the Provision of Boarding (Application Fee 427.40, Grant Fee 119.7)	1,585	521.00	548.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Boarding for cats (Application Fee 427.40, Grant Fee 119.7)	1,577	521.00	548.00	O	Discretionary
Boarding in dogs in kennels - (Application Fee 427.40, Grant Fee 119.7)	1,575	521.00	548.00	O	Discretionary
Dog Breeders - (Application Fee 427.40, Grant Fee 119.7)	1,569	521.00	548.00	O	Discretionary
Dog Day Care (Application Fee 427.40, Grant Fee 119.7)	1,579	521.00	548.00	O	Discretionary
Each additional licensable activity/inspection	1,588	114.00	120.00	O	Discretionary
Each additional site visit to hosts as part of the arrangers licence application/ renewal	1,610	111.00	117.00	O	Discretionary
Hiring out horses (Application Fee 427.40, Grant Fee 119.7)	1,571	521.00	548.00	O	Discretionary
Home boarders (dogs only) (Application Fee 427.40, Grant Fee 119.7)	1,573	521.00	548.00	O	Discretionary
Keeping or training animals for exhibition (Application Fee 427.40, Grant Fee 119.7)	1,583	521.00	548.00	O	Discretionary
Replacement Licence	1,591	58.00	61.00	O	Discretionary
Re-rating Inspection 260.00	1,587	260.00	273.00	O	Discretionary
Selling Animals as Pets (Application Fee 427.40, Grant Fee 119.7)	1,581	521.00	548.00	O	Discretionary

Animals

Variation to any Animal Licence

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Variation to Licence with no visit required	1,024	96.00	101.00	O	Discretionary
Variation to Licence with visit	1,025	259.00	272.00	O	Discretionary

Zoo and Dangerous Wild Animal Licences

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Dangerous Wild Animals (Plus all associated vet fees and Charges)	1,611	521.00	548.00	O	Discretionary
Initial zoo applications (plus all associated vet fees and charges)	1,023	521.00	548.00	O	Discretionary

Gambling Act 2005

Gambling Act Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Adult Gaming Centres: a) New Applications	488	2,000.00	2,000.00	O	Statutory
Adult Gaming Centres: b) Annual Fees	489	1,000.00	1,000.00	O	Statutory
Adult Gaming Centres: c) Variations	490	1,000.00	1,000.00	O	Statutory
Adult Gaming Centres: d) Transfers	491	1,200.00	1,200.00	O	Statutory
Adult Gaming Centres: e) Reinstatements	492	1,200.00	1,200.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Adult Gaming Centres: f) Provisionals Statements	493	2,000.00	2,000.00	O	Statutory
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	494	1,200.00	1,200.00	O	Statutory
Adult Gaming Centres: h) Copy of licence	927	25.00	25.00	O	Statutory
Adult Gaming Centres: i) Notification of change	926	50.00	50.00	O	Statutory
Betting Premises (Excluding Tracks): a) New Applications	467	2,700.00	2,700.00	O	Statutory
Betting Premises (Excluding Tracks): b) Annual Fees	468	600.00	600.00	O	Statutory
Betting Premises (Excluding Tracks): c) Variations	469	1,500.00	1,500.00	O	Statutory
Betting Premises (Excluding Tracks): d) Transfers	470	1,200.00	1,200.00	O	Statutory
Betting Premises (Excluding Tracks): e) Reinstatements	471	1,200.00	1,200.00	O	Statutory
Betting Premises (Excluding Tracks): f) Provisionals Statements	472	3,000.00	3,000.00	O	Statutory
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	473	1,200.00	1,200.00	O	Statutory
Betting premises (Excluding Tracks): h) Copy of licence	921	25.00	25.00	O	Statutory
Betting premises (Excluding Tracks): i) Notification of change	920	50.00	50.00	O	Statutory
Bingo Clubs: a) New Applications	460	3,500.00	3,500.00	O	Statutory
Bingo Clubs: b) Annual Fees	461	1,000.00	1,000.00	O	Statutory
Bingo Clubs: c) Variations	462	1,750.00	1,750.00	O	Statutory
Bingo Clubs: d) Transfers	463	1,200.00	1,200.00	O	Statutory
Bingo Clubs: e) Reinstatements	464	1,200.00	1,200.00	O	Statutory
Bingo Clubs: f) Provisionals Statements	465	3,500.00	3,500.00	O	Statutory
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	466	1,200.00	1,200.00	O	Statutory
Bingo Clubs: h) Notification of change	918	50.00	50.00	O	Statutory
Bingo Clubs: i) Copy of licence	919	25.00	25.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a Application Fee (New Permit)	519	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b Application Fee (Conversion Of Part 2 / Part 3 Registration)	520	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c Annual Fee	521	50.00	50.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c Renewal Fee	522	100.00	100.00	O	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e Variation Fee	523	100.00	100.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f Copy Of Permit	524	15.00	15.00	O	Statutory
Club Gaming Permit: a) Application Fee (New Permit)	513	200.00	200.00	O	Statutory
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	514	100.00	100.00	O	Statutory
Club Gaming Permit: c) Annual Fee	515	50.00	50.00	O	Statutory
Club Gaming Permit: d) Renewal Fee	516	200.00	200.00	O	Statutory
Club Gaming Permit: e) Variation Fee	517	100.00	100.00	O	Statutory
Club Gaming Permit: f) Copy Of Permit	518	15.00	15.00	O	Statutory
Family Entertainment Centre: a) New Applications	481	2,000.00	2,000.00	O	Statutory
Family Entertainment Centre: b) Annual Fees	482	750.00	750.00	O	Statutory
Family Entertainment Centre: c) Variations	483	1,000.00	1,000.00	O	Statutory
Family Entertainment Centre: d) Transfers	484	950.00	950.00	O	Statutory
Family Entertainment Centre: e) Reinstatements	485	950.00	950.00	O	Statutory
Family Entertainment Centre: f) Provisionals Statements	486	2,000.00	2,000.00	O	Statutory
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	487	950.00	950.00	O	Statutory
Family Entertainment Centre: h) Copy of licence	925	25.00	25.00	O	Statutory
Family Entertainment Centre: i) Notification of change	924	50.00	50.00	O	Statutory
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	495	50.00	50.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	496	150.00	150.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	497	100.00	100.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	498	50.00	50.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	499	100.00	100.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	500	25.00	25.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	501	25.00	25.00	O	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	502	15.00	15.00	O	Statutory
Prize Gaming Permit: a) Application Fee (New Permit)	508	300.00	300.00	O	Statutory
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	509	100.00	100.00	O	Statutory
Prize Gaming Permit: c) Renewal Fee	510	300.00	300.00	O	Statutory
Prize Gaming Permit: d) Change Of Name	511	25.00	25.00	O	Statutory
Prize Gaming Permit: e) Copy Of Permit	512	15.00	15.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Small Society Lotteries: a) New Registration	525	40.00	40.00	O	Statutory
Small Society Lotteries: b) Annual Fee	526	20.00	20.00	O	Statutory
Tracks: a) New Applications	474	2,500.00	2,500.00	O	Statutory
Tracks: b) Annual Fees	475	1,000.00	1,000.00	O	Statutory
Tracks: c) Variations	476	1,250.00	1,250.00	O	Statutory
Tracks: d) Transfers	477	950.00	950.00	O	Statutory
Tracks: e) Reinstatements	478	950.00	950.00	O	Statutory
Tracks: f) Provisionals Statements	479	2,500.00	2,500.00	O	Statutory
Tracks: g) Licence Application (Provisional Statement Holders)	480	950.00	950.00	O	Statutory
Tracks: h) Copy of licence	923	25.00	25.00	O	Statutory
Tracks: i) Notification of change	922	50.00	50.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	503	300.00	300.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Perm	504	100.00	100.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	505	300.00	300.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	506	25.00	25.00	O	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	507	15.00	15.00	O	Statutory

HMO Licensing Scheme

HMO Licence

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
e) Penalty for late or incomplete applications	1,012	152.00	166.00	O	Discretionary
h) Cancelled licence application (to cover aborted work on processing the application)	1,695	158.00	166.00	O	Discretionary

HMO Licence:- 5% discount of licence fee given for membership of professional landlord association;10% discount of licence fee given for landlord accreditation with recognised scheme

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Application for a new licence (of which processing fee £545; maintenance fee £770)	1,724	0.00	1,315.00	O	Discretionary
Application for a licence renewal (of which processing fee £545; maintenance fee £770)	1,725	0.00	1,315.00	O	Discretionary

Licensing Act 2003

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Licensing Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	444	315.00	315.00	O	Statutory
Application For Transfer Of A Premises Licence (Section 42)	447	23.00	23.00	O	Statutory
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	446	23.00	23.00	O	Statutory
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	451	10.50	10.50	O	Statutory
Duty To Notify Change Of Name Or Address (Section 127)	454	10.50	10.50	O	Statutory
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	448	23.00	23.00	O	Statutory
Notification Of Change Of Name And Address (Section 33)	445	10.50	10.50	O	Statutory
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	450	10.50	10.50	O	Statutory
Personal Licence	423	37.00	37.00	O	Statutory
Personal Licence Grant Or Renewal (Section 117)	442	37.00	37.00	O	Statutory
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	455	21.00	21.00	O	Statutory
Temporary Events Notice	422	21.00	21.00	O	Statutory
Temporary Events Notice (Section100)	441	21.00	21.00	O	Statutory
Theft, Loss etc Of Certificate Or Summary (Section 79)	449	21.00	21.00	O	Statutory
Theft, Loss etc Of Personal Licence (Section 126)	453	10.50	10.50	O	Statutory
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	443	10.50	10.50	O	Statutory
Theft, Loss etc Of Temporary Event Notice (Section 110)	452	10.50	10.50	O	Statutory

Licensing Register Entries

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
For All Entries (If Plans Are Required)	440	3,000.00	3,000.00	O	Statutory
For All Entries (No Plans Are Required)	439	1,000.00	1,000.00	O	Statutory
Per Individual Copy	438	26.00	26.00	O	Statutory

Premises Licence

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Minor Variation	917	89.00	89.00	O	Statutory

Premises Licence - Annual Fee

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A	431	70.00	70.00	O	Statutory
B	432	180.00	180.00	O	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

C	433	295.00	295.00	O	Statutory
D	434	320.00	320.00	O	Statutory
E	435	350.00	350.00	O	Statutory

Premises Licence - Annual Fee (For Town Centre Pubs Only)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
D X 2	436	640.00	640.00	O	Statutory
E X 3	437	1,050.00	1,050.00	O	Statutory

Premises Licence - New And Full Variation Applications

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
A	424	100.00	100.00	O	Statutory
B	425	190.00	190.00	O	Statutory
C	426	315.00	315.00	O	Statutory
D	427	450.00	450.00	O	Statutory
D X 2	429	900.00	900.00	O	Statutory
E	428	635.00	635.00	O	Statutory
E X 3	430	1,905.00	1,905.00	O	Statutory

Mobile Home Site Licensing Scheme

Mobile Home Site Licence

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Application for a new site licence - 1 to 5 pitches	1,336	551.00	579.00	O	Discretionary
b) Application for a new site licence - 6 to 24 pitches	1,337	643.00	676.00	O	Discretionary
c) Application for a new site licence - 25 to 99 pitches	1,338	711.00	747.00	O	Discretionary
d) Application for a new site licence - 100+ pitches	1,339	846.00	889.00	O	Discretionary
e) Application to alter conditions to a site licence - 1 to 5 pitches	1,340	263.00	277.00	O	Discretionary
f) Application to alter conditions to a site licence - 6 to 24 pitches	1,341	274.00	288.00	O	Discretionary
g) Application to alter conditions to a site licence - 25 to 99 pitches	1,342	287.00	302.00	O	Discretionary
h) Application to alter conditions to a site licence - 100+ pitches	1,343	310.00	326.00	O	Discretionary
i) Application to transfer a site licence	1,344	148.00	156.00	O	Discretionary
j) Annual fee - 1 to 5 pitches	1,345	209.00	220.00	O	Discretionary
k) Annual fee - 6 to 24 pitches	1,346	258.00	271.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

l) Annual fee - 25 to 99 pitches	1,347	291.00	306.00	O	Discretionary
m) Annual fee - 100+ pitches	1,348	361.00	380.00	O	Discretionary
n) Recover of cost of enforcement - hourly rate	1,415	70.00	74.00	O	Discretionary
o) Fit and proper person register application fee	1,693	397.00	417.00	O	Discretionary

Pollution

Scrap Metal Dealers

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Scrap Metal collector fee	1,307	378.00	397.00	O	Discretionary
Scrap Metal dealer site license fee	1,308	599.00	629.00	O	Discretionary
Scrap Metal Licence Variation	1,315	68.00	71.00	O	Discretionary
Scrap Metal replacement of Licence	1,316	29.00	30.00	O	Discretionary

Retail

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Practitioner registration	458	255.00	265.00	O	Discretionary
Registration of premises	459	255.00	265.00	O	Discretionary
Replacement certificate	935	58.00	61.00	O	Discretionary
Variation of registration	1,430	67.00	71.00	O	Discretionary

Sex establishment licence fee

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Change of licence details	1,269	184.00	193.00	O	Discretionary
New,Renewal,Intermediate,Temporary	1,268	3,686.00	3,870.00	O	Discretionary

Sex Shop Registration

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
New,Renewal,Intermediate,Temporary	456	3,686.00	3,870.00	O	Discretionary
Transfer Of Licence	457	3,686.00	3,870.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Pavement Licensing

Pavement Licensing

Pavement Licensing

Street Pavement License	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,679	100.00	100.00	O	Discretionary

Public Health

Water Testing Charges

Private water supply

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Private water supply sample (each visit)= officer hourly rate plus PLUS all associated external sampling, laboratory and reporting costs	1,027	100.00	100.00	O	Statutory
Analysing a sample taken during monitoring of Group B parameters and monitoring under regulation 11,= office hourly rate PLUS all associated external sampling, laboratory and reporting costs	1,034	63.50	63.50	O	Statutory
b) Risk Assessment (each assessment) = officer hourly rate, PLUS all associated costs for commissioning appropriately trained and competent specialists	1,028	63.50	63.50	O	Statutory
c) Investigation (per investigation) = officer hourly rate, PLUS all associated costs for commissioning competent specialists (including sampling, laboratory analysis, risk assessment and engineering	1,029	63.50	63.50	O	Statutory
d) Granting an Authorisation (per authorisation) = officer hourly rate, PLUS all associated external costs	1,030	63.50	63.50	O	Statutory
e) Analysing a Sample Taken Under Regulation 10 (for parameters referred to in paragraph (1)(a) to (e) of that regulation) = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	1,032	63.50	63.50	O	Statutory
f) Analysing a Sample Taken during monitoring of Group A parameters = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	1,033	63.50	63.50	O	Statutory

Rodent & Pest Control

Rodent and Pest Control

Pest Control

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Bedbugs (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	1,260	122.00	128.00	S	Discretionary
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	327	95.00	100.00	S	Discretionary
Mice (Up to 3 visits)	326	72.00	76.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Rats (Up to 3 visits)	325	55.00	58.00	S	Discretionary
Wasps (per visit)	1,629	70.00	74.00	S	Discretionary

Stray Dogs

Stray Dogs - Collection Fee (comprising of £25 statutory fee, contractor collection fee £187)	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Plus Kennelling of £30/day, if the owner wants their dog delivered back to them £35, and any vet fees incurred as charged in addition	295	212.00	223.00	O	Discretionary

Taxi Licensing

Taxi Licensing fee structure

Cancellation of booked appointment fee	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,718	40.00	42.00	O	Discretionary

Change of Vehicle

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,707	167.00	175.00	O	Discretionary

DBS

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,717		47.00	O	Discretionary

Discounted HC vehicle with wheelchair accessibility

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,709	121.00	127.00	O	Discretionary

Discounted PH vehicle with wheelchair accessibility

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,708	119.00	125.00	O	Discretionary

English & Numeracy Test & Retest

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
	1,716	30.00	31.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Hackney Carriage Conditions Test & Retest

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,713	50.00	52.00	O	Discretionary

Hackney Carriage Geographic Test & Retest

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,712	70.00	73.00	O	Discretionary

New Driver Hackney Carriage (1 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,696	231.00	242.00	O	Discretionary

New Driver Hackney Carriage (3 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,697	376.00	395.00	O	Discretionary

New Driver Private Hire (1 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,698	231.00	242.00	O	Discretionary

New Driver Private Hire (3 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,699	376.00	395.00	O	Discretionary

Operators 1 year

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,710	349.00	366.00	O	Discretionary

Operators 5 year

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,711	978.00	1,027.00	O	Discretionary

Private Hire Conditions Test & Retest

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,714	50.00	52.00	O	Discretionary

Private Hire Geographic Test & Retest

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,715	50.00	52.00	O	Discretionary

Reissue of PH/HC driver or vehicle licence due to any other reason

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,719	25.00	26.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Renewal Driver Hackney Carriage (1 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,700	193.00	210.00	O	Discretionary

Renewal Driver Hackney Carriage (3 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,701	431.00	452.00		Discretionary

Renewal Driver Private Hire (1 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,703	188.00	204.00	O	Discretionary

Renewal Driver Private Hire (3 year)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,704	391.00	431.00	O	Discretionary

Replacement of plates

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,720	23.00	24.00		Discretionary

Upgrade Private Hire Driver to Hackney Carriage Driver (Includes 1 attempt at conditions test, 1 attempt at geographic test, vehicle check & processing & issuing driver and vehicle licence)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,702	202.00	212.00	O	Discretionary

Vehicle Hackney Carriage

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,705	242.00	254.00	O	Discretionary

Vehicle Private Hire

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,706	239.00	251.00	O	Discretionary

Works in Default

Works in Default

Works in Default

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

30% administration fee applied to cost of any works that are carried out in default by Environmental Health	1,752	0.00	0.00	s	Discretionary
---	-------	------	------	---	---------------

Housing Options

Homelessness

Homelessness

Bed & Breakfast

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Charge Is Maximum Eligible For Housing Benefit (2 Bed Rate, Per Week, Per Individual)	550	288.46	288.46	O	Statutory
Charge Is Maximum Eligible For Housing Benefit (4 Bed Rate, Per Week, Per Individual)	1,320	413.01	413.01	O	Statutory

Ind Living

Day Centres

Greeno & Fordbridge Centres (Community Use)

Committee/Meeting Rooms

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	558	14.90	17.50	E	Discretionary
Saturday (per hour)	561	17.10	19.70	E	Discretionary

Large Hall

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	551	22.60	26.00	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	553	27.00	30.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	554	45.20	48.00	E	Discretionary
Sunday (per hour)	555	45.20	48.00	E	Discretionary

Quiet Lounge

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	562	14.90	17.50	E	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Saturday Day Time Rates before 6.00 PM (per hour)	564	23.00	26.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	565	28.10	31.00	E	Discretionary

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)

Large Hall

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon - Fri Evening (per hour)	1,222	31.40	34.00	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	1,223	34.30	37.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	1,224	59.00	62.00	E	Discretionary
Sunday (per hour)	1,225	59.60	63.00	E	Discretionary

Older Peoples Services

Membership Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Joint Day Centre/Spelride	959	26.30	28.00	S	Discretionary
Non SBC Resident	604	26.30	28.00	S	Discretionary
SBC Resident	603	17.30	18.20	S	Discretionary

OPAL Group (High Needs)

Attendance Fees (Daily Charge)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Fordbridge Day Centre	1,691	42.00	42.00	O	Discretionary
Greeno Day Centre	1,692	42.00	42.00	O	Discretionary

Staines Community Centres (Community Use)

Upstairs meeting room

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,435	14.90	17.50	E	Discretionary
Saturday Daytime (per hour)	1,436	17.10	19.70	E	Discretionary
Saturday Evening (per hour)	1,437	28.10	31.00	E	Discretionary
Sunday all day (per hour)	1,438	28.10	31.00	E	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Upstairs or downstairs area

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,431	18.70	21.30	E	Discretionary
Saturday Daytime (per hour)	1,432	24.80	28.00	E	Discretionary
Saturday Evening (per hour)	1,433	39.70	43.00	E	Discretionary
Sunday all day (per hour)	1,434	39.70	43.00	E	Discretionary

Staines Community Centres (Semi-Commercial Use)

Upstairs meeting room

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,443	20.40	23.00	E	Discretionary
Saturday Daytime (per hour)	1,444	23.00	26.00	E	Discretionary
Saturday Evening (per hour)	1,445	39.10	42.00	E	Discretionary
Sunday all day (per hour)	1,446	39.10	42.00	E	Discretionary

Upstairs or downstairs area

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,439	24.80	28.00	E	Discretionary
Saturday Daytime (per hour)	1,440	28.10	31.00	E	Discretionary
Saturday Evening (per hour)	1,441	50.10	53.00	E	Discretionary
Sunday all day (per hour)	1,442	50.10	53.00	E	Discretionary

Meals On Wheels

Luncheon Clubs

Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Charge Per Meal	609	4.20	4.20	O	Discretionary

Meals on Wheels

Service Fees

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Charge for Sandwich	1,683	1.80	1.80	O	Discretionary
Charge Per Meal	608	4.00	4.00	O	Discretionary

Planning/Housing

Planning Development Control

A) Pre-Application Charges

a) Householder Applications - Advice (Written)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Householder advice on acceptability of a proposal	1,249	100.00	105.00	S	Discretionary

b) Householder Applications - Other

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Site Visit and advice on historic buildings	1,251	189.00	199.00	S	Discretionary

bb) Trees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Site visit and advice on trees - development site	1,673	368.00	386.00	S	Discretionary
Site visit and advice on trees - householder	1,250	116.00	122.00	S	Discretionary

c) Planning Investigation/Research - Commercial Organisations Only

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Investigation/ Research Requiring Both Office And Site Based Work Per Hr	667	315.00	331.00	S	Discretionary
Investigation/ Research Requiring Office Based Work Only Per Hr	666	252.00	265.00	S	Discretionary

d) Planning Investigation/Research - Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
High Hedge Legislation	665	685.00	725.00	S	Discretionary

e) Written Advice (Initial advice plus one additional response)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01) Single New Dwelling/Replacement Dwelling	1,303	326.00	342.00	S	Discretionary
02) Minor Proposals - 2 - 3 dwellings)	780	498.00	523.00	S	Discretionary
02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,672	995.00	1,045.00	S	Discretionary
05) Dropped kerbs - confirmation whether planning permission required	1,322	72.00	76.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

06) Advertisements, per advertisement	1,422	142.00	149.00	S	Discretionary
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	1,423	160.00	168.00	S	Discretionary

f) Meetings (charge per meeting)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01) Single New Dwelling/Replacement Dwelling	1,304	398.00	418.00	S	Discretionary
02) Minor Proposal (2-3 dwellings)	777	682.00	716.00	S	Discretionary
02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,671	1,328.00	1,394.00	S	Discretionary
03) Major Proposal 10 - 24 dwellings or 1,000 - 2,000 sq m commercial floor space	776	2,430.00	2,552.00	S	Discretionary
05) Strategic Proposals (25 -49 dwellings or 2,000- 10,000sq m commercial floor space)	774	3,720.00	3,906.00	S	Discretionary
06) Strategic Proposals (+50 dwellings or +10,000 sq m commercial)	775	5,720.00	6,006.00	S	Discretionary
07) Advertisements	1,424	395.00	415.00	S	Discretionary
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)	1,454	0.00	0.00	S	Discretionary

B) Planning Application Fees

a) Household Development

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Alteration/Addition To Existing Dwelling	669	206.00	258.00	S	Statutory
Alteration/Addition To Two Or More Existing Dwellings	670	407.00	509.00	S	Statutory
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	671	206.00	258.00	S	Statutory

b) Outline Applications

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
The site area does not exceed 0.5 hectares: fee for each 0.1 hectare (or part thereof)	1,726	0.00	578.00	s	Statutory
The site area does not exceed 2.5 hectares: for each 0.1 hectare of the site area	673	462.00	624.00	S	Statutory
The site area exceeds 2.5 hectares (and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;)	672	11,432.00	15,433.00	S	Statutory

c) Full Applications And Reserved Matters

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Erection Of Dwellings Per Dwelling Created Up To A Max of 50 Dwellings	674	462.00	624.00	S	Statutory
Where the number of dwellinghouses to be created by the development exceeds 50 (and an additional £115 for each dwellinghouse in excess of 50 up to a maximum total fee of £250,000)	675	22,859.00	30,860.00	S	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

d) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
No new floor space	680	234.00	293.00	S	Statutory
Where floor space does not exceed 40m ²	678	234.00	293.00	S	Statutory
Where the floor space created is between 40m ² and 75m ²	679	462.00	578.00	S	Statutory
Where the floor space created is between 75m ² and 3750m ²	677	462.00	624.00	S	Statutory
Where the floor space created is more than 3750m ² (with £115 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £250,000)	676	22,859.00	30,860.00	S	Statutory

e) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Where the gross floor space does not exceed 465m ²	686	96.00	120.00	S	Statutory
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an additional £385 for each 75m ² in excess of 540m ²	685	462.00	578.00	S	Statutory
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215 up to a maximum fee of £250,000)	683	22,859.00	30,860.00	S	Statutory
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	684	462.00	624.00	S	Statutory

f) Erection Of Glasshouses Used For Purposes In Agriculture

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Where the gross floor space does not exceed 465m ²	681	96.00	120.00	S	Statutory
Where the gross floor space exceeds 465m ²	682	2,580.00	3,225.00	S	Statutory

g) Erection Of Glasshouses Used For Purposes In Agriculture

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Where the gross floor space exceeds 1000m ²	1,731	0.00	3,483.00	s	Statutory

g) Erection, Alteration Or Replacement Of Plant And Machinery

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	688	462.00	578.00	S	Statutory
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £250,000)	687	22,859.00	30,860.00	S	Statutory

h) Applications other than Building Works

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	704	234.00	293.00	S	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

h) Erection, Alteration Or Replacement Of Plant And Machinery

Where the site area is mote than 1 hectare but does not exceed 5 hectares: fee for each 0.1 hectare (or part thereof)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,735	0.00	624.00	s	Statutory

i) Exploratory Drilling For Oil Or Natural Gas

where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of site area

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
699	508.00	686.00	S	Statutory

where the site area exceeds 7.5 hectares, £31,725 (with an additional £126 for each 0.1 hectares in excess of 7 hectares up to a maximum fee of £250,000)

1,273	38,070.00	51,395.00	S	Statutory
-------	-----------	-----------	---	-----------

j) Operations For Winning And Working Of Minerals

where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
701	234.00	316.00	S	Statutory

where the site area exceed 15 hectares, £29,112 (and an additional £115 for each 0.1 hectares in excess of 15 hectares up to a maximum of £65,000)

1,274	34,934.00	47,161.00	S	Statutory
-------	-----------	-----------	---	-----------

k) Operations (other than exploratory drilling) for the winning And working Of Minerals of oil or natural gas

Where the site area does not exceed 15 hectares: fee for each 0.1 hectare (or part thereof)

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,736	0.00	347.00	s	Statutory

Where the site area exceeds 15 hectares (and additional £204 for each 0.1 hectare in excess of 15 hectares up to a maximum fee of £105,300)

1,737	0.00	52,002.00	s	Statutory
-------	------	-----------	---	-----------

k) The carrying out of any operations not coming within any of the above categories

£195 for each 0.1 hectare of the site area, subject to a maximum of £1,690

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
703	234.00	293.00	S	Statutory

For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)

705	234.00	293.00	S	Statutory
-----	--------	--------	---	-----------

l) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling

1,275	462.00	624.00	S	Statutory
-------	--------	--------	---	-----------

where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)

1,276	22,859.00	30,860.00	S	Statutory
-------	-----------	-----------	---	-----------

m) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1,277	462.00	624.00	S	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	1,278	22,859.00	30,860.00	S	Statutory
--	-------	-----------	-----------	---	-----------

n) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Not more than 10 dwellinghouses: fee for each dwellinghouse	1,733	0.00	578.00	s	Statutory
---	-------	------	--------	---	-----------

n) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open

Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	1,279	234.00	316.00	S	Statutory
--	-------	--------	--------	---	-----------

Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	1,280	34,934.00	47,161.00	S	Statutory
--	-------	-----------	-----------	---	-----------

o) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Erection Of Dwellings (1 To 9 Dwellings)	1,734	0.00	578.00	s	Statutory
---	-------	------	--------	---	-----------

o) Other Changes Of Use

Other Changes Of Use (Except Waste Or Minerals)	710	462.00	578.00	S	Statutory
---	-----	--------	--------	---	-----------

p) Concessionary Fees and Exemptions

01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	689	0.00	0.00	S	Statutory
--	-----	------	------	---	-----------

02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	690	0.00	0.00	S	Statutory
--	-----	------	------	---	-----------

03) Applications Required Because Of The Removal Of Permitted Development Rights By A Condition Or By Article 4 Direction	691	0.00	0.00	S	Statutory
---	-----	------	------	---	-----------

04) Playing Fields (For Sports Clubs)	692	462.00	578.00	S	Statutory
---------------------------------------	-----	--------	--------	---	-----------

05) Revised Or Fresh Application For Development Of The Same Character Or Description Within 12 Months C Receiving Permission	694	0.00	0.00	S	Statutory
---	-----	------	------	---	-----------

06) Exemptions For Applications Following A Refusal, Withdrawn Application etc., Are Available On The Same Basis As For Planning Applications	723	0.00	0.00	S	Statutory
---	-----	------	------	---	-----------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

07) Revised / Fresh Application For Development (Or Advertisement_ Of Same Character Or Description Within 12 Months Of Expiry Of Statutory 8 Weeks Period Where Applicant Has Appealed To Secretary Of State On The Grounds Of Non-Determination	693	0.00	0.00	S	Statutory
08) Duplicate Applications Made By The Same Applicant Within 28 Days - Normal fee for both applications	695	0.00	0.00	S	Statutory
09) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To Half The Rest.	696	0.00	0.00	S	Statutory
10) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid The Authority Having The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	697	0.00	0.00	S	Statutory
11) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equalling That For A Full Application For Entire Scheme	698	462.00	578.00	S	Statutory

q) Applications In Relation To Permission In Principle

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
£402 for each 0.1 hectare of the site area	1,219	402.00	503.00	S	Statutory

r) Advertisements

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Advance Signs Directing The Public To A Business	718	132.00	165.00	S	Statutory
Advertisements Relating To The Business On The Premises	717	132.00	165.00	S	Statutory
Other Advertisements	719	462.00	578.00	S	Statutory

s) Fees For Applications For Certificates Of Lawful Use Or Development

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
For Existing Use Or Development - The Amount That Would Be Payable In Respect Of An Application For Planning Permission	720			S	Statutory
For Proposed Use or Development - Half The Amount That Would Be Payable In Respect Of An Application For Planning Permission	722			S	Statutory
Lawful not to comply with any condition	1,428	234.00	293.00	S	Statutory

t) Miscellaneous Applications

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	712	96.00	120.00	S	Statutory
Notification of Demolition under the General Development Order	1,281	96.00	120.00	S	Statutory
Notification of Telecommunication Development Under The General Development Order	713	462.00	578.00	S	Statutory

u) Confirmation of Compliance with planning condition attached to Planning Permission

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Application or removal or variation of a condition following grant of planning permission	1,429	234.00	293.00	S	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Per Condition for a householder application	978	34.00	43.00	S	Statutory
Per condition for all other types of application	979	116.00	145.00	S	Statutory

v) Requests for Non Material Amendments

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Householder	783	34.00	43.00	S	Statutory
Others	782	234.00	293.00	S	Statutory

w) Hazardous Substances Consent

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Applications For Removal Of Conditions And Continuation Of An Existing Consent	716	200.00	250.00	S	Statutory
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	714	250.00	313.00	S	Statutory
Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	715	400.00	500.00	S	Statutory

x) Fees For Certain Applications Under The General Permitted Development Order

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")	1,509	96.00	120.00	S	Statutory
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")	1,510	96.00	120.00	S	Statutory
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)	1,511	96.00	120.00	S	Statutory
04) Part 14 Class J (Installation of solar panels on a non-domestic building)	1,512	96.00	120.00	S	Statutory

z) Fees For Certain Applications Under The General Permitted Development Order

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
05) Larger Home Extensions	1,738	0.00	120.00	s	Statutory
06) Additional storeys on a home	1,739	0.00	120.00	s	Statutory
07) Change of Use from Commercial/Business/Service (Class E) or Betting Office or Pay Day Loan Shop to mixed use including two flats (C3)	1,740	0.00	120.00	s	Statutory
08) Change of Use of a building or land from Commercial/Business/Service (Class E), Hotels (C1), Residential Institutions (C2), Secure Residential Institutions (C2A) to a State Funded School	1,741	0.00	120.00	s	Statutory
09) Change of Use of a building or land within its curtilage from an Agricultural Building to a State Funded School	1,742	0.00	120.00	s	Statutory
10) Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (E3), Storage or Distribution (B8) or Hotels (C1)	1,743	0.00	120.00	s	Statutory
11) Change of Use of a building or land within its curtilage from Commercial/Business/Service (Class E) to dwellinghouses (C3): fee for each dwellinghouse	1,744	0.00	125.00	s	Statutory
12) Change of Use of a building or land within its curtilage from an Agricultural Building to Dwellinghouses (C3): fee for change of use or £258 if it includes building operations in connection with the change of use)	1,745	0.00	120.00	s	Statutory

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

13) Change of Use of a building from Betting Office, Pay Day Loan Shop, Launderette, a mixed use combining one of these uses and use as dwellinghouse(s);or Hot Food Takeaways to Dwellinghouses (C3): fee for change use or £258 it it invcludes building operations in connection with the change of us	1,746	0.00	120.00	s	Statutory
14) Change of Use of a building or land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (C3): fee for change of use or £258 it it includes building operations in connection with the chan of use)	1,747	0.00	120.00	s	Statutory
15) Moveable structure within the curtilage of a historic visitor attraction or listwed pub/restaurant/etc.	1,748	0.00	120.00	s	Statutory
16) Construction of not more than 10 new dwellinghouses: fee for each dwellinghouse	1,749	0.00	418.00	s	Statutory
17) Construction of between 10 and 50 new dwellinghouses: fee for each dwellinghouse	1,750	0.00	451.00	s	Statutory
18) Construction of more than 50 new dwellinghouses: fee plus £135 for each dwellinghouse in excess of 50 up a maximum fee of £405,000	1,751		22,309.00	s	Statutory

C) Planning Miscellaneous Fees

a) Photocopying Charges For Current Applications

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
01) A4 - First Sheet	654	3.80	4.00	S	Discretionary
02) A4 - Each Subsequent Sheet	655	1.15	1.20	S	Discretionary
03) A3 - First Sheet	656	4.85	5.10	S	Discretionary
04) A3 - Each Subsequent Sheet	657	1.37	1.40	S	Discretionary
05) A2 - First Sheet	658	22.13	23.20	S	Discretionary
06) A2 - Each Subsequent Sheet	659	3.30	3.50	S	Discretionary
07) A1 - First Sheet	660	22.13	23.20	S	Discretionary
08) A1 - Each Subsequent Sheet	661	4.40	4.60	S	Discretionary
09) A0 - First Sheet	662	22.13	23.20	S	Discretionary
10) A0 - Each Subsequent Sheet	663	6.00	6.30	S	Discretionary

b) Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Planning Decision Notice and copies of TPO's (Each)	651	33.70	36.00	S	Discretionary

c) Publicity Schedule Of Planning Proposals

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
By email	1,282	0.00	0.00	S	Discretionary
Paper Copy	664	116.00	122.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Regeneration & Growth

Land Charges

Land Charges

Copying Charges

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Copy Of Duplicate Search	620	8.64	9.10	S	statutory
Copy of Tree Preservation Order	1,447	18.00	35.40	S	statutory
Each Agreement - Each Following Sheet	619	0.90	1.20	S	statutory
Each Agreement - First Sheet	618	3.48	3.96	S	statutory

Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Con29R Enhanced	1,682	210.00	210.00	S	statutory
b) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	611	54.60	60.60	S	statutory
c) Additional Parcel (Con29)	613	23.40	23.40	S	statutory
d) Each Con 29 'O' Optional Enquiry	614	23.40	25.50	S	statutory
e) Each Additional Enquiry/Solicitors Question	615	24.60	24.60	S	statutory
f) Personal Search Con29 Component data per question	1,247	2.04	2.15	S	statutory
g) Full Search Fees	1,248	264.60	270.60	s	statutory
g) Full Search Fees	1,248	0.00	264.10	S	Statutory

Street Scene

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Collection And Disposal From Private Property	106	136.50	143.00	O	Discretionary
---	-----	--------	--------	---	---------------

Miscellaneous

Collection Fee

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Supermarket Trolleys - Collection Charge Per Trolley	750	84.00	88.00	S	Discretionary

Cemeteries

Interment

Adult Grave

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Adult Grave 24 Hour Burial for one only (5 foot)	1,245	2,246.00	2,358.00	O	Discretionary
Adult Grave For 1 Interment	725	1,599.00	1,679.00	O	Discretionary
Adult Grave For 1 Interment - Casket	726	1,779.00	1,868.00	O	Discretionary
Adult Grave For 2 Interments	727	1,663.00	1,746.00	O	Discretionary
Adult Grave For 2 Interments - Casket	728	1,901.00	1,996.00	O	Discretionary
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	1,305	3,326.00	3,492.00	O	Discretionary

Advance Purchase

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Cremated Remains PIA*	1,684	1,760.00	1,848.00	o	Discretionary
Cremated Remains PIA* Ashford Old Section GOR	1,685	2,027.00	2,128.00	O	Discretionary
Purchase in advance of additional earthen grave	785	4,095.00	4,300.00	O	Discretionary

Child Grave

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Child Grave For 1 Interment	729	499.00	549.00	O	Discretionary
Child Interment within 24 hours	1,414	639.00	671.00	O	Discretionary
Child plot within 24 hours	1,413	733.00	770.00	O	Discretionary
Stillborn Interment	731	406.00	447.00	O	Discretionary

Cremated Remains

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Cremated Remains	732	570.00	599.00	O	Discretionary
Secondary Interment	1,722	0.00	87.00	O	Discretionary

Non Residents/Parishioners Charge

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Treble Fees For Residents out of Borough (Price on Application)	744			O	Discretionary

Memorial Garden

Ashford

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Plot Fee - Cremated remains (old garden of remembrance - Ashford) only	1,001	1,068.00	1,121.00	E	Discretionary

Miscellaneous Fees

Exclusive Right - Purchase of

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Issue of duplicate deed of grant (Transfer of ownership)	1,321	121.00	127.00	E	Discretionary

Other

Exclusive Right - Purchase of

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Burial in a Vault	1,416	2,337.00	2,454.00	E	Discretionary
Child Grave	735	570.00	627.00	E	Discretionary
Cremated Remains	734	901.00	991.00	E	Discretionary
Earthen Grave	733	2,134.00	2,241.00	E	Discretionary
Earthen Grave within 24 hours (Adult)	1,301	2,597.00	2,727.00	E	Discretionary

Exhumation

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Exhumation of ashes (Price on Application)	784			E	Discretionary
Exhumation of body (Price on Application)	1,246			E	Discretionary

Miscellaneous Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Late Arrival for Service - (TBC, Depending on circumstances)	1,686				Discretionary
Registration Of Assignment (Transfer of ownership)	749	166.00	174.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Right to Erect Memorial Bench

Memorial Bench

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Supply & Installation of Memorial Bench	967	1,613.00	1,694.00	S	Discretionary

Right to Erect Memorial Plaque

Memorial Tower Plaque

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
10 Yrs	998	394.00	414.00	E	Discretionary
15 Yrs	999	555.00	583.00	E	Discretionary
25 Yrs	1,000	740.00	777.00	E	Discretionary

Right To Erect Monument

1. Traditional Graves

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Additional Inscription	742	217.00	228.00	E	Discretionary
Headstone	739	419.00	440.00	E	Discretionary
Headstones And Kerbstones	736	610.00	671.00	E	Discretionary
Kerbs Only	741	405.00	425.00	E	Discretionary
Monument Over 91.5cm (3')	737	1,110.00	1,166.00	E	Discretionary
Tablet Or New (New & Additional)	738	284.00	298.00	E	Discretionary

2. Garden Of Remembrance Tablet

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Garden of Remembrance Tablet	743	223.00	245.00	E	Discretionary

Right to erect Monuments

Installation of Memorials

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Service Permit (Repair, Clean, Replace)	1,723	0.00	60.00	E	Discretionary
Temporary wooden cross for one year	1,613	0.00	90.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Use Of Chapel

Location

Ashford And Staines

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
724	332.00	349.00	E	Discretionary

Grounds Maintenance

Spelthorne In Bloom

Spelthorne In Bloom

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Hanging Basket - Winter	962	42.00	44.00	O	Discretionary
b) Window Box - Winter	966	64.00	67.00	O	Discretionary
c) Hanging Basket - Summer	961	68.00	71.00	O	Discretionary
d) Window Box - Summer	965	106.00	111.00	O	Discretionary
e) Round Basket - Winter	1,507	50.00	52.00	O	Discretionary
f) Round Basket - Summer	1,508	76.00	79.00	O	Discretionary

Refuse Collection

Collection of Contaminated bins

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Initial charge	1,675	226.00	237.00	O	Discretionary
Per Bin lift	1,676	22.00	23.10	O	Discretionary

Collection of contaminated waste bins

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Excess waste per bin lift	1,677	22.00	23.10	O	Discretionary

Collection of contaminated communal 140 ltr food textile WEEE bins

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

Initial charge	1,689	31.50	33.00	O	Discretionary
----------------	-------	-------	-------	---	---------------

Collection of contaminated communal 140ltr food textile WEEE bins

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per Bin lift	1,690	10.50	11.00	O	Discretionary

Domestic

Purchase of Bins for New Development

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
1100L - Plastic Recycle With Aperture	1,687	364.00	382.00	O	Discretionary
140L- Food Waste	1,674	67.00	70.00	O	Discretionary

Purchase of bins for New Developments

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 140L - Plastic	793	67.00	70.00	O	Discretionary
b) 240L - Plastic	794	69.00	73.00	O	Discretionary
c) 660L - Plastic	795	299.00	314.00	O	Discretionary
d) 1100L - Plastic	796	356.00	374.00	O	Discretionary
e) 1100L - Metal	1,455	477.00	501.00	O	Discretionary

Service Fees

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Annual Charge for 240 ltr Green Waste Bin	756	64.00	67.00	O	Discretionary
Annual Charge for 660 ltr Green Waste Bin	1,314	167.00	175.00	O	Discretionary
Annual charge for emptying of 2nd & 3rd 240L garden bin	1,513	36.00	38.00	O	Discretionary
Annual Charge for Green Waste Sack	757	44.00	46.00	O	Discretionary
Bulky Items (Excess) And Other Items By Arrangement	755	195.00	205.00	O	Discretionary
Provision of a waste skip - on private land	1,312	288.00	302.00	S	Discretionary
Replacement AWC Bin	751	67.00	70.00	O	Discretionary
Sale of new 240 ltr Green Waste Bin to new scheme members	1,309	28.00	29.00	O	Discretionary
Sale of second hand 240 ltr Green waste bin (if available)	1,457	17.00	17.90	O	Discretionary

Non - Domestic

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Rubbish 240 ltr bin	787	12.60	13.20	O	Discretionary
b) Rubbish 660 ltr bin	788	15.30	16.10	O	Discretionary
c) Rubbish - Large 1100 ltr bin	937	15.30	16.10	O	Discretionary
d) Recycling 240 ltr bin	938	4.70	4.90	O	Discretionary
e) Recycling 660 ltr bin	939	5.85	6.10	O	Discretionary
f) Recycling - Large 1100 ltr bin	940	7.00	7.40	O	Discretionary
g) Food Waste - up to 240 ltr bin	1,306	4.75	5.00	O	Discretionary

Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Rubbish 240 ltr bin	1,458	1.80	1.90	O	Discretionary
b) Rubbish 660 ltr bin	1,459	4.70	4.90	O	Discretionary
c) Rubbish - Large 1100 ltr bin	1,460	8.15	8.60	O	Discretionary
d) Recycling 240 ltr bin	1,461	1.30	1.40	O	Discretionary
e) Recycling 660 ltr bin	1,462	3.50	3.70	O	Discretionary
f) Recycling - Large 1100 ltr bin	1,463	5.85	6.10	O	Discretionary
g) Food Waste - up to 140 ltr bin	1,464	3.55	3.70	O	Discretionary

SAT

Spelride Accessible Transport (S A T)

Membership

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Annual	758	22.30	23.40	Z	Discretionary

Spelride

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Per Single Trip	759	4.50	4.70	Z	Discretionary
Return Trip	760	7.90	8.30	Z	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Staines Market

Markets

Staines High Street

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Ad Hoc Rentals (Price on Application)	1,425			S	Discretionary
Casual Pitch (Friday)	1,252	50.00	52.00	S	Discretionary
Casual Pitch (Saturday)	109	57.00	59.00	S	Discretionary
Causal Pitch (Wednesday)	108	50.00	52.00	S	Discretionary
Permanent Pitch (Friday)	111	45.00	47.00	S	Discretionary
Permanent Pitch (Saturday)	110	50.00	52.00	S	Discretionary
Permanent Pitch (Wednesday)	1,253	45.00	47.00	S	Discretionary

Sustainability

Allotments

Allotments

Rental

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Gate Key Deposit	39	23.30	24.50	O	Discretionary
With Piped Water (Per 25.29Sq Meter Per Annum)	37	17.00	17.90	O	Discretionary
Without Piped Water (Per 25.29Sq Meter Per Annum)	38	13.40	14.10	O	Discretionary

Car Parks

Dumsey Meadow,Abbey Drive,The Broadway Laleham

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	88	0.00	0.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

b) Up to 2 hours	89	1.50	2.00	S	Discretionary
c) Over 2 hours	90	2.00	4.00	S	Discretionary

Green Street & Old Bathing Station, Sunbury

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	1,466	0.00	0.00	S	Discretionary
b) Up to 2 hours	1,467	1.50	2.00	S	Discretionary
c) Over 2 hours	1,468	2.00	4.00	S	Discretionary

Laleham Park/Thameside Car Parks

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	1,229	0.50	0.00	S	Discretionary
b) Up to 2 hours	1,228	2.00	2.00	S	Discretionary
c) Up to 4 hours	1,230	3.00	4.00	S	Discretionary
d) Over 4 hours	1,231	7.00	8.00	S	Discretionary
e) 3 consecutive days	1,465	15.00	15.00	S	Discretionary

Lammas Park

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	72	0.50	0.00	S	Discretionary
b) Up to 2 hours	71	2.00	2.00	S	Discretionary
c) Up to 4 hours	73	3.00	4.00	S	Discretionary
d) Over 4 hours	74	7.00	8.00	S	Discretionary

Manor Park

Local Season Tickets

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 3 Months	953	65.00	100.00	S	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

b) 6 months	954	80.00	150.00	S	Discretionary
c) 12 months	955	100.00	200.00	S	Discretionary

Pay and Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	947	0.00	0.00	S	Discretionary
b) Up to 2 hours	948	1.50	2.00	S	Discretionary
c) Over 2 hours	949	2.00	4.00	S	Discretionary

Orchard Meadow, Walled Garden & Thames Street Sunbury

Local Season Tickets

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 3 Months	85	65.00	100.00	S	Discretionary
b) 6 Months	86	85.00	150.00	S	Discretionary
c) 12 Months	87	110.00	200.00	S	Discretionary

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	79	0.00	0.00	S	Discretionary
b) Up to 2 hours	80	1.50	2.00	S	Discretionary
c) Over 2 hours	81	2.00	4.00	S	Discretionary

Other

Off Street Suspensions

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Suspensions - reserved parking (one off admin fee)	98	30.00	30.00	S	Discretionary
Suspensions - Vehicle Charge Per Day	1,426	15.00	15.00	S	Discretionary

Other

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Film Concessions (£15-£25 per vehicle per day - Price on application)	99	15.00	15.00	S	Discretionary
Lost Or Replacement Tickets & Entry/Exit Cards	100	14.00	14.00	S	Discretionary

Penalties

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Penalty Bands

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Full Band 1	56	70.00	70.00	S	Discretionary
Full Band 2	57	50.00	50.00	S	Discretionary
Mitigated Band 1	58	35.00	35.00	S	Discretionary
Mitigated Band 2	59	25.00	25.00	S	Discretionary

Shepperton Village Hall

Local Season Tickets

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 3 Months	1,471	65.00	100.00	S	Discretionary
b) 6 Months	1,472	85.00	150.00	S	Discretionary
c) 12 Months	1,473	110.00	200.00	S	Discretionary

Pay and Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	950	0.00	0.50	S	Discretionary
b) Up to 2 hours	951	1.00	2.00	S	Discretionary
c) Over 2 hours	952	3.00	4.00	S	Discretionary

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	46	1.30	1.50	S	Discretionary
b) Up to 2 hours	47	2.30	2.50	S	Discretionary
c) Up to 3 hours	48	2.70	3.50	S	Discretionary
d) Up to 4 hours	1,427	3.50	4.50	S	Discretionary
e) Up to 5 Hours	49	3.70	5.50	S	Discretionary
f) Over 5 Hours	50	7.30	8.00	S	Discretionary
g) 7pm to 12 midnight	1,753	2.00	2.00	S	Discretionary

Staines Long-Stay - Monday to Sunday Evening Charge

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Staines - Town centre car parks

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Sunday Charge (excludes Lammas Park)	1,311	2.00	2.00	S	Discretionary

Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West & Bridge Street

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Up to 12 Months	991	830.00	950.00	S	Discretionary

Season Tickets - Kingston Road CP only - Railway Users

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 3 Months	993	230.00	275.00	S	Discretionary
b) 12 Months	994	800.00	900.00	S	Discretionary

Season Tickets - Staines (working in Staines)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) 3 Months	52	205.00	250.00	S	Discretionary
b) 6 Months	53	380.00	450.00	S	Discretionary
c) 12 Months	54	715.00	850.00	S	Discretionary

Staines Short-Stay

Pay And Display

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
a) Up to 1 hour	40	1.30	1.30	S	Discretionary
b) Up to 2 hours	41	2.30	2.40	S	Discretionary
c) Up to 3 hours	42	2.70	3.60	S	Discretionary
d) Up to 4 hours	43	3.80	4.80	S	Discretionary
e) Up to 5 Hours	44	7.00	6.00	S	Discretionary
f) Over 5 Hours	45	12.20	12.20	S	Discretionary
g) 7pm to 12 midnight	1,005	1.20	2.00	S	Discretionary

The Broadway, Laleham Village

Local Season Tickets

Record	2023/24 Charge	2024/25 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 19/03/2024

Last modified: 19/03/2024

a) 3 Months	94	65.00	100.00	S	Discretionary
b) 6 Months	95	85.00	150.00	S	Discretionary
c) 12 Months	96	110.00	200.00	S	Discretionary

Parks Strategy

All Recreation Grounds

Filming Rights

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Still Photography Per Hour (Price on Application)	142			S	Discretionary
TV or Films (Per Day Or Part Of) (Price on Application)	141			S	Discretionary

Fitness & Personal Training Fees & Licences

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Details of fees & charges available at www.spelthorne.gov.uk/fitnessstrainingfees	1,417			S	Discretionary

Football

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Adult booking (per 1/2 season)	1,479	1,173.10	1,250.00	O	Discretionary
Adult booking (per season, payable in 3 instalments)	1,478	2,347.30	2,500.00	O	Discretionary
Adult Booking without pavilion (casual)	1,721	0.00	100.00	O	Discretionary
Adult individual bookings	621	110.70	118.00	O	Discretionary
Junior booking (per 1/2 season) No pavilion	1,483	379.00	392.00	O	Discretionary
Junior booking (per 1/2 season) with pavilion use	1,481	530.25	550.00	O	Discretionary
Junior booking (per season, payable in 3 instalments) No pavilion	1,482	757.50	784.00	O	Discretionary
Junior booking (per season, payable in 3 instalments) with pavilion use	1,480	1,060.50	1,110.00	O	Discretionary
Junior individual bookings No pavilion	639	35.00	37.00	O	Discretionary
Junior individual bookings with pavilion use	638	51.00	55.00	O	Discretionary

Funfairs

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Daily Hire Charge	145	836.00	880.00	E	Discretionary
Deposit Against Damage	144	1,670.00	1,760.00	O	Discretionary

Fees and Charges

Printed Date: 19/03/2024 Last modified: 19/03/2024

Tennis (Price on Application)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Hire of court for private coaching (per hour per court)	792			O	Discretionary

Usage of Parks

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Hire of park for non-charity events	1,329	633.00	665.00	E	Discretionary

Public Halls

Shepperton Hall

Community Use (9am to Midnight) (Hire to local groups)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri 9am to 5pm per hour	641	22.20	24.00	E	Discretionary
Mon-Fri After 5pm per hour	642	23.80	26.00	E	Discretionary
Sat 9am to 6pm per hour	643	27.90	30.00	E	Discretionary
Sat After 6pm per hour	644	47.60	52.00	E	Discretionary
Sunday 9am to 10.30pm per hour	645	47.60	52.00	E	Discretionary

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

	Record	2023/24 Charge	2024/25 Charge	VAT	Statute
Mon-Fri 9am to 5pm per hour	1,006	29.95	33.00	E	Discretionary
Mon-Fri After 5pm per hour	1,016	33.10	36.00	E	Discretionary
Sat 9am to 6pm per hour	1,021	35.90	39.00	E	Discretionary
Sat After 6pm per hour	1,031	61.30	66.00	E	Discretionary
Sunday 9am to 10.30pm per hour	1,221	61.30	66.00	E	Discretionary