

Fees and Charges

2025/26



Printed Date: 27/01/2025

Last modified: 27/01/2025

A full schedule of the fees and charges for all Council services for the coming year

Business Infrastructure-Growth

Asset Management

Property Fees

Work charges (general fees)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Consent under Lease (assignment, alterations etc.)	1,493	£464.00	£485.00	S	Discretionary
Disposal of Council land (at third party's request)	1,496	£871.00	£905.00	S	Discretionary
Entering into a new Lease	1,487	£871.00	£905.00	S	Discretionary
Entering into a new Licence	1,488	£464.00	£485.00	S	Discretionary
Lease Renewal (substantially new terms)	1,489	£697.00	£725.00	S	Discretionary
Lease Renewal (substantially same terms as before)	1,490	£523.00	£545.00	S	Discretionary
Licence Renewal (substantially new terms)	1,491	£377.00	£390.00	S	Discretionary
Licence Renewal (substantially same terms as before)	1,492	£290.00	£300.00	S	Discretionary
New Wayleave, Easement etc.	1,494	£581.00	£605.00	S	Discretionary
Regularisation of encroachment	1,495	£581.00	£605.00	S	Discretionary

Work charges (third sector fees)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Consent under Lease (assignment, alterations etc.)	1,503	£233.00	£240.00	S	Discretionary
Disposal of Council land (at third party's request)	1,506	£871.00	£905.00	S	Discretionary
Entering into a new Lease	1,497	£435.00	£450.00	S	Discretionary
Entering into a new Licence	1,498	£233.00	£240.00	S	Discretionary
Lease Renewal (substantially new terms)	1,499	£348.00	£360.00	S	Discretionary
Lease Renewal (substantially same terms as before)	1,500	£261.00	£270.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VATII	
Licence Renewal (substantially new terms)	1,501	£185.00	£190.00	S	Discretionary
Licence Renewal (substantially same terms as before)	1,502	£144.00	£150.00	S	Discretionary
New Wayleave, Easement etc.	1,504	£290.00	£300.00	S	Discretionary
Regularisation of encroachment	1,505	£290.00	£300.00	S	Discretionary

Staines Market

Markets

Staines High Street

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Ad Hoc Rentals (Price on Application)	1,425			S	Discretionary
Casual Pitch (Friday)	1,252	£52.00	£52.00	S	Discretionary
Casual Pitch (Saturday)	109	£59.00	£59.00	S	Discretionary
Causal Pitch (Wednesday)	108	£52.00	£52.00	S	Discretionary
Permanent Pitch (Friday)	111	£47.00	£47.00	S	Discretionary
Permanent Pitch (Saturday)	110	£52.00	£52.00	S	Discretionary
Permanent Pitch (Wednesday)	1,253	£47.00	£47.00	S	Discretionary

Community Wellbeing & Housing

Day Centres

Greeno & Fordbridge Centres (Community Use)

Committee/Meeting Rooms

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	558	£17.50	£19.00	E	Discretionary
Saturday (per hour)	561	£19.70	£25.00	E	Discretionary

Large Hall

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	551	£26.00	£30.00	E	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
Saturday Day Time Rates before 6.00 PM (per hour)	553	£30.00	£35.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	554	£48.00	£50.00	E	Discretionary
Sunday (per hour)	555	£48.00	£50.00	E	Discretionary

Quiet Lounge

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	562	£17.50	£19.00	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	564	£26.00	£30.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	565	£31.00	£35.00	E	Discretionary

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)

Large Hall

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon - Fri Evening (per hour)	1,222	£34.00	£35.00	E	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	1,223	£37.00	£40.00	E	Discretionary
Saturday Evening after 6.00 PM (per hour)	1,224	£62.00	£65.00	E	Discretionary
Sunday (per hour)	1,225	£63.00	£65.00	E	Discretionary

Older Peoples Services

Membership Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Joint Day Centre/Spelride	959	£28.00	£30.00	S	Discretionary
Non SBC Resident	604	£28.00	£30.00	S	Discretionary
SBC Resident	603	£18.20	£19.00	S	Discretionary

OPAL Group (High Needs)

Attendance Fees (Daily Charge)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
OPAL	1,692	£42.00	£45.00	O	Discretionary
OPAL	1,691	£42.00	£45.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Staines Community Centres (Community Use)

Upstairs meeting room

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,435	£17.50	£19.00	E	Discretionary
Saturday Daytime (per hour)	1,436	£19.70	£25.00	E	Discretionary
Saturday Evening (per hour)	1,437	£31.00	£35.00	E	Discretionary
Sunday all day (per hour)	1,438	£31.00	£35.00	E	Discretionary

Upstairs or downstairs area

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,431	£21.30	£25.00	E	Discretionary
Saturday Daytime (per hour)	1,432	£28.00	£30.00	E	Discretionary
Saturday Evening (per hour)	1,433	£43.00	£45.00	E	Discretionary
Sunday all day (per hour)	1,434	£43.00	£45.00	E	Discretionary

Staines Community Centres (Semi-Commercial Use)

Upstairs meeting room

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,443	£23.00	£25.00	E	Discretionary
Saturday Daytime (per hour)	1,444	£26.00	£30.00	E	Discretionary
Saturday Evening (per hour)	1,445	£42.00	£45.00	E	Discretionary
Sunday all day (per hour)	1,446	£42.00	£45.00	E	Discretionary

Upstairs or downstairs area

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri Evening (per hour)	1,439	£28.00	£30.00	E	Discretionary
Saturday Daytime (per hour)	1,440	£31.00	£35.00	E	Discretionary
Saturday Evening (per hour)	1,441	£53.00	£55.00	E	Discretionary
Sunday all day (per hour)	1,442	£53.00	£55.00	E	Discretionary

Environmental Health

Licensing

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

Street Trading

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
New Application Submission Fee - Deducted From Licence Fee If Application Is Approved	1,243	£101.00	£105.00	S	Discretionary

Street Trading - Per Annum

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Areas Where Streets Are Not Classified Roads	101	£1,036.00	£1,080.00	S	Discretionary
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	102	£1,036.00	£1,080.00	S	Discretionary
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	103	£1,036.00	£1,080.00	S	Discretionary

Food Safety

Food Safety

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Voluntary Surrender Of Foodstuffs Certificate	308	£87.00	£90.00	S	Discretionary

Food Hygiene Rating Scheme

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Request for re-inspection under the Food Hygiene Rating Scheme	1,592	£240.00	£250.00	S	Discretionary

Foodstuffs For Export

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per Certificate (If Visit Needed)	307	£185.00	£195.00	O	Discretionary
Per Certificate (If Visit Not Needed)	306	£93.00	£100.00	O	Discretionary

Health and Safety

Health and Safety

Health And Safety At Work Act 1974

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Officer Statement Of Facts - hourly rate	314	£74.00	£77.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

Homelessness

Homelessness

Bed & Breakfast

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Charge Is Maximum Eligible For Housing Benefit (2 Bed Rate, Per Week, Per Individual)	550	£288.46	£288.46	○	Statutory
Charge Is Maximum Eligible For Housing Benefit (4 Bed Rate, Per Week, Per Individual)	1,320	£413.01	£413.01	○	Statutory

Licensing

Animal Welfare

New or renewal application (Plus all associated vet fees and charges)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Arranging for the Provision of Boarding (Application Fee 444, Grant Fee 124)	1,585	£548.00	£568.00	○	Discretionary
Boarding for cats (Application Fee 444, Grant Fee 124)	1,577	£548.00	£568.00	○	Discretionary
Boarding in dogs in kennels - (Application Fee 444, Grant Fee 124)	1,575	£548.00	£568.00	○	Discretionary
Dog Breeders - (Application Fee 444, Grant Fee 124)	1,569	£548.00	£568.00	○	Discretionary
Dog Day Care (Application Fee 444, Grant Fee 124)	1,579	£548.00	£568.00	○	Discretionary
Each additional licensable activity/inspection	1,588	£120.00	£125.00	○	Discretionary
Each additional site visit to hosts as part of the arrangers licence application/ renewal	1,610	£117.00	£125.00	○	Discretionary
Hiring out horses (Application Fee 444, Grant Fee 124)	1,571	£548.00	£568.00	○	Discretionary
Home boarders (dogs only) (Application Fee 444, Grant Fee 124)	1,573	£548.00	£568.00	○	Discretionary
Keeping or training animals for exhibition (Application Fee 444, Grant Fee 124)	1,583	£548.00	£568.00	○	Discretionary
Replacement Licence	1,591	£61.00	£65.00	○	Discretionary
Re-rating Inspection.	1,587	£273.00	£285.00	○	Discretionary
Selling Animals as Pets (Application Fee 444, Grant Fee 124)	1,581	£548.00	£568.00	○	Discretionary

Gambling Act 2005

Gambling Act Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Adult Gaming Centres: a) New Applications	488	£2,000.00	£2,000.00	○	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				<u>VATII</u>	
Adult Gaming Centres: b) Annual Fees	489	£1,000.00	£1,000.00	○	Statutory
Adult Gaming Centres: c) Variations	490	£1,000.00	£1,000.00	○	Statutory
Adult Gaming Centres: d) Transfers	491	£1,200.00	£1,200.00	○	Statutory
Adult Gaming Centres: e) Reinstatements	492	£1,200.00	£1,200.00	○	Statutory
Adult Gaming Centres: f) Provisionals Statements	493	£2,000.00	£2,000.00	○	Statutory
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	494	£1,200.00	£1,200.00	○	Statutory
Adult Gaming Centres: h) Copy of licence	927	£25.00	£25.00	○	Statutory
Adult Gaming Centres: i) Notification of change	926	£50.00	£50.00	○	Statutory
Betting Premises (Excluding Tracks): a) New Applications	467	£2,700.00	£2,700.00	○	Statutory
Betting Premises (Excluding Tracks): b) Annual Fees	468	£600.00	£600.00	○	Statutory
Betting Premises (Excluding Tracks): c) Variations	469	£1,500.00	£1,500.00	○	Statutory
Betting Premises (Excluding Tracks): d) Transfers	470	£1,200.00	£1,200.00	○	Statutory
Betting Premises (Excluding Tracks): e) Reinstatements	471	£1,200.00	£1,200.00	○	Statutory
Betting Premises (Excluding Tracks): f) Provisionals Statements	472	£3,000.00	£3,000.00	○	Statutory
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	473	£1,200.00	£1,200.00	○	Statutory
Betting premises (Excluding Tracks): h) Copy of licence	921	£25.00	£25.00	○	Statutory
Betting premises (Excluding Tracks): i) Notification of change	920	£50.00	£50.00	○	Statutory
Bingo Clubs: a) New Applications	460	£3,500.00	£3,500.00	○	Statutory
Bingo Clubs: b) Annual Fees	461	£1,000.00	£1,000.00	○	Statutory
Bingo Clubs: c) Variations	462	£1,750.00	£1,750.00	○	Statutory
Bingo Clubs: d) Transfers	463	£1,200.00	£1,200.00	○	Statutory
Bingo Clubs: e) Reinstatements	464	£1,200.00	£1,200.00	○	Statutory
Bingo Clubs: f) Provisionals Statements	465	£3,500.00	£3,500.00	○	Statutory
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	466	£1,200.00	£1,200.00	○	Statutory
Bingo Clubs: h) Notification of change	918	£50.00	£50.00	○	Statutory
Bingo Clubs: i) Copy of licence	919	£25.00	£25.00	○	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (New Permit)	519	£100.00	£100.00	○	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	520	£100.00	£100.00	○	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				<u>VATII</u>	
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c Annual Fee	521	£50.00	£50.00	○	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c Renewal Fee	522	£100.00	£100.00	○	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c Variation Fee	523	£100.00	£100.00	○	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f Copy Of Permit	524	£15.00	£15.00	○	Statutory
Club Gaming Permit: a) Application Fee (New Permit)	513	£200.00	£200.00	○	Statutory
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	514	£100.00	£100.00	○	Statutory
Club Gaming Permit: c) Annual Fee	515	£50.00	£50.00	○	Statutory
Club Gaming Permit: d) Renewal Fee	516	£200.00	£200.00	○	Statutory
Club Gaming Permit: e) Variation Fee	517	£100.00	£100.00	○	Statutory
Club Gaming Permit: f) Copy Of Permit	518	£15.00	£15.00	○	Statutory
Family Entertainment Centre: a) New Applications	481	£2,000.00	£2,000.00	○	Statutory
Family Entertainment Centre: b) Annual Fees	482	£750.00	£750.00	○	Statutory
Family Entertainment Centre: c) Variations	483	£1,000.00	£1,000.00	○	Statutory
Family Entertainment Centre: d) Transfers	484	£950.00	£950.00	○	Statutory
Family Entertainment Centre: e) Reinstatements	485	£950.00	£950.00	○	Statutory
Family Entertainment Centre: f) Provisionals Statements	486	£2,000.00	£2,000.00	○	Statutory
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	487	£950.00	£950.00	○	Statutory
Family Entertainment Centre: h) Copy of licence	925	£25.00	£25.00	○	Statutory
Family Entertainment Centre: i) Notification of change	924	£50.00	£50.00	○	Statutory
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	495	£50.00	£50.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	496	£150.00	£150.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	497	£100.00	£100.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	498	£50.00	£50.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	499	£100.00	£100.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	500	£25.00	£25.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	501	£25.00	£25.00	○	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	502	£15.00	£15.00	○	Statutory

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VATII	
Prize Gaming Permit: a) Application Fee (New Permit)	508	£300.00	£300.00	○	Statutory
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	509	£100.00	£100.00	○	Statutory
Prize Gaming Permit: c) Renewal Fee	510	£300.00	£300.00	○	Statutory
Prize Gaming Permit: d) Change Of Name	511	£25.00	£25.00	○	Statutory
Prize Gaming Permit: e) Copy Of Permit	512	£15.00	£15.00	○	Statutory
Small Society Lotteries: a) New Registration	525	£40.00	£40.00	○	Statutory
Small Society Lotteries: b) Annual Fee	526	£20.00	£20.00	○	Statutory
Tracks: a) New Applications	474	£2,500.00	£2,500.00	○	Statutory
Tracks: b) Annual Fees	475	£1,000.00	£1,000.00	○	Statutory
Tracks: c) Variations	476	£1,250.00	£1,250.00	○	Statutory
Tracks: d) Transfers	477	£950.00	£950.00	○	Statutory
Tracks: e) Reinstatements	478	£950.00	£950.00	○	Statutory
Tracks: f) Provisionals Statements	479	£2,500.00	£2,500.00	○	Statutory
Tracks: g) Licence Application (Provisional Statement Holders)	480	£950.00	£950.00	○	Statutory
Tracks: h) Copy of licence	923	£25.00	£25.00	○	Statutory
Tracks: i) Notification of change	922	£50.00	£50.00	○	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	503	£300.00	£300.00	○	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Perm	504	£100.00	£100.00	○	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	505	£300.00	£300.00	○	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	506	£25.00	£25.00	○	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	507	£15.00	£15.00	○	Statutory

HMO Licensing Scheme

HMO Licence

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Cancelled licence application (to cover aborted work on processing the application)	1,695	£166.00	£175.00	○	Discretionary

Licensing Act 2003

Licensing Fees

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	444	£315.00	£315.00	<input type="radio"/>	Statutory
Application For Transfer Of A Premises Licence (Section 42)	447	£23.00	£23.00	<input type="radio"/>	Statutory
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	446	£23.00	£23.00	<input type="radio"/>	Statutory
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	451	£10.50	£10.50	<input type="radio"/>	Statutory
Duty To Notify Change Of Name Or Address (Section 127)	454	£10.50	£10.50	<input type="radio"/>	Statutory
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	448	£23.00	£23.00	<input type="radio"/>	Statutory
Notification Of Change Of Name And Address (Section 33)	445	£10.50	£10.50	<input type="radio"/>	Statutory
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	450	£10.50	£10.50	<input type="radio"/>	Statutory
Personal Licence	423	£37.00	£37.00	<input type="radio"/>	Statutory
Personal Licence Grant Or Renewal (Section 117)	442	£37.00	£37.00	<input type="radio"/>	Statutory
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	455	£21.00	£21.00	<input type="radio"/>	Statutory
Temporary Events Notice	422	£21.00	£21.00	<input type="radio"/>	Statutory
Temporary Events Notice (Section100)	441	£21.00	£21.00	<input type="radio"/>	Statutory
Theft, Loss etc Of Certificate Or Summary (Section 79)	449	£21.00	£21.00	<input type="radio"/>	Statutory
Theft, Loss etc Of Personal Licence (Section 126)	453	£10.50	£10.50	<input type="radio"/>	Statutory
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	443	£10.50	£10.50	<input type="radio"/>	Statutory
Theft, Loss etc Of Temporary Event Notice (Section 110)	452	£10.50	£10.50	<input type="radio"/>	Statutory

Licensing Register Entries

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
For All Entries (If Plans Are Required)	440	£3,000.00	£3,000.00	<input type="radio"/>	Statutory
For All Entries (No Plans Are Required)	439	£1,000.00	£1,000.00	<input type="radio"/>	Statutory
Per Individual Copy	438	£26.00	£26.00	<input type="radio"/>	Statutory

Premises Licence

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Minor Variation	917	£89.00	£89.00	<input type="radio"/>	Statutory

Premises Licence - Annual Fee

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A	431	£70.00	£70.00	<input type="radio"/>	Statutory
B	432	£180.00	£180.00	<input type="radio"/>	Statutory
C	433	£295.00	£295.00	<input type="radio"/>	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	
D	434	£320.00	£320.00	○	Statutory
E	435	£350.00	£350.00	○	Statutory

Premises Licence - Annual Fee (For Town Centre Pubs Only)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
D X 2	436	£640.00	£640.00	○	Statutory
E X 3	437	£1,050.00	£1,050.00	○	Statutory

Premises Licence - New And Full Variation Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A	424	£100.00	£100.00	○	Statutory
B	425	£190.00	£190.00	○	Statutory
C	426	£315.00	£315.00	○	Statutory
D	427	£450.00	£450.00	○	Statutory
D X 2	429	£900.00	£900.00	○	Statutory
E	428	£635.00	£635.00	○	Statutory
E X 3	430	£1,905.00	£1,905.00	○	Statutory

Mobile Home Site Licensing Scheme

Mobile Home Site Licence

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Application for a new site licence - 1 to 5 pitches	1,336	£579.00	£605.00	○	Discretionary
b) Application for a new site licence - 6 to 24 pitches	1,337	£676.00	£705.00	○	Discretionary
c) Application for a new site licence - 25 to 99 pitches	1,338	£747.00	£780.00	○	Discretionary
d) Application for a new site licence - 100+ pitches	1,339	£889.00	£925.00	○	Discretionary
e) Application to alter conditions to a site licence - 1 to 5 pitches	1,340	£277.00	£290.00	○	Discretionary
f) Application to alter conditions to a site licence - 6 to 24 pitches	1,341	£288.00	£300.00	○	Discretionary
g) Application to alter conditions to a site licence - 25 to 99 pitches	1,342	£302.00	£315.00	○	Discretionary
h) Application to alter conditions to a site licence - 100+ pitches	1,343	£326.00	£340.00	○	Discretionary
i) Application to transfer a site licence	1,344	£156.00	£165.00	○	Discretionary
j) Annual fee - 1 to 5 pitches	1,345	£220.00	£230.00	○	Discretionary
k) Annual fee - 6 to 24 pitches	1,346	£271.00	£285.00	○	Discretionary
l) Annual fee - 25 to 99 pitches	1,347	£306.00	£320.00	○	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
m) Annual fee - 100+ pitches	1,348	£380.00	£395.00	○	Discretionary
n) Recover of cost of enforcement - hourly rate	1,415	£74.00	£80.00	○	Discretionary
o) Fit and proper person register application fee	1,693	£417.00	£435.00	○	Discretionary

Pollution

Scrap Metal Dealers

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Scrap Metal collector fee	1,307	£397.00	£415.00	○	Discretionary
Scrap Metal dealer site license fee	1,308	£629.00	£655.00	○	Discretionary
Scrap Metal Licence Variation	1,315	£71.00	£75.00	○	Discretionary
Scrap Metal replacement of Licence	1,316	£30.00	£35.00	○	Discretionary

Retail

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Practitioner registration	458	£265.00	£280.00	○	Discretionary
Registration of premises	459	£265.00	£280.00	○	Discretionary
Replacement certificate	935	£61.00	£65.00	○	Discretionary
Variation of registration	1,430	£71.00	£75.00	○	Discretionary

Sex establishment licence fee

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Change of licence details	1,269	£193.00	£205.00	○	Discretionary
New,Renewal,Intermediate,Temporary	1,268	£3,870.00	£4,025.00	○	Discretionary

Sex Shop Registration

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
New,Renewal,Intermediate,Temporary	456	£3,870.00	£4,025.00	○	Discretionary
Transfer Of Licence	457	£3,870.00	£4,025.00	○	Discretionary

Meals On Wheels

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Luncheon Clubs

Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Charge Per Meal	609	£4.40	£5.00	0	Discretionary

Meals on Wheels

Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Charge for Sandwich	1,683	£1.80	£2.00	0	Discretionary
Charge Per Meal	608	£4.00	£5.00	0	Discretionary

Pavement Licensing

Pavement Licensing

Pavement Licensing

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Street Pavement License New	1,785		£500.00	0	Discretionary
Street Pavement License Renewal	1,679	£100.00	£350.00	0	Discretionary

Public Halls

Shepperton Hall

Community Use (9am to Midnight) (Hire to local groups)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Mon-Fri 9am to 5pm per hour	641	£24.00	£25.00	E	Discretionary
Mon-Fri After 5pm per hour	642	£26.00	£30.00	E	Discretionary
Sat 9am to 6pm per hour	643	£30.00	£35.00	E	Discretionary
Sat After 6pm per hour	644	£52.00	£55.00	E	Discretionary
Sunday 9am to 10.30pm per hour	645	£52.00	£55.00	E	Discretionary

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	
Mon-Fri 9am to 5pm per hour	1,006	£33.00	£35.00	E	Discretionary
Mon-Fri After 5pm per hour	1,016	£36.00	£40.00	E	Discretionary
Sat 9am to 6pm per hour	1,021	£39.00	£40.00	E	Discretionary
Sat After 6pm per hour	1,031	£66.00	£70.00	E	Discretionary
Sunday 9am to 10.30pm per hour	1,221	£66.00	£70.00	E	Discretionary

Public Health

Water Testing Charges

Private water supply

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Private water supply sample (each visit)= officer hourly rate plus PLUS all associated external sampling, laboratory and reporting costs	1,027	£100.00	£104.00	O	Statutory
Analysing a sample taken during monitoring of Group B parameters and monitoring under regulation 11,= office hourly rate PLUS all associated external sampling, laboratory and reporting costs	1,034	£63.50	£66.00	O	Statutory
b) Risk Assessment (each assessment) = officer hourly rate, PLUS all associated costs for commissioning appropriately trained and competent specialists	1,028	£63.50	£66.00	O	Statutory
c) Investigation (per investigation) = officer hourly rate, PLUS all associated costs for commissioning competent specialists (including sampling, laboratory analysis, risk assessment and engineering	1,029	£63.50	£66.00	O	Statutory
d) Granting an Authorisation (per authorisation) = officer hourly rate, PLUS all associated external costs	1,030	£63.50	£66.00	O	Statutory
e) Analysing a Sample Taken Under Regulation 10 (for parameters referred to in paragraph (1)(a) to (e) of that regulation) = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	1,032	£63.50	£66.00	O	Statutory
f) Analysing a Sample Taken during monitoring of Group A parameters = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	1,033	£63.50	£66.00	O	Statutory

Rodent & Pest Control

Rodent and Pest Control

Pest Control

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Bedbugs (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	1,260	£128.00	£135.00	S	Discretionary
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	327	£100.00	£105.00	S	Discretionary
Mice (Up to 3 visits)	326	£76.00	£80.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VAT	
Rats (Up to 3 visits)	325	£58.00	£65.00	S	Discretionary
Wasps (per visit)	1,629	£74.00	£80.00	S	Discretionary

Stray Dogs

Stray Dogs - Collection Fee (comprising of £25 statutory fee, contractor collection fee £187)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Plus Kennelling of £30/day, if the owner wants their dog delivered back to them £35, and any vet fees incurred as charged in addition	295	£223.00	£235.00	O	Discretionary

SAT

Spelride Accessible Transport (S A T)

Membership

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Annual	758	£23.40	£24.00	Z	Discretionary

Spelride

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per Single Trip	759	£4.70	£5.00	Z	Discretionary
Return Trip	760	£8.30	£9.00	Z	Discretionary

Taxi Licensing

Taxi Licensing fee structure

Cancellation of booked appointment fee	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,718	£42.00	£44.00	O	Discretionary

Change of Vehicle

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,707	£175.00	£180.00	O	Discretionary

DBS

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

	1,717	£47.00	£48.50	<div>VATII</div> <div>O</div>	Discretionary
Discounted HC vehicle with wheelchair accessibility	<div>Record</div> <div>1,709</div>	<div>2024/25 Charge</div> <div>£127.00</div>	<div>2025/26 Charge</div> <div>£128.50</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
Discounted PH vehicle with wheelchair accessibility	<div>Record</div> <div>1,708</div>	<div>2024/25 Charge</div> <div>£125.00</div>	<div>2025/26 Charge</div> <div>£130.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
English & Numeracy Test & Retest	<div>Record</div> <div>1,716</div>	<div>2024/25 Charge</div> <div>£31.00</div>	<div>2025/26 Charge</div> <div>£32.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
Hackney Carriage Conditions Test & Retest	<div>Record</div> <div>1,713</div>	<div>2024/25 Charge</div> <div>£52.00</div>	<div>2025/26 Charge</div> <div>£54.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
Hackney Carriage Geographic Test & Retest	<div>Record</div> <div>1,712</div>	<div>2024/25 Charge</div> <div>£73.00</div>	<div>2025/26 Charge</div> <div>£76.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
New Driver Hackney Carriage (1 year)	<div>Record</div> <div>1,696</div>	<div>2024/25 Charge</div> <div>£242.00</div>	<div>2025/26 Charge</div> <div>£249.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
New Driver Hackney Carriage (3 year)	<div>Record</div> <div>1,697</div>	<div>2024/25 Charge</div> <div>£395.00</div>	<div>2025/26 Charge</div> <div>£429.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
New Driver Private Hire (1 year)	<div>Record</div> <div>1,698</div>	<div>2024/25 Charge</div> <div>£242.00</div>	<div>2025/26 Charge</div> <div>£253.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
New Driver Private Hire (3 year)	<div>Record</div> <div>1,699</div>	<div>2024/25 Charge</div> <div>£395.00</div>	<div>2025/26 Charge</div> <div>£429.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>
Operators 1 year	<div>Record</div> <div>1,710</div>	<div>2024/25 Charge</div> <div>£366.00</div>	<div>2025/26 Charge</div> <div>£367.00</div>	<div>VAT</div> <div>O</div>	<div>Statute</div> <div>Discretionary</div>

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

	VATII				
Operators 5 year	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,711	£1,027.00	£1,030.00	0	Discretionary
Private Hire Conditions Test & Retest	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,714	£52.00	£54.00	0	Discretionary
Private Hire Geographic Test & Retest	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,715	£52.00	£54.00	0	Discretionary
Reissue of PH/HC driver or vehicle licence due to any other reason	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,719	£26.00	£29.00	0	Discretionary
Renewal Driver Hackney Carriage (1 year)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,700	£210.00	£233.00	0	Discretionary
Renewal Driver Hackney Carriage (3 year)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,701	£452.00	£468.00		Discretionary
Renewal Driver Private Hire (1 year)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,703	£204.00	£236.00	0	Discretionary
Renewal Driver Private Hire (3 year)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,704	£431.00	£457.00	0	Discretionary
Replacement of plates	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,720	£24.00	£27.00		Discretionary
Upgrade Private Hire Driver to Hackney Carriage Driver (Includes 1 attempt at conditions test, 1 attempt at geographic test, vehicle check & processing & issuing driver and vehicle licence)	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,702	£212.00	£234.00	0	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

Vehicle Hackney Carriage

VATII				
Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,705	£254.00	£260.00	O	Discretionary

Vehicle Private Hire

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,706	£251.00	£257.00	O	Discretionary

Corporate Policy and Resources

Building Control

Building Control

Building Control

Sale Of Approval Notices

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
357	£28.00	£30.00	S	Discretionary

Building Control Research

Additional Copies of Documents/Notices

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
360	£34.00	£40.00	S	Discretionary

Historical Research Per Hr (Inc 4 Copies)

359	£84.00	£90.00	S	Discretionary
-----	--------	--------	---	---------------

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Extensions Under 10m2 (single storey)	1,074	£340.00	£355.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	1,075	£340.00	£355.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	1,076	£340.00	£355.00	S	Discretionary
04 Two storey extension not exceeding 40m2	1,077	£340.00	£355.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	1,078	£340.00	£355.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,080	£340.00	£355.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,081	£340.00	£355.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,082	£340.00	£355.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,083	£340.00	£355.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,084	£340.00	£355.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,085	£340.00	£355.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,086	£340.00	£355.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	227	£0.00	£0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	228	£795.00	£830.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	229	£1,150.00	£1,200.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	230	£1,351.00	£1,410.00	S	Discretionary
04 Two storey extension not exceeding 40m2	231	£1,351.00	£1,410.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	232	£1,710.00	£1,780.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,046	£2,028.00	£2,110.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,047	£949.00	£990.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,048	£1,126.00	£1,175.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,049	£630.00	£660.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,050	£748.00	£780.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,051	£885.00	£925.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,052	£1,733.00	£1,805.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Inspection Charge

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	220	£0.00	£0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	221	£595.00	£620.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	222	£850.00	£885.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	223	£1,051.00	£1,095.00	S	Discretionary
04 Two storey extension not exceeding 40m2	224	£1,051.00	£1,095.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	225	£1,410.00	£1,470.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,053	£1,728.00	£1,800.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,054	£649.00	£675.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,055	£826.00	£860.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,056	£430.00	£450.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,057	£548.00	£570.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,058	£585.00	£610.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,059	£1,433.00	£1,495.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Plan Charge

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	213	£0.00	£0.00	S	Discretionary
01 Extensions Under 10m2 (single storey)	214	£200.00	£210.00	S	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	215	£300.00	£315.00	S	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	216	£300.00	£315.00	S	Discretionary
04 Two storey extension not exceeding 40m2	217	£300.00	£315.00	S	Discretionary
05 Two storey extension 40m2 - 100m2	218	£300.00	£315.00	S	Discretionary
06 Two storey extension 100m2 to 200m2	1,060	£300.00	£315.00	S	Discretionary
07 Loft conversion without dormers (max 60m2)	1,061	£300.00	£315.00	S	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,062	£300.00	£315.00	S	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,063	£200.00	£210.00	S	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,064	£200.00	£210.00	S	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,065	£300.00	£315.00	S	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,066	£300.00	£315.00	S	Discretionary

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
00 No Fee Required i.e. Cavity Wall	234	£0.00	£0.00	O	Discretionary
01 Extensions Under 10m2 (single Storey)	235	£994.00	£1,035.00	O	Discretionary
02 Extensions 10m2 - 40m2 (single Storey)	236	£1,437.00	£1,495.00	O	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	237	£1,689.00	£1,760.00	O	Discretionary
04 Two storey extension not exceeding 40m2	238	£1,689.00	£1,760.00	O	Discretionary
05 Two storey extension 40m2 - 100m2	239	£2,138.00	£2,225.00	O	Discretionary
06 Two storey extension 100m2 to 200m2	1,067	£2,535.00	£2,640.00	O	Discretionary
07 Loft conversion without dormers (max 60m2)	1,068	£1,186.00	£1,235.00	O	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,069	£1,407.00	£1,465.00	O	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	1,070	£788.00	£820.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
10 Erection of a single storey domestic garage extension or carport up to 100m2	1,071	£935.00	£975.00	O	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	1,072	£1,106.00	£1,155.00	O	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,073	£2,166.00	£2,255.00	O	Discretionary

Street Numbering & Re-Numbering

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Renaming Property Per Property	367	£72.00	£75.00	O	Discretionary
b) Single Property	363	£116.00	£125.00	O	Discretionary
c) 2-5 Properties	364	£163.00	£170.00	O	Discretionary
d) 6-10 Properties	365	£229.00	£240.00	O	Discretionary
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	366	£229.00	£240.00	O	Discretionary

Domestic Alterations to a Single Building - Building Notice Charge

Electrical work (non competent persons scheme)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Any electrical work	1,115	£478.00	£500.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost less than £5,000	1,109	£515.00	£540.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,110	£810.00	£845.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,111	£1,059.00	£1,105.00	S	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,112	£1,646.00	£1,715.00	S	Discretionary

Renovation of thermal element

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Renovation of thermal element to a single dwelling	1,108	£515.00	£540.00	S	Discretionary

Underpinning

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Underpinning (POA)	1,107	£0.00	£0.00	S	Discretionary

Window replacement (non competent persons scheme)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per installation over 20 windows	1,114	£427.00	£445.00	S	Discretionary
Per installation up to 20 windows	1,113	£292.00	£305.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Domestic Alterations to a Single Building - Inspection Charge

Electrical work (non competent persons scheme)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Any electrical work (Inc in Plan Charge)	1,105	£0.00	£0.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost less than £5,000 (Inc in Plan Charge)	1,099	£0.00	£0.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	1,100	£510.00	£535.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,101	£759.00	£790.00	S	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,102	£1,346.00	£1,400.00	S	Discretionary

Renovation of thermal element

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Renovation of thermal element to a single dwelling (Inc in Plan Charge)	1,098	£0.00	£0.00	S	Discretionary

Underpinning

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Underpinning (Price on Application)	1,097	£0.00	£0.00	S	Discretionary

Window replacement (non competent persons scheme)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per installation over 20 windows (Inc in Plan Charge)	1,104	£0.00	£0.00	S	Discretionary
Per installation up to 20 windows (Inc in Plan Charge)	1,103	£0.00	£0.00	S	Discretionary

Domestic Alterations to a Single Building - Plan Charge

Electrical work (non competent persons scheme)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Any electrical work	1,095	£478.00	£500.00	S	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost less than £5,000	1,089	£515.00	£540.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,090	£300.00	£315.00	S	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,091	£300.00	£315.00	S	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,092	£300.00	£315.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

Renovation of thermal element

Renovation of thermal element to a single dwelling

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,088	£515.00	£540.00	S	Discretionary

Underpinning

Underpinning (POA)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,087	£0.00	£0.00	S	Discretionary

Window replacement (non competent persons scheme)

Per installation over 20 windows

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,094	£427.00	£445.00	S	Discretionary

Per installation up to 20 windows

1,093	£292.00	£305.00	S	Discretionary
-------	---------	---------	---	---------------

Domestic Alterations to a Single Building - Regularisation Charge

Electrical work (non competent persons scheme)

Any electrical work

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,125	£597.00	£625.00	O	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,119	£644.00	£670.00	O	Discretionary

02 Estimated cost exceeding £5,000 and up to £25,000

1,120	£1,013.00	£1,055.00	O	Discretionary
-------	-----------	-----------	---	---------------

03 Estimated cost exceeding £25,001 and up to £50,000

1,121	£1,324.00	£1,380.00	O	Discretionary
-------	-----------	-----------	---	---------------

04 Estimated cost exceeding £50,001 and up to £75,000

1,122	£2,058.00	£2,145.00	O	Discretionary
-------	-----------	-----------	---	---------------

Renovation of thermal element

Renovation of thermal element to a single dwelling

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,118	£644.00	£670.00	O	Discretionary

Underpinning

Underpinning (POA)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,117	£0.00	£0.00	O	Discretionary

Window replacement (non competent persons scheme)

Per installation over 20 windows

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,124	£534.00	£560.00	O	Discretionary

Per installation up to 20 windows

1,123	£365.00	£380.00	O	Discretionary
-------	---------	---------	---	---------------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

Non Domestic Alterations - Inspection Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £5,000 (Included in Plan Charge)	1,194	£0.00	£0.00	S	Discretionary
02 Estimated cost exceeding 567.00£5,000 and up to £25,000	1,195	£567.00	£590.00	S	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	1,196	£1,003.00	£1,045.00	S	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,197	£1,310.00	£1,365.00	S	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,198	£1,546.00	£1,610.00	S	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,199	£1,041.00	£1,085.00	S	Discretionary

Office / Shop fit out

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor area up to 500m2	1,200	£645.00	£675.00	S	Discretionary
02 Floor area 500m2 to 1000m2	1,201	£1,041.00	£1,085.00	S	Discretionary
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	1,202	£0.00	£0.00	S	Discretionary

Renovation of thermal element

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £50,000 (Included in Plan Charge)	1,191	£0.00	£0.00	S	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,192	£413.00	£430.00	S	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,193	£567.00	£590.00	S	Discretionary

Window replacement (non competent persons scheme).

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per installation over 20 windows (Included in Plan Charge)	1,190	£0.00	£0.00	S	Discretionary
Per installation up to 20 windows (Included in Plan Charge)	1,189	£0.00	£0.00	S	Discretionary

Non Domestic Alterations - Plan Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £5,000	1,180	£578.00	£605.00	S	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,181	£300.00	£315.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
03 Estimated cost exceeding £25,000 and up to £50,000	1,182	£300.00	£315.00	S	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,183	£350.00	£365.00	S	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,184	£350.00	£365.00	S	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,185	£300.00	£315.00	S	Discretionary

Office / Shop fit out

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor area up to 500m2	1,186	£300.00	£315.00	S	Discretionary
02 Floor area 500m2 to 1000m2	1,187	£300.00	£315.00	S	Discretionary
03 Change of use of a Building (charged in addition to the above works)	1,188	£300.00	£315.00	S	Discretionary

Renovation of thermal element

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £50,000	1,177	£557.00	£580.00	S	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,178	£300.00	£315.00	S	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,179	£300.00	£315.00	S	Discretionary

Window replacement (non competent persons scheme).

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per installation over 20 windows	1,176	£427.00	£445.00	S	Discretionary
Per installation up to 20 windows	1,175	£292.00	£305.00	S	Discretionary

Non Domestic Alterations - Regularisation Charge

Alterations not described elsewhere including structural alterations and installation of controlled fittings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £5,000	1,208	£723.00	£755.00	O	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	1,209	£1,084.00	£1,130.00	O	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	1,210	£1,629.00	£1,695.00	O	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,211	£2,075.00	£2,160.00	O	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,212	£2,370.00	£2,465.00	O	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,213	£1,676.00	£1,745.00	O	Discretionary

Office / Shop fit out

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Discretionary
01 Floor area up to 500m2	1,214	£1,181.00	£1,230.00	0	Discretionary
02 Floor area 500m2 to 1000m2	1,215	£1,676.00	£1,745.00	0	Discretionary
03 Change of use of a Building (charged in addition to the above works)	1,216	£325.00	£340.00	0	Discretionary

Renovation of thermal element

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Estimated cost up to £50,000	1,205	£696.00	£725.00	0	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	1,206	£936.00	£975.00	0	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	1,207	£1,084.00	£1,130.00	0	Discretionary

Window replacement (non competent persons scheme).

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per installation over 20 windows	1,204	£534.00	£560.00	0	Discretionary
Per installation up to 20 windows	1,203	£365.00	£380.00	0	Discretionary

Non Domestic Extensions and New Build - Inspection Charge

All Other Use Classes

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,167	£774.00	£805.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,168	£946.00	£985.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,169	£1,241.00	£1,295.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,170	£1,637.00	£1,705.00	S	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,143	£811.00	£845.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,144	£1,241.00	£1,295.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,145	£1,796.00	£1,870.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,146	£2,353.00	£2,450.00	S	Discretionary

Industrial and Storage Use

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	1,155	£411.00	£430.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,156	£525.00	£550.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,157	£840.00	£880.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
04 Floor area exceeding 100m2 but not exceeding 200m2	1,158	£1,001.00	£1,045.00	S	Discretionary

Non Domestic Extensions and New Build - Plan Charge

All Other Use Classes

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,163	£300.00	£315.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,164	£350.00	£365.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,165	£350.00	£365.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,166	£350.00	£365.00	S	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,139	£300.00	£315.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,140	£350.00	£365.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,141	£350.00	£365.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,142	£350.00	£365.00	S	Discretionary

Industrial and Storage Use

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,151	£300.00	£315.00	S	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,152	£350.00	£365.00	S	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,153	£350.00	£365.00	S	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,154	£350.00	£365.00	S	Discretionary

Non Domestic Extensions and New Build - Regularisation Charge

All Other Use Classes

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,171	£1,343.00	£1,400.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,172	£1,620.00	£1,685.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,173	£1,989.00	£2,070.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,174	£2,484.00	£2,585.00	O	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
01 Floor Area not exceeding 10m2	1,147	£1,389.00	£1,445.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,148	£1,989.00	£2,070.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,149	£2,682.00	£2,790.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,150	£3,379.00	£3,515.00	O	Discretionary

Industrial and Storage Use

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01 Floor Area not exceeding 10m2	1,159	£889.00	£925.00	O	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,160	£1,094.00	£1,140.00	O	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,161	£1,487.00	£1,550.00	O	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,162	£1,689.00	£1,760.00	O	Discretionary

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 1	191	£1,712.00	£1,785.00	S	Discretionary
b) 2	192	£2,304.00	£2,400.00	S	Discretionary
c) 3	193	£2,703.00	£2,815.00	S	Discretionary
d) 4	194	£3,101.00	£3,225.00	S	Discretionary
e) 5	195	£3,616.00	£3,765.00	S	Discretionary
f) 6	196	£4,133.00	£4,300.00	S	Discretionary
g) 7	197	£4,570.00	£4,755.00	S	Discretionary
h) 8	198	£5,009.00	£5,210.00	S	Discretionary
i) 9	199	£5,444.00	£5,665.00	S	Discretionary
j) 10	200	£5,880.00	£6,120.00	S	Discretionary
k) exceeding 10 - Price on Application	201	£0.00	£0.00	S	Discretionary

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 1	169	£1,412.00	£1,470.00	S	Discretionary
b) 2	170	£2,004.00	£2,085.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VAT	II
c) 3	171	£2,403.00	£2,500.00	S	Discretionary
d) 4	172	£2,601.00	£2,705.00	S	Discretionary
e) 5	173	£3,116.00	£3,245.00	S	Discretionary
f) 6	174	£3,133.00	£3,260.00	S	Discretionary
g) 7	175	£3,570.00	£3,715.00	S	Discretionary
h) 8	176	£4,009.00	£4,170.00	S	Discretionary
i) 9	177	£4,444.00	£4,625.00	S	Discretionary
j) 10	178	£4,880.00	£5,080.00	S	Discretionary
k) exceeding 10 - Price on Application	179	£0.00	£0.00	S	Discretionary

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 1	147	£300.00	£315.00	S	Discretionary
b) 2	148	£300.00	£315.00	S	Discretionary
c) 3	149	£300.00	£315.00	S	Discretionary
d) 4	150	£500.00	£520.00	S	Discretionary
e) 5	151	£500.00	£520.00	S	Discretionary
f) 6	152	£1,000.00	£1,040.00	S	Discretionary
g) 7	153	£1,000.00	£1,040.00	S	Discretionary
h) 8	154	£1,000.00	£1,040.00	S	Discretionary
i) 9	155	£1,000.00	£1,040.00	S	Discretionary
j) 10	156	£1,000.00	£1,040.00	S	Discretionary
k) exceeding 10 - Price on Application	157	£0.00	£0.00	S	Discretionary

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 1	1,035	£2,140.00	£2,230.00	O	Discretionary
b) 2	1,036	£2,880.00	£3,000.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VATII	
c) 3	1,037	£3,379.00	£3,515.00	<input type="radio"/>	Discretionary
d) 4	1,038	£3,876.00	£4,035.00	<input type="radio"/>	Discretionary
e) 5	1,039	£4,520.00	£4,705.00	<input type="radio"/>	Discretionary
f) 6	1,040	£5,166.00	£5,375.00	<input type="radio"/>	Discretionary
g) 7	1,041	£5,712.00	£5,945.00	<input type="radio"/>	Discretionary
h) 8	1,042	£6,261.00	£6,515.00	<input type="radio"/>	Discretionary
i) 9	1,043	£6,805.00	£7,080.00	<input type="radio"/>	Discretionary
j) 10	1,044	£7,350.00	£7,645.00	<input type="radio"/>	Discretionary
k) exceeding 10 (POA)	1,045	£0.00	£0.00	<input type="radio"/>	Discretionary

Electoral Registration

Electoral Registration

Statutory Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Certificate Of Residence	34	£25.00	£25.00	<input type="radio"/>	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	33	£20.00	£20.00	<input type="radio"/>	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	32	£10.00	£10.00	<input type="radio"/>	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	31	£1.50	£1.50	<input type="radio"/>	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	30	£5.00	£5.00	<input type="radio"/>	Statutory
Return Of Election Expenses - Per Copy	35	£0.20	£0.20	<input type="radio"/>	Statutory

Land Charges

A) Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Full Search Fees (b+c)	1,248	£270.60	£275.40	S	statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
b) Con29R Enhanced	1,682	£210.00	£210.00	S	statutory
c) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	611	£60.60	£65.40	S	statutory
d) Additional Parcel (Con29)	613	£23.40	£23.40	S	statutory
e) Each Con 29 'O' Optional Enquiry	614	£25.50	£27.60	S	statutory
f) Each Additional Enquiry/Solicitors Question	615	£24.60	£24.60	S	statutory
g) Personal Search Con29 Component data per question	1,247	£2.15	£2.15	S	statutory

B) Copying Charges

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Copy Of Duplicate Search	620	£9.10	£9.10	S	statutory
Copy of Tree Preservation Order	1,447	£35.40	£35.40	S	statutory
Each Agreement - Each Following Sheet	619	£1.20	£1.20	S	statutory
Each Agreement - First Sheet	618	£3.96	£3.96	S	statutory

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year). VAT is applied dependent on whether or not the Council has opted to tax the land or property

Commercial Organisations

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
G. Licence to Assign	1,551	£1,750.00	£1,820.00	S	Discretionary

Legal Fees (where £nil charge shown, no equivalent in that year). VAT is applied dependent on whether or not the Council has opted to tax the land or property

Commercial Organisations

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,545	£2,050.00	£2,500.00	S	Discretionary
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	1,546	£2,900.00	£3,500.00	S	Discretionary
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	1,547	£4,650.00	£5,500.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
D. Lettings and renewals (> £750,000 yearly rental income)	1,548	£7,000.00	£8,500.00	S	Discretionary
E. Rent Deposit Agreement	1,549	£1,450.00	£1,500.00	S	Discretionary
F. Deed of Variation	1,550	£1,750.00	£1,820.00	S	Discretionary
H. Licence to Alter	1,552	£2,050.00	£2,500.00	S	Discretionary
I. Licence to Sublet	1,553	£2,300.00	£2,500.00	S	Discretionary
J. Tenancy at Will	1,554	£500.00	£600.00	S	Discretionary
K. Easement or Wayleave	1,555	£2,050.00	£2,500.00	S	Discretionary
L. Licences	1,556	£900.00	£1,250.00	S	Discretionary
M. Surrender	1,557	£2,050.00	£2,500.00	S	Discretionary

Commercial Organisations - Hourly rates

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,291	£390.00	£500.00	S	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,290	£300.00	£400.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,289	£270.00	£300.00	S	Discretionary

Community Groups

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A. Lettings and renewals	1,558	£615.00	£650.00	S	Discretionary
B. Rent Deposit Agreement	1,559	£300.00	£350.00	S	Discretionary
C. Deed of Variation	1,560	£410.00	£450.00	S	Discretionary
E. Licence to Alter	1,562	£410.00	£450.00	S	Discretionary
K. Surrender	1,568	£410.00	£450.00	S	Discretionary

Community Groups - Hourly rates

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
B. Solicitor/ Legal Executive with between 4 to 8 years experience	1,299	£145.00	£170.00	S	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	1,298	£120.00	£150.00	S	Discretionary

Legal Fees (where £nil charge shown, no equivalent in that year). VAT is applied dependent on whether or not the Council has opted to tax the land or property.

Community Groups

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
J. Grazing Licences (grants and renewals)	1,567	£175.00	£180.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

Legal Fees (where £nil charge shown, no equivalent in that year).VAT is applied dependent on whether or not the Council has opted to tax the land or property

Commercial Organisations - Hourly rates

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
D. Trainee/ Paralegal	1,287	£210.00	£280.00	S	Discretionary

Community Groups

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
D. Licence to Assign	1,561	£410.00	£450.00	S	Discretionary
G. Tenancy at Will	1,564	£200.00	£250.00	S	Discretionary
H. Easement or Wayleave	1,565	£600.00	£650.00	S	Discretionary
I. Licences	1,566	£265.00	£280.00	S	Discretionary

Community Groups - Hourly rates

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
A. Solicitor/ Legal Executive with over 8 years experience	1,300	£170.00	£200.00	S	Discretionary
D. Trainee/ Paralegal	1,296	£100.00	£120.00	S	Discretionary

Legal Fees (where £nil charge shown, no equivalent in that year)VAT is applied dependent on whether or not the Council has opted to tax the land or property.

Community Groups

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
F. Licence to Sublet	1,563	£410.00	£450.00	S	Discretionary

Licensing

Animals

Variation to any Animal Licence

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Variation to Licence with no visit required	1,024	£101.00	£105.00	O	Discretionary
Variation to Licence with visit	1,025	£272.00	£285.00	O	Discretionary

Zoo and Dangerous Wild Animal Licences

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
Dangerous Wild Animals (Plus all associated vet fees and Charges)	1,611	£548.00	£570.00	○	Discretionary
Initial zoo applications (plus all associated vet fees and charges)	1,023	£548.00	£570.00	○	Discretionary

HMO Licensing Scheme

HMO Licence

e) Penalty for late or incomplete applications

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,012	£166.00	£175.00	○	Discretionary

HMO Licence:- 5% discount of licence fee given for membership of professional landlord association;10% discount of licence fee given for landlord accreditation with recognised scheme

a) Application for a new licence (of which processing fee £567; maintenance fee £801)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

1,724 £1,315.00 £1,368.00 ○ Discretionary

Application for a licence renewal (of which processing fee £567; maintenance fee £801)

1,725 £1,315.00 £1,368.00 ○ Discretionary

Environment & Sustainability

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
106	£143.00	£150.00	○	Discretionary

Miscellaneous

Collection Fee

Lime Bikes- Collection charge per Bike

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,808	£88.00	£92.00	S	Discretionary

Supermarket Trolleys - Collection Charge Per Trolley

750 £88.00 £90.00 S Discretionary

Allotments

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Allotments

Rental

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Gate Key Deposit	39	£24.50	£25.00	O	Discretionary
With Piped Water (Per 25.29Sq Meter Per Annum)	37	£17.90	£20.00	O	Discretionary
Without Piped Water (Per 25.29Sq Meter Per Annum)	38	£14.10	£15.00	O	Discretionary

Car Parks

Dumsey Meadow,Abbey Drive,The Broadway Laleham

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	88	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	89	£2.00	£2.00	S	Discretionary
c) Over 2 hours	90	£4.00	£4.00	S	Discretionary

Green Street & Old Bathing Station, Sunbury

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	1,466	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	1,467	£2.00	£2.00	S	Discretionary
c) Over 2 hours	1,468	£4.00	£4.00	S	Discretionary

Laleham Park/Thameside Car Parks

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	1,229	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	1,228	£2.00	£2.00	S	Discretionary
c) Up to 4 hours	1,230	£4.00	£4.00	S	Discretionary
d) Over 4 hours	1,231	£8.00	£8.00	S	Discretionary
e) 3 consecutive days	1,465	£15.00	£15.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Lammas Park

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	72	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	71	£2.00	£2.00	S	Discretionary
c) Up to 4 hours	73	£4.00	£4.00	S	Discretionary
d) Over 4 hours	74	£8.00	£8.00	S	Discretionary

Manor Park

Local Season Tickets

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	953	£100.00	£100.00	S	Discretionary
b) 6 months	954	£150.00	£150.00	S	Discretionary
c) 12 months	955	£200.00	£200.00	S	Discretionary

Pay and Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	947	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	948	£2.00	£2.00	S	Discretionary
c) Over 2 hours	949	£4.00	£4.00	S	Discretionary

Orchard Meadow, Walled Garden & Thames Street Sunbury

Local Season Tickets

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	85	£100.00	£100.00	S	Discretionary
b) 6 Months	86	£150.00	£150.00	S	Discretionary
c) 12 Months	87	£200.00	£200.00	S	Discretionary

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	79	£0.00	£0.00	S	Discretionary
b) Up to 2 hours	80	£2.00	£2.00	S	Discretionary
c) Over 2 hours	81	£4.00	£4.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Other

Off Street Suspensions

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Suspensions - reserved parking (one off admin fee)	98	£30.00	£30.00	S	Discretionary
Suspensions - Vehicle Charge Per Day	1,426	£15.00	£15.00	S	Discretionary

Other

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Film Concessions (£15-£25 per vehicle per day - Price on application)	99	£15.00	£15.00	S	Discretionary
Lost Or Replacement Tickets & Entry/Exit Cards	100	£14.00	£14.00	S	Discretionary

Penalties

Penalty Bands

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Full Band 1	56	£70.00	£70.00	S	Discretionary
Full Band 2	57	£50.00	£50.00	S	Discretionary
Mitigated Band 1	58	£35.00	£35.00	S	Discretionary
Mitigated Band 2	59	£25.00	£25.00	S	Discretionary

Shepperton Village Hall

Local Season Tickets

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	1,471	£100.00	£100.00	S	Discretionary
b) 6 Months	1,472	£150.00	£150.00	S	Discretionary
c) 12 Months	1,473	£200.00	£200.00	S	Discretionary

Pay and Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	950	£0.50	£0.50	S	Discretionary
b) Up to 2 hours	951	£2.00	£2.00	S	Discretionary
c) Over 2 hours	952	£4.00	£4.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	46	£1.50	£1.50	S	Discretionary
b) Up to 2 hours	47	£2.50	£2.50	S	Discretionary
c) Up to 3 hours	48	£3.50	£3.50	S	Discretionary
d) Up to 4 hours	1,427	£4.50	£4.50	S	Discretionary
e) Up to 5 Hours	49	£5.50	£5.50	S	Discretionary
f) Over 5 Hours	50	£8.00	£8.00	S	Discretionary
g) 7pm to 12 midnight	1,753	£2.00	£2.00	S	Discretionary

Staines Long-Stay - Monday to Sunday Evening Charge

Staines - Town centre car parks

Sunday Charge (excludes Lammas Park)

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,311	£2.00	£2.00	S	Discretionary

Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West & Bridge Street

Up to 12 Months

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
991	£950.00	£950.00	S	Discretionary

Season Tickets - Kingston Road CP only - Railway Users

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	993	£275.00	£275.00	S	Discretionary
b) 12 Months	994	£900.00	£900.00	S	Discretionary

Season Tickets - Staines (working in Staines)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	52	£250.00	£250.00	S	Discretionary
b) 6 Months	53	£450.00	£450.00	S	Discretionary
c) 12 Months	54	£850.00	£850.00	S	Discretionary

Staines Short-Stay

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

Pay And Display

	VATII				
	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Up to 1 hour	40	£1.30	£1.30	S	Discretionary
b) Up to 2 hours	41	£2.40	£2.40	S	Discretionary
c) Up to 3 hours	42	£3.60	£3.60	S	Discretionary
d) Up to 4 hours	43	£4.80	£4.80	S	Discretionary
e) Up to 5 Hours	44	£6.00	£6.00	S	Discretionary
f) Over 5 Hours	45	£12.20	£12.20	S	Discretionary
g) 7pm to 12 midnight	1,005	£2.00	£2.00	S	Discretionary

The Broadway, Laleham Village

Local Season Tickets

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 3 Months	94	£100.00	£100.00	S	Discretionary
b) 6 Months	95	£150.00	£150.00	S	Discretionary
c) 12 Months	96	£200.00	£200.00	S	Discretionary

Cemeteries

Interment

Adult Grave

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Adult Grave 24 Hour Burial for one only (5 foot)	1,245	£2,358.00	£2,450.00	O	Discretionary
Adult Grave For 1 Interment	725	£1,679.00	£1,745.00	O	Discretionary
Adult Grave For 1 Interment - Casket	726	£1,868.00	£1,945.00	O	Discretionary
Adult Grave For 2 Interments	727	£1,746.00	£1,815.00	O	Discretionary
Adult Grave For 2 Interments - Casket	728	£1,996.00	£2,075.00	O	Discretionary
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	1,305	£3,492.00	£3,630.00	O	Discretionary

Advance Purchase

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Cremated Remains PIA*	1,684	£1,848.00	£1,920.00	O	Discretionary
Cremated Remains PIA* Ashford Old Section GOR	1,685	£2,128.00	£2,215.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

	VATII			
Purchase in advance of additional earthen grave	785	£4,300.00	£4,470.00	○ Discretionary

Child Grave

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Child Grave For 1 Interment	729	£549.00	£570.00	○	Discretionary
Child Interment within 24 hours	1,414	£671.00	£700.00	○	Discretionary
Child plot within 24 hours	1,413	£770.00	£800.00	○	Discretionary
Stillborn Interment	731	£447.00	£465.00	○	Discretionary

Cremated Remains

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Cremated Remains	732	£599.00	£625.00	○	Discretionary
Secondary Interment	1,722	£87.00	£90.00	○	Discretionary

Non Residents/Parishioners Charge

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Treble Fees For Residents out of Borough (Price on Application)	744			○	Discretionary

Memorial Garden

Ashford

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Plot Fee - Cremated remains (old garden of remembrance - Ashford) only	1,001	£1,121.00	£1,165.00	E	Discretionary

Miscellaneous Fees

Exclusive Right - Purchase of

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Issue of duplicate deed of grant (Transfer of ownership)	1,321	£127.00	£130.00	E	Discretionary

Other

Exclusive Right - Purchase of

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Burial in a Vault	1,416	£2,454.00	£2,550.00	E	Discretionary
Child Grave	735	£627.00	£650.00	E	Discretionary
Cremated Remains	734	£991.00	£1,030.00	E	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

				VAT	
Earthen Grave	733	£2,241.00	£2,330.00	E	Discretionary
Earthen Grave within 24 hours (Adult)	1,301	£2,727.00	£2,835.00	E	Discretionary

Exhumation

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Exhumation of ashes (Price on Application)	784			E	Discretionary
Exhumation of body (Price on Application)	1,246			E	Discretionary

Miscellaneous Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Late Arrival for Service - (TBC, Depending on circumstances)	1,686				Discretionary
Registration Of Assignment (Transfer of ownership)	749	£174.00	£180.00	O	Discretionary

Right to Erect Memorial Bench

Memorial Bench

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Supply & Installation of Memorial Bench -Price on application (Prices may vary depending upon the size and type of bench being provided and installed)	967	£1,674.00	£1,674.00	S	Discretionary

Right to Erect Memorial Plaque

Memorial Tower Plaque

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
10 Yrs	998	£414.00	£430.00	E	Discretionary
15 Yrs	999	£583.00	£605.00	E	Discretionary
25 Yrs	1,000	£777.00	£810.00	E	Discretionary

Right To Erect Monument

1. Traditional Graves

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Additional Inscription	742	£228.00	£235.00	E	Discretionary
Headstone	739	£440.00	£460.00	E	Discretionary
Headstones And Kerbstones	736	£671.00	£700.00	E	Discretionary
Kerbs Only	741	£425.00	£440.00	E	Discretionary
Monument Over 91.5cm (3')	737	£1,166.00	£1,215.00	E	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

Tablet Or New (New & Additional)	738	£298.00	£310.00	<u>VAT</u> E	Discretionary
----------------------------------	-----	---------	---------	-----------------	---------------

2. Garden Of Remembrance Tablet

Garden of Remembrance Tablet	<u>Record</u> 743	<u>2024/25 Charge</u> £245.00	<u>2025/26 Charge</u> £255.00	<u>VAT</u> E	<u>Statute</u> Discretionary
------------------------------	----------------------	----------------------------------	----------------------------------	-----------------	---------------------------------

Right to erect Monuments

Installation of Memorials

Service Permit (Repair, Clean, Replace)	<u>Record</u> 1,723	<u>2024/25 Charge</u> £60.00	<u>2025/26 Charge</u> £60.00	<u>VAT</u> E	<u>Statute</u> Discretionary
Temporary wooden cross for one year	1,613	£90.00	£95.00	S	Discretionary

Use Of Chapel

Location

Ashford And Staines	<u>Record</u> 724	<u>2024/25 Charge</u> £349.00	<u>2025/26 Charge</u> £365.00	<u>VAT</u> E	<u>Statute</u> Discretionary
---------------------	----------------------	----------------------------------	----------------------------------	-----------------	---------------------------------

Environmental Protection Act

Environmental Information Regulations 2004

Contaminated Land Enquiries

General Inquiries - Hourly Rate	<u>Record</u> 324	<u>2024/25 Charge</u> £67.00	<u>2025/26 Charge</u> £70.00	<u>VAT</u> S	<u>Statute</u> Discretionary
---------------------------------	----------------------	---------------------------------	---------------------------------	-----------------	---------------------------------

Pollution Prevention & Control Act

Additional fee for operating mobile plant without a permit

	<u>Record</u> 1,609	<u>2024/25 Charge</u> £1,188.00	<u>2025/26 Charge</u> £1,188.00	<u>VAT</u> O	<u>Statute</u> Statutory
--	------------------------	------------------------------------	------------------------------------	-----------------	-----------------------------

Additional fee where Operation subject to reporting obligation of the EC Regulation

	<u>Record</u> 1,608	<u>2024/25 Charge</u> £104.00	<u>2025/26 Charge</u> £104.00	<u>VAT</u> O	<u>Statute</u> Statutory
--	------------------------	----------------------------------	----------------------------------	-----------------	-----------------------------

LAPPC & LAIPPC substistance charges

<u>Record</u>	<u>2024/25 Charge</u>	<u>2025/26 Charge</u>	<u>VAT</u>	<u>Statute</u>
---------------	-----------------------	-----------------------	------------	----------------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

Where paid quarterly the total amount payable will be increased by	908	£38.00	£38.00	<u>VATII</u> O	Statutory
--------------------------------------------------------------------	-----	--------	--------	-------------------	-----------

LAPPC Annual Subsistence Charge

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1.a) Standard process Low	807	£772.00	£772.00	O	Statutory
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	1,235	£876.00	£876.00	O	Statutory
1.b) Standard process Medium	809	£1,161.00	£1,161.00	O	Statutory
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,236	£1,317.00	£1,317.00	O	Statutory
1.c) Standard process High	811	£1,747.00	£1,747.00	O	Statutory
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,237	£1,954.00	£1,954.00	O	Statutory
2.a) Reduced fee activities (Low)	813	£79.00	£79.00	O	Statutory
2.b) Reduced fee activities (Med)	814	£158.00	£158.00	O	Statutory
2.c) Reduced fee activities (High)	815	£237.00	£237.00	O	Statutory
3.a) PVR I & II combined (Low)	1,234	£113.00	£113.00	O	Statutory
3.b) PVR I & II combined (High)	821	£341.00	£341.00	O	Statutory
3.c) PVR I & II combined (Med)	820	£226.00	£226.00	O	Statutory
4.a) Other reduced fee activities (Low)	825	£228.00	£228.00	O	Statutory
4.b) Other reduced fee activities (Med)	826	£365.00	£365.00	O	Statutory
4.c) Other reduced fee activities (High)	827	£548.00	£548.00	O	Statutory
6.a) Standard mobile plant, for first and second permits (Low)	837	£626.00	£626.00	O	Statutory
6.b) Standard mobile plant, for first and second permits (Medium)	838	£1,034.00	£1,034.00	O	Statutory
6.c) Standard mobile plant, for first and second permits (High)	839	£1,551.00	£1,551.00	O	Statutory
7.a) For the third to seventh permits (Low)	843	£385.00	£385.00	O	Statutory
7.b) For the third to seventh permits (Medium)	844	£617.00	£617.00	O	Statutory
7.c) For the third to seventh permits (High)	845	£924.00	£924.00	O	Statutory
8.a) Eighth and subsequent permits (Low)	849	£198.00	£198.00	O	Statutory
8.b) Eighth and subsequent permits (Medium)	850	£314.00	£314.00	O	Statutory
8.c) Eighth and subsequent permits (High)	851	£473.00	£473.00	O	Statutory

LAPPC charges - Application Fee

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Additional fee for operating without a permit	1,217	£1,188.00	£1,188.00	O	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	806	£279.00	£279.00	○	Statutory
Other Reduced Fee Activities	801	£362.00	£362.00	○	Statutory
PVR I & II combined	800	£257.00	£257.00	○	Statutory
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	799	£155.00	£155.00	○	Statutory
Reduced fee activities: Additional fee for operating without a permit	802	£0.00	£0.00	○	Statutory

LAPPC mobile plant charges - Application fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Number of permits = 1	867	£1,650.00	£1,650.00	○	Statutory
Number of permits = 2	868	£1,650.00	£1,650.00	○	Statutory
Number of permits = 3 through to 8	869	£985.00	£985.00	○	Statutory
Number of permits = 8 and over	874	£498.00	£498.00	○	Statutory

LAPPC subsistence fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Late Payment Fees	1,233	£52.00	£52.00	○	Statutory

LAPPC Substantial change

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Reduced fee activities	866	£102.00	£102.00	○	Statutory
Standard process	864	£1,050.00	£1,050.00	○	Statutory
Standard process where the substantial change results in a new PPC activity	865	£1,650.00	£1,650.00	○	Statutory

LAPPC Temporary transfer for mobiles

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
First transfer	861	£53.00	£53.00	○	Statutory
Repeat following enforcement or warning	863	£53.00	£53.00	○	Statutory

LAPPC Transfer and Surrender

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
New operator at low risk reduced fee activity	857	£0.00	£0.00	○	Statutory
Reduced fee activities: partial transfer	860	£47.00	£47.00	○	Statutory
Reduced fee activities: transfer - Price on application	859	£0.00	£0.00	○	Statutory
Standard process partial transfer	856	£497.00	£497.00	○	Statutory
Standard process transfer	855	£169.00	£169.00	○	Statutory
Surrender: all Part B activities	858	£0.00	£0.00	○	Statutory

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Reduced fee activity(low)change of operator. additional inspection fee

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,607	£78.00	£78.00	o	Statutory

Funerals

Welfare Funerals

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1,453	£70.00	£75.00	S	Discretionary

Grounds Maintenance

Spelthorne In Bloom

Spelthorne In Bloom

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Hanging Basket - Winter	962	£44.00	£44.00	O	Discretionary
b) Window Box - Winter	966	£67.00	£67.00	O	Discretionary
c) Hanging Basket - Summer	961	£71.00	£71.00	O	Discretionary
d) Window Box - Summer	965	£111.00	£111.00	O	Discretionary
e) Round Basket - Winter	1,507	£52.00	£52.00	O	Discretionary
f) Round Basket - Summer	1,508	£79.00	£79.00	O	Discretionary

Housing

Housing Enforcement

Housing Act 1985 - Section 265 Demolition order

Housing Act 1985 - Section 265 Demolition order

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Hourly Rate	1,628	£74.00	£80.00	0	Discretionary

Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	
Hourly Rate	356	£74.00	£80.00	O	Discretionary

Immigration Housing Inspection

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	1,486	£31.00	£35.00	S	Discretionary
Housing Inspection	915	£197.00	£205.00	O	Discretionary

Parks Strategy

All Recreation Grounds

Filming Rights

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Still Photography Per Hour (Price on Application)	142			S	Discretionary
TV or Films (Per Day Or Part Of) (Price on Application)	141			S	Discretionary

Fitness & Personal Training Fees & Licences

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees	1,417			S	Discretionary

Football

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Adult booking (per 1/2 season)	1,479	£1,250.00	£1,300.00	O	Discretionary
Adult booking (per season, payable in 3 instalments)	1,478	£2,500.00	£2,600.00	O	Discretionary
Adult Booking without pavilion (casual)	1,721	£100.00	£105.00	O	Discretionary
Adult individual bookings	621	£118.00	£125.00	O	Discretionary
Junior booking (per 1/2 season) No pavilion	1,483	£392.00	£410.00	O	Discretionary
Junior booking (per 1/2 season) with pavilion use	1,481	£550.00	£570.00	O	Discretionary
Junior booking (per season, payable in 3 instalments) No pavilion	1,482	£784.00	£815.00	O	Discretionary
Junior booking (per season, payable in 3 instalments) with pavilion use	1,480	£1,110.00	£1,155.00	O	Discretionary
Junior individual bookings No pavilion	639	£37.00	£40.00	O	Discretionary
Junior individual bookings with pavilion use	638	£55.00	£55.00	O	Discretionary

Funfairs

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Discretionary
Daily Hire Charge	145	£880.00	£915.00	E	Discretionary
Deposit Against Damage	144	£1,760.00	£1,830.00	O	Discretionary

Outdoor Group Fitness Training fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
3 Monthly Licence Charge - up to 15 people per session, 5-7 times a week	1,797		£180.00	S	Discretionary
3 Monthly Licence Charge- up to 15 people per session, 2-4 times a week	1,793		£120.00	S	Discretionary
3 Monthly Licence Charge up to 15 people per session, once a week	1,789		£60.00	S	Discretionary
6 Monthly Licence Charge - up to 15 people per session, 5-7 times a week	1,796		£324.00	S	Discretionary
6 Monthly Licence Charge- up to 15 people per session, 2-4 times a week	1,792		£216.00	S	Discretionary
6 Monthly Licence Charge up to 15 people per session, one session a week	1,788		£108.00	s	Discretionary
Annual Licence Charge - up to 15 people per session, 5-7 times a week	1,794		£540.00	S	Discretionary
Annual Licence Charge - up to 15 people per session, one session a week	1,786		£180.00	s	Discretionary
Annual Licence Charge - up to 15 people per sessions , 2-4 times a week	1,790		£360.00	S	Discretionary
Annual Licence Charge 16-35 people per session, 2-4 times a week	1,791		£600.00	S	Discretionary
Annual Licence Charge 16-35 people per session,once a week	1,787		£300.00	s	Discretionary
Annual Licence Charge16-35 people per session, 5-7 times a week	1,795		£900.00	S	Discretionary

Tennis (Price on Application)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Hire of court for private coaching (per hour per court)	792			O	Discretionary

Usage of Parks

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Hire of park for non-charity events	1,329	£665.00	£690.00	E	Discretionary

Planning Development Control

A) Pre-Application Charges

a) Householder Applications - Advice (Written)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Householder advice on acceptability of a proposal	1,249	£105.00	£125.00	S	Discretionary

b) Householder Applications - Other

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Site Visit and advice on historic buildings	1,251	£199.00	£250.00	S	Discretionary

bb) Trees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Site visit and advice on trees - development site	1,673	£386.00	£405.00	S	Discretionary
Site visit and advice on trees - householder	1,250	£122.00	£130.00	S	Discretionary

c) Planning Investigation/Research - Commercial Organisations Only

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Investigation/ Research Requiring Both Office And Site Based Work Per Hr	667	£331.00	£400.00	S	Discretionary
Investigation/ Research Requiring Office Based Work Only Per Hr	666	£265.00	£330.00	S	Discretionary

d) Planning Investigation/Research - Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
High Hedge Legislation	665	£725.00	£755.00	S	Discretionary

e) Written Advice (Initial advice plus one additional response)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01) Single New Dwelling/Replacement Dwelling	1,303	£342.00	£380.00	S	Discretionary
02) Minor Proposals - 2 - 3 dwellings)	780	£523.00	£545.00	S	Discretionary
02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,672	£1,045.00	£1,500.00	S	Discretionary
05) Dropped kerbs - confirmation whether planning permission required	1,322	£76.00	£80.00	S	Discretionary
06) Advertisements, per advertisement	1,422	£149.00	£160.00	S	Discretionary
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	1,423	£160.00	£170.00	S	Discretionary
08) Large miscellaneous developments (as agreed by the Planning Development Management)	1,778		£420.00	S	Discretionary

f) Meetings (charge per meeting)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01) Single New Dwelling/Replacement Dwelling	1,304	£418.00	£490.00	S	Discretionary
02) Minor Proposal (2-3 dwellings)	777	£716.00	£810.00	S	Discretionary
02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,671	£1,394.00	£1,750.00	S	Discretionary
03) Major Proposal 10 - 24 dwellings or 1,000 - 2,000 sq m commercial floor space	776	£2,552.00	£3,425.00	S	Discretionary
05) Strategic Proposals (25 -49 dwellings or 2,000- 10,000sq m commercial floor space)	774	£3,906.00	£4,725.00	S	Discretionary
06) Strategic Proposals (50 -99 dwellings or +10,000 sq m commercial)	775	£6,006.00	£7,200.00	S	Discretionary
07) Advertisements	1,424	£415.00	£435.00	S	Discretionary
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)	1,454	£0.00	£0.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

B) Planning Application Fees

c) Outline Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
The site area does not exceed 1 hectare: fee for each 0.1 hectare (or part thereof)	1,727		£578.00	S	Statutory
The site area exceeds 2.5 hectares (and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2 hectares, subject to a maximum in total of £202,500)	1,729	£0.00	£15,433.00	S	Statutory
The site area is between 1 hectare and 2.5 hectares: fee for each 0.1 hectare (or part thereof)	1,728		£624.00	S	Statutory

c) Outline Applications - The erection of buildings (not dwellinghouses)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
The site area is between 1 hectare and 2.5 hectares: fee for each 0.1 hectare (or part thereof)	1,756		£624.00	S	Statutory

d) Full Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Erection Of Dwellings (1 To 9 Dwellings): fee for each dwellinghouse	1,730	£0.00	£578.00	S	Statutory

B) Planning Application Fees * Statutory planning application fees are set down by Central Government and will increase in April 2025 resulting in higher fees than shown. Also, the Government is consulting on additional fees changes which may come into effect in 2025/26.

a) Household Development

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Alteration/Addition To Existing Dwelling	669	£258.00	£258.00	S	Statutory
Alteration/Addition To Two Or More Existing Dwellings	670	£509.00	£509.00	S	Statutory
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	671	£258.00	£258.00	S	Statutory

b) Outline Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
The site area does not exceed 0.5 hectares: fee for each 0.1 hectare (or part thereof)	1,726	£578.00	£578.00	S	Statutory
The site area exceeds 2.5 hectares (and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2 hectares, subject to a maximum in total of £202,500)	672	£15,433.00	£15,433.00	S	Statutory
The site area is between 0.5 and 2.5 hectares: for each 0.1 hectare of the site area (or part thereof)	673	£624.00	£624.00	S	Statutory

d) Full Applications - The erection of dwellinghouses

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Erection Of Dwellings (10 To 50 Dwellings): fee for each dwellinghouse	674	£624.00	£624.00	S	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

Where the number of dwellinghouses to be created by the development exceeds 50 (and £186 for each additional dwelling house in excess of 50 up to a maximum fee of £405,000)	675	£30,860.00	£30,860.00	<u>VAT</u> S	Statutory
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----	------------	------------	-----------------	-----------

e) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
No new floor space	680	£293.00	£293.00	S	Statutory
Where floor space does not exceed 40m ²	678	£293.00	£293.00	S	Statutory
Where the floor space created is between 40m ² and 1000m ² : fee for each 75m ² (or part thereof)	679	£578.00	£578.00	S	Statutory
Where the floor space created is more than 3750m ² (with £186 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £405,000)	676	£30,860.00	£30,860.00	S	Statutory

e) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

Where the floor space created is between 1000m ² and 3750m ² ; fee for each 75m ² (or part thereof)	677	£624.00	£624.00	S	Statutory
--------------------------------------------------------------------------------------------------------------------------------------	-----	---------	---------	---	-----------

f) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Where the gross floor space does not exceed 465m ²	686	£120.00	£120.00	S	Statutory
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an additional £385 for each 75m ² in excess of 540m ²	685	£578.00	£578.00	S	Statutory
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215 up to a maximum fee of £250,000)	683	£30,860.00	£30,860.00	S	Statutory
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	684	£578.00	£578.00	S	Statutory

g) Erection Of Glasshouses Used For Purposes In Agriculture

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Where the gross floor space does not exceed 465m ²	681	£120.00	£120.00	S	Statutory
Where the gross floor space exceeds 1000m ²	1,731	£3,483.00	£3,483.00	S	Statutory
Where the gross floor space exceeds 465m ² but not more than 1000m ²	682	£3,225.00	£3,225.00	S	Statutory

h) Erection, Alteration Or Replacement Of Plant And Machinery

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	688	£578.00	£624.00	S	Statutory
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £405,000)	687	£30,860.00	£30,860.00	S	Statutory
Where the site area is less than 1 hectare	1,780		£578.00	S	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

Where the site area is mote than 1 hectare but does not exceed 5 hectares: fee for each 0.1 hectare (or part thereof)	1,735	£624.00	£624.00	VATII s	Statutory
-----------------------------------------------------------------------------------------------------------------------	-------	---------	---------	------------	-----------

i) Applications other than Building Works

Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	Record 704	2024/25 Charge £293.00	2025/26 Charge £293.00	VAT s	Statute Statutory
-----------------------------------------------------------------	---------------	---------------------------	---------------------------	----------	----------------------

j) Exploratory Drilling For Oil Or Natural Gas

Where the site area does not exceed 7.5 hectares: fee for each 0.1 hectare (or part thereof)	Record 699	2024/25 Charge £686.00	2025/26 Charge £686.00	VAT s	Statute Statutory
----------------------------------------------------------------------------------------------	---------------	---------------------------	---------------------------	----------	----------------------

Where the site area exceeds 7.5 hectares (and £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum fee of £405,000)	1,273	£51,395.00	£51,395.00	s	Statutory
-----------------------------------------------------------------------------------------------------------------------------------------------------------------	-------	------------	------------	---	-----------

k) Operations (other than exploratory drilling) for the winning And working Of Minerals of oil or natural gas

Where the site area does not exceed 15 hectares: fee for each 0.1 hectare (or part thereof)	Record 1,736	2024/25 Charge £347.00	2025/26 Charge £347.00	VAT s	Statute Statutory
---------------------------------------------------------------------------------------------	-----------------	---------------------------	---------------------------	----------	----------------------

Where the site area exceeds 15 hectares (and additional £204 for each 0.1 hectare in excess of 15 hectares up to a maximum fee of £105,300)	1,737	£52,002.00	£52,002.00	s	Statutory
---------------------------------------------------------------------------------------------------------------------------------------------	-------	------------	------------	---	-----------

l) Other operations (Winning And Working Of Minerals) excluding oil and natural gas

Where the site area does not exceed 15 hectares: fee for each 0.1 hectare (or part thereof)	Record 701	2024/25 Charge £316.00	2025/26 Charge £316.00	VAT s	Statute Statutory
---------------------------------------------------------------------------------------------	---------------	---------------------------	---------------------------	----------	----------------------

Where the site area exceed 15 hectares and an additional £186 for each 0.1 hectares in excess of 15 hectares up to a maxiimum of £105,000)	1,274	£47,161.00	£47,161.00	s	Statutory
--------------------------------------------------------------------------------------------------------------------------------------------	-------	------------	------------	---	-----------

m) The carrying out of any operations not coming within any of the above categories

£293 for each 0.1 hectare of the site area, subject to a maximum of £2,535	Record 703	2024/25 Charge £293.00	2025/26 Charge £293.00	VAT s	Statute Statutory
----------------------------------------------------------------------------	---------------	---------------------------	---------------------------	----------	----------------------

For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)	705	£293.00	£293.00	s	Statutory
-------------------------------------------------------------------------------------------------------	-----	---------	---------	---	-----------

n) Change of Use of a building to use as one or more separate dwellinghouses, or other cases:

Not more than 10 dwellinghouses: fee for each dwellinghouse	Record 1,762	2024/25 Charge	2025/26 Charge £578.00	VAT s	Statute Statutory
-------------------------------------------------------------	-----------------	----------------	---------------------------	----------	----------------------

o) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Not more than 10 dwellinghouses: fee for each dwellinghouse	Record 1,733	2024/25 Charge £578.00	2025/26 Charge £578.00	VAT s	Statute Statutory
-------------------------------------------------------------	-----------------	---------------------------	---------------------------	----------	----------------------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
Where the change of use is to use as between 10 and 50 dwelling houses £385 per new dwelling	1,275	£624.00	£624.00	S	Statutory
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £405,000)	1,276	£30,860.00	£30,860.00	S	Statutory

p) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material VAT remaining after minerals have been extracted from land; or c) the storage of minerals in the open

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	1,279	£316.00	£316.00	S	Statutory
Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	1,280	£47,161.00	£47,161.00	S	Statutory

q) Other Changes Of Use

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Other Changes Of Use of a building or land	710	£578.00	£578.00	S	Statutory

r) Concessionary Fees and Exemptions

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	689	£0.00	£0.00	S	Statutory
02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	690	£0.00	£0.00	S	Statutory
03) If the application relates to an alternate use of buildings or land within the same Use Class that requires permissions only by the requirements of a condition imposed on a permission granted or deemed to be granted under Part 3 of the	691	£0.00	£0.00	S	Statutory
04) Playing Fields (For non-profit making sports clubs and not involving buildings)	692	£578.00	£578.00	S	Statutory
05) Applications for Listed Building Consent; Demolition in a Conservation Area; Works to Trees covered by a Tree Preservation Order or in a Conservation Area; Hedgerow Removal Notice; Certificate of Lawfulness for Proposed Works to a Listed Building	723	£0.00	£0.00	S	Statutory
06) If the application is an alternative proposal being submitted on the same site by the same on the same day, where the application of lesser costs then the fee is 50%	695	£0.00	£0.00	S	Statutory
07) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To Half The Rest.	696	£0.00	£0.00	S	Statutory
8) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid To The Authority Having The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	697	£0.00	£0.00	S	Statutory
9) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equalling That For A Full Application For Entire Scheme	698	£578.00	£578.00	S	Statutory

s) Applications In Relation To Permission In Principle

Record	2024/25 Charge	2025/26 Charge	VAT	Statute
--------	----------------	----------------	-----	---------

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VAT	Statute
Fee for each 0.1 hectare of the site area (or part thereof)	1,219	£503.00	£503.00	S	Statutory

t) Advertisements

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Advance Signs Directing The Public To A Business	718	£165.00	£165.00	S	Statutory
Advertisements Relating To The Business On The Premises	717	£165.00	£165.00	S	Statutory
Other Advertisements	719	£578.00	£578.00	S	Statutory

u) Fees For Applications For Certificates Of Lawful Use Or Development

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
For existing use or operation - lawful not to comply with any condition or limitation	1,428	£293.00	£293.00	S	Statutory
For existing use or operation - The amount that would be payable In respect of an application for full planning permission	720			S	Statutory
For proposed use or operation - Half the amount that would be payable in respect of the normal planning fee	722			S	Statutory

v) Miscellaneous Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	712	£120.00	£120.00	S	Statutory
Notification of Demolition under the General Development Order	1,281	£120.00	£120.00	S	Statutory
Notification of Telecommunication Development Under The General Development Order	713	£578.00	£578.00	S	Statutory

w) Confirmation of Compliance with planning condition attached to Planning Permission

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Application or removal or variation of a condition following grant of planning permission	1,429	£293.00	£293.00	S	Statutory
Approval of details and/or confirmation that one or more planning conditions have been complied with - all other permissions	979	£145.00	£145.00	S	Statutory
Approval of details and/or confirmation that one or more planning conditions have been complied with - householder permission	978	£43.00	£43.00	S	Statutory

x) Requests for Non Material Amendments

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Householder	783	£43.00	£43.00	S	Statutory
Others	782	£293.00	£293.00	S	Statutory

y) Hazardous Substances Consent

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Applications For Removal Of Conditions And Continuation Of An Existing Consent	716	£250.00	£250.00	S	Statutory
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	714	£313.00	£313.00	S	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	715	£500.00	£500.00	<u>VAT</u> S	Statutory
---------------------------------------------------------------------------------	-----	---------	---------	-----------------	-----------

z) Fees For Certain Applications Under The General Permitted Development Order

	<u>Record</u>	<u>2024/25 Charge</u>	<u>2025/26 Charge</u>	<u>VAT</u>	<u>Statute</u>
01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")	1,509	£120.00	£120.00	S	Statutory
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")	1,510	£120.00	£120.00	S	Statutory
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)	1,511	£120.00	£120.00	S	Statutory
04) Part 14 Class J (Installation of solar panels on a non-domestic building)	1,512	£120.00	£120.00	S	Statutory
05) Larger Home Extensions	1,738	£120.00	£120.00	s	Statutory
06) Additional storeys on a home	1,739	£120.00	£120.00	S	Statutory
07) Change of Use from Commercial/Business/Service (Class E) or Betting Office or Pay Day Loan Shop to mixed use including two flats (C3)	1,740	£120.00	£120.00	S	Statutory
08) Change of Use of a building or land from Commercial/Business/Service (Class E), Hotels (C1), Residential Institutions (C2), Secure Residential Institutions (C2A) to a State Funded School	1,741	£120.00	£120.00	S	Statutory
09) Change of Use of a building or land within its curtilage from an Agricultural Building to a State Funded School	1,742	£120.00	£120.00	S	Statutory
10) Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (E3), Storage or Distribution (B8) or Hotels (C1)	1,743	£120.00	£120.00	S	Statutory
11) Change of Use of a building or land within its curtilage from Commercial/Business/Service (Class E) to dwellinghouses (C3): fee for each dwellinghouse	1,744	£125.00	£125.00	S	Statutory
12) Change of Use of a building or land within its curtilage from an Agricultural Building to Dwellinghouses (C3): fee for change of use or £258 if it includes building operations in connection with the change of use)	1,745	£120.00	£120.00	S	Statutory
13) Change of Use of a building from Betting Office, Pay Day Loan Shop, Launderette, a mixed use combining one of these uses and use as dwellinghouse(s);or Hot Food Takeaways to Dwellinghouses (C3): fee for change use or £258 if it includes building operations in connection with the change of use	1,746	£120.00	£120.00	S	Statutory
14) Change of Use of a building or land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (C3): fee for change of use or £258 if it includes building operations in connection with the change of use)	1,747	£120.00	£120.00	S	Statutory
15) Moveable structure within the curtilage of a historic visitor attraction or listed pub/restaurant/etc.	1,748	£120.00	£120.00	S	Statutory
16) Construction of not more than 10 new dwellinghouses: fee for each dwellinghouse	1,749	£418.00	£418.00	S	Statutory
17) Construction of between 10 and 50 new dwellinghouses: fee for each dwellinghouse	1,750	£451.00	£451.00	S	Statutory
18) Construction of more than 50 new dwellinghouses: fee plus £135 for each dwellinghouse in excess of 50 up to a maximum fee of £405,000	1,751	£22,309.00	£22,309.00	S	Statutory
Construction of between 10 and 50 new dwellinghouses: fee for each dwellinghouse	1,776		£451.00	S	Statutory

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

VATII

C) Planning Miscellaneous Fees

a) Photocopying Charges For Current Applications

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01) A4 - First Sheet	654	£4.00	£5.00	S	Discretionary
02) A4 - Each Subsequent Sheet	655	£1.20	£2.00	S	Discretionary
03) A3 - First Sheet	656	£5.10	£6.00	S	Discretionary
04) A3 - Each Subsequent Sheet	657	£1.40	£2.00	S	Discretionary
05) A2 - First Sheet	658	£23.20	£25.00	S	Discretionary
06) A2 - Each Subsequent Sheet	659	£3.50	£4.00	S	Discretionary
07) A1 - First Sheet	660	£23.20	£25.00	S	Discretionary
08) A1 - Each Subsequent Sheet	661	£4.60	£5.00	S	Discretionary
09) A0 - First Sheet	662	£23.20	£25.00	S	Discretionary
10) A0 - Each Subsequent Sheet	663	£6.30	£7.00	S	Discretionary

b) Other Charges

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
01) Additional payment to submit an application by email	1,781		£60.00	S	Discretionary
02) Additional payment to submit an application on paper	1,782		£100.00	S	Discretionary
03) Enforcement Officer Charges Per Hour: Team Leader £185ph,.	1,783		£185.00	S	Discretionary
04) Enforcement Officer Charges Per Hour: Enforcement Officers: £140 ph	1,784		£140.00	S	Discretionary

b) Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Planning Decision Notice and copies of TPO's (Each)	651	£36.00	£40.00	S	Discretionary

c) Publicity Schedule Of Planning Proposals

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
By email	1,282	£0.00	£0.00	S	Discretionary
Paper Copy	664	£122.00	£130.00	S	Discretionary

Refuse Collection

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

Collection of Contaminated bins

				VATII	
	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Initial charge	1,675	£237.00	£245.00	0	Discretionary
Per Bin lift	1,676	£23.10	£24.00	0	Discretionary

Collection of contaminated waste bins

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Excess waste per bin lift	1,677	£23.10	£24.00	0	Discretionary

Collection of contaminated communal 140 ltr food textile WEEE bins

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Initial charge	1,689	£33.00	£35.00	0	Discretionary

Collection of contaminated communal 140ltr food textile WEEE bins

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Per Bin lift	1,690	£11.00	£12.00	0	Discretionary

Domestic

Purchase of Bins for New Development

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
1100L - Plastic Recycle With Aperture	1,687	£382.00	£395.00	0	Discretionary
140L- Food Waste	1,674	£70.00	£75.00	0	Discretionary

Purchase of bins for New Developments

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) 140L - Plastic	793	£70.00	£75.00	0	Discretionary
b) 240L - Plastic	794	£73.00	£75.00	0	Discretionary
c) 660L - Plastic	795	£314.00	£325.00	0	Discretionary
d) 1100L - Plastic	796	£374.00	£390.00	0	Discretionary
e) 1100L - Metal	1,455	£501.00	£520.00	0	Discretionary

Service Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Annual Charge for 240 ltr Green Waste Bin	756	£67.00	£70.00	0	Discretionary
Annual Charge for 660 ltr Green Waste Bin	1,314	£175.00	£180.00	0	Discretionary

Fees and Charges

Printed Date: 27/01/2025

Last modified: 27/01/2025

				VATII	
Annual charge for emptying of 2nd & 3rd 240L garden bin	1,513	£38.00	£40.00	O	Discretionary
Annual Charge for Green Waste Sack	757	£46.00	£50.00	O	Discretionary
Bulky Items (Excess) And Other Items By Arrangement	755	£205.00	£215.00	O	Discretionary
Provision of a waste skip - on private land	1,312	£302.00	£315.00	S	Discretionary
Replacement AWC Bin	751	£70.00	£75.00	O	Discretionary
Sale of new 240 ltr Green Waste Bin to new scheme members	1,309	£29.00	£30.00	O	Discretionary
Sale of second hand 240 ltr Green waste bin (if available)	1,457	£17.90	£19.00	O	Discretionary

Non - Domestic

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Rubbish 240 ltr bin	787	£13.20	£14.00	O	Discretionary
b) Rubbish 660 ltr bin	788	£16.10	£17.00	O	Discretionary
c) Rubbish - Large 1100 ltr bin	937	£16.10	£17.00	O	Discretionary
d) Recycling 240 ltr bin	938	£4.90	£5.00	O	Discretionary
e) Recycling 660 ltr bin	939	£6.10	£7.00	O	Discretionary
f) Recycling - Large 1100 ltr bin	940	£7.40	£8.00	O	Discretionary
g) Food Waste - up to 240 ltr bin	1,306	£5.00	£5.00	O	Discretionary

Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
a) Rubbish 240 ltr bin	1,458	£1.90	£2.00	O	Discretionary
b) Rubbish 660 ltr bin	1,459	£4.90	£5.00	O	Discretionary
c) Rubbish - Large 1100 ltr bin	1,460	£8.60	£9.00	O	Discretionary
d) Recycling 240 ltr bin	1,461	£1.40	£2.00	O	Discretionary
e) Recycling 660 ltr bin	1,462	£3.70	£4.00	O	Discretionary
f) Recycling - Large 1100 ltr bin	1,463	£6.10	£7.00	O	Discretionary
g) Food Waste - up to 140 ltr bin	1,464	£3.70	£4.00	O	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VATII

Strategic Planning

Custom and Self Build Register

a) Joining Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Joining fee for Part 1 of the register (association)	1,799		£130.00	○	Discretionary
Joining fee for Part 1 of the register (individual)	1,798		£80.00	○	Discretionary
Joining fee for Part 2 of the register (association)	1,801		£130.00	○	Discretionary
Joining fee for Part 2 of the register (individual)	1,800		£80.00	○	Discretionary

b) Annual Fees

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
Annual fee for Part 1 of the register (association)	1,803		£35.00	○	Discretionary
Annual fee for Part 1 of the register (individual)	1,802	£0.00	£35.00	○	Discretionary
Annual fee for Part 2 of the register (association)	1,805		£0.00	○	Discretionary
Annual fee for Part 2 of the register (individual)	1,804		£0.00	○	Discretionary

S106 Monitoring Fees

Financial Obligation (Fee per Obligation)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
5% of Financial Obligation (Capped at £10,000)	1,806		£0.00	○	Discretionary

Non- Financial Obligation (Fee per Obligation)

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
	1,807		£600.00	○	Discretionary

Works in Default

Works in Default

Works in Default

	Record	2024/25 Charge	2025/26 Charge	VAT	Statute
30% administration fee applied to cost of any works that are carried out in default by Environmental Health	1,752	£0.00	£0.00	S	Discretionary

Fees and Charges

Printed Date: 27/01/2025 Last modified: 27/01/2025

VAT!!